



Agenda

**Meeting on Tuesday 30th June 2026
at 7pm in Hospital of St John's meeting room**

Councillors D Bond (Chair), K Riggs (Vice Chair), S Buttenshaw, J Dando, A Kennedy, S King, A Moore, L Morris, R Rickcord, and S Smith.

You are summoned to a meeting of the Parish Council to be held at
Hospital of St John, Heytesbury, BA12 0HW

Sarah Vesey-Thompson

Sarah Vesey-Thompson
Parish Clerk
Date: 24th June 2026

Members of the public are welcome to attend meetings of the Parish Council, unless excluded due to the confidential nature of the business. Please notify the Clerk, clerk@heytesburyparish.co.uk or any of the Councillors if you need assistance gaining access to the meeting.

1. Apologies

To receive apologies including reasons for absence, from those unable to attend.

2. Minutes

2.1 **To approve** as a correct record the minutes of the regular PC meeting held on Tuesday 26th May 2026, previously circulated.

2.2 **To note** any matters arising from the minutes of the meeting held on Tuesday 26th May 2026.

3. Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

4. Chairman's Announcements

To note any announcements made by the Chair

Standing Orders will be suspended to allow for public participation

5. Public Participation

5.1 **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

5.2 **To receive** any petitions or deputations

Standing Orders will be reinstated following public participation

6. Financial Information

6.1 Balances of the Bank Accounts for noting:

Treasurers Account on 23rd May 2026 £2809.19

Instant Access Account on 23rd May 2026 £19021.23

6.2 To note bank reconciliation of May 2026 and monthly financial report

The monthly report which outlines the current position of spend to date and includes the monthly reconciliations for May Attached.

6.3 Payments made and for approval:

To note payments as per attached reconciliation schedule:

01/05/26	Kennedys Law	£1155.00
14/05/26	Idverde	£159.80
15/05/26	SLCC	£126.00
22/05/26	Salary	£521.40

26/05/26	Charges	£4.25
26/05/26	Lebara Mobile	£5.00
29/05/26	Harling I.T.	£30.00
29/05/26	Zurich Insurance	£1099.65

6.4 To note receipt of income

Bank Interest 11.05.26	£7.58
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7. Annual Internal Audit Report

7.1 Members to receive and Note the Annual Internal Audit Report – there where issues noted in the report (shared with PC).

7.2 Annual Governance Statement – Section 1

Members to approve the annual statement as outlined in Section 1 of the Annual Return and minute accordingly. Full statement attached.

7.3 Members to approve the accounting statements as outlined in Section 2 of the Annual Return and minute accordingly. The Chairman and Clerk are required to sign the Annual Governance Statement and the Accounting Statements

7.4 To note the commencement date for the exercise of public rights as Friday 26th June 2026 and ending on Friday 7th August 2026.

8. Planning Applications

Applications received and/or for comment:

Planning Application PL/2026/03339

Decision of No Objection registered on the Wiltshire Council Planning Website - No Objection to be ratified.

9. Parish Community Awareness Session - discussion

10. Parish Steward – update

11. Emails shared with Councillors

16.06.26 - News from Cranborne Chase National Landscape - June 2026

23.06.26 - Free Community Awareness Sessions on Rogue Traders and Scams from Trading Standards

23.06.26 - Briefing Note 26-08: Crisis and Resilience Fund Update

25.06.26 - Notification of Variation of Wiltshire Council's Enhance Partnership Plan and Scheme

Next Meeting: Tuesday 28th July 2026 at 7pm