



Agenda

**Meeting on Tuesday 24th February 2026
at 7pm in Hospital of St John's Meeting Room**

Councillors David Bond (Chair), Karen Riggs (Vice Chair), Sarah Buttenshaw, Judith Dando, Andrew Kennedy, Susan King, Andrew Moore, Louise Morris, Roly Rickcord and Sandra Smith.

You are summoned to a meeting of the Parish Council to be held at Hospital of St John, Heytesbury, BA12 0HW

S. Vesey-Thompson

Sarah Vesey-Thompson
Parish Clerk
Date: 19/02/26

Members of the public are welcome to attend meetings of the Parish Council, unless excluded due to the confidential nature of the business. Please notify the Clerk, clerk@heytesburyparish.co.uk or any of the Councillors if you need assistance gaining access to the meeting.

1. **Apologies**
To receive apologies including reasons for absence, from those unable to attend.
2. **Minutes**
 - 2.1 **To approve** as a correct record the minutes of the regular PC meeting held on 13th January 2026 previously circulated.
 - 2.2 **To note** any matters arising from the minutes of the meeting held on 13th January 2026.
3. **Declarations of Interest**
To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011
4. **Chairman's Announcements**
To note any announcements made by the Chair

Standing Orders will be suspended to allow for public participation

5. **Public Participation**
 - 5.1 **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.
 - 5.2 **To receive** any petitions or deputations

Standing Orders will be reinstated following public participation

6. **Financial Information**
 - 6.1 **Balances of the Bank Accounts for noting:**
Treasurers Account on 17.02.26 is £4,122.26
Instant Access Account on 17.02.26 is £15,493.34
 - 6.2 **To note bank reconciliations of January 2026 and monthly financial report**
The monthly report which outlines the current position of spend to date and includes the monthly reconciliations for January. Attached.
 - 6.3 **Payments made and for approval:**
To note payments as per attached reconciliation schedule:

62/26	HMRC	£235.70
63/26	Lebara Mobile	£5.00
64/26	Hospital of St John	£40.00
65/26	January Pay	£542.44
66/26	WALC Training	£36.00
67/26	Service Charge	£4.25
68/26	Locum Clerk	£577.16
69/26	Peninsula Business	£245.70

6.4 **To note receipt of income**

Bank Interest	£7.89
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7. **Policy Review**

Councillor Data Handling Policy - this has been shared to all Councillors for discussion and adoption

8. **Parish Steward**

8.1 Report from Cllr Riggs

8.2 The Great British Spring Clean takes place from 13 to 29 March 2026. This is a great chance to encourage residents to get involved with our mission to tackle litter. To plan and agree on Litter pick and village sign cleaning dates.

9. **LHFIG (dates for 2026 -27 meetings - 18th June 10.00am, 16th September 10.00am, 9th December 10.00am, 24th February 10.00am)**

To appoint two new representatives, including the Clerk.

10. **Metro Count (High Street)**

Update

11. **Planning Applications**

Applications received and/or comment: None received.

12. **Police/Neighbourhood Watch**

Update and proposed plan of action from Cllr Dando following liaison meeting regarding engagement with Police Community Support Officer.

13. **Emails shared with Councillors**

- The Wiltshire Bobby Van Trust Charity Service
- 15.01.26 Steward visit January
- 29.01.26 Information on Impersonation Scams
- 06.02.26 News from Cranborne Chase National Landscape
- 11.02.26 National Highways 23 February, Resurfacing - A36 & A303 Deptford slip roads

Next Meeting: Tuesday 31st March 2026, 7.00pm