

Heytesbury Imber & Knook Parish Council
Minutes
Monday 25th February 2025
@ 6.30 pm

Membership: Councillors N Williams **NW** (Chair), V Sturmeay **VS** (Vice Chair), P Fellowes **PF**, S King **SK**, C Barker Bennett **CBB**, J Sneddon **JS**, L Morris **LM** and B Coombes **BM**

Present: Councillors N Williams (Chair), S King, L Morris, P Fellowes, J Sneddon, C Barker Bennett, V Sturmeay and B Coombes

Officers: K Grant **KG**

Public & Press: 2 member of the public and no press

353 Apologies

None.

354 Minutes

354.1 The minutes of the meeting held on 13th January 2025 were approved and signed by the Chairman.

354.2 Matters arising from minutes

- Cllr Sturmeay reported that WC said the pavement in question was narrower than usual therefore the issue isn't that the verge is overgrown. Offer has been made to purchase the piece of land so that the pavement can be widened.
- The road sweeper and the parish steward attended to Park Street and cleared the mud and leaves.
- Cllr Sturmeay reported that she had consulted with LHFIC about the SIDs for Tytherington. And was told that the application should be made with them. Cllr Sturmeay is waiting to hear back from Sutton Veny about costings, volunteers, etc ...
- Bus stop markings on the High street have been approved and will be done at cost £350.

355 Declarations of Interest

None

356 Chairman's Announcements

356.1

- Chairman informed the meeting that two people had approached the locum clerk about becoming councillors following the advert of Vacancy for Councillors. They were advised that in the 6-month run up to the full Council elections they are welcome to submit their nomination for the 1st May elections.
- Chairman also reminded that the village meeting was scheduled for 11th March 2025.

Standing Orders were suspended to allow for public participation

Signed.....1

357 Public Participation

357.1

- A member of the public asked why the road from the by-pass to the High Street is never cleared or attended to by the road sweeper. Clerk to follow up.
- Another member of the public registered his concerns about the land for sale. Parish Council assured him that legal advice would be sought before any decisions were made.
- Cllr Sturmev shared the annual Police Report.

357.2 No petitions or deputations received.

Standing Orders were reinstated

358 Financial Information

358.1 To note bank reconciliation of 31 January 2025 and monthly financial report

Members received and noted the monthly report.

The monthly reconciliation to 31.01.2025 had been circulated and was signed by Cllr J Sneddon.

358.2 Payments for approval:

Locum Clerk (December wage)	£467.46
-----------------------------	---------

Cllr Sturmev proposed to agree the above payment. Cllr Barker Bennett seconded. Voting unanimous in favour.

Clerk's December time-sheet was presented and signed by Cllr Williams.

358.3 Payments to be noted:

64/25 Hospital of St John room hire	£20
65/25 Locum Clerk (Dec)	£415.52
66/25 January pay	£1,018.75
67/25 HMRC	£15.80
68/25 HR Support (JAN)	£ 229.63

Invoices presented, checked and signed by Cllr Sturmev.

358.4 To note receipt of income

Bank Interest	£13.04
---------------	--------

359 Planning Applications

359.1 PL/2025/01010

Proposal: Proposed fascia and hanging signs

Site: The Angel Inn, High Street, Heytesbury, Warminster, Wilts, BA12 0ED

No objection

359.2 PL/2024/11379

Proposal: Proposed fascia and hanging signs, kitchen extract flues, amendments to flooring in dining areas, wcs and bar, blocking in of one leaf of double door in dining area, doors and windows stripped of black paint in main entrance and dining area

Site: The Angel Inn, High Street, Heytesbury, Warminster, Wilts, BA12 0ED

No objection

359.3 PL/2025/01100

Proposal: Overgrown Holly Shrub/Bush needs to be pruned down 30% in height and shaped around the sides. Fell and remove Christmas/pine tree

SITE: STEEPACRE, 20 LITTLE LONDON, HEYTESBURY, WARMINSTER, BA12 0HA

No objection

359.4 PL/2025/00881

Proposal: Proposed car port and garden room

Signed.....2

SITE: 42C Hight Street, Heytesbury, Warminster, BA12 0EA

No objection

Members reviewed plans on line in advance of the meeting as no paper plans are received from the Planning Authority.

360. Parish Steward

Cllr Sturmeay reported that he attended with the road sweeper and tidied up Park street and also attended to the 'cat's eyes'.

Jobs for next visit:

1. Little London junction off the High street needs clearing.
2. Fallen branches on Rise road.

PC was reminded that any future jobs for the parish steward in relation to highways or paved footways, inform Cllr Sturmeay.

361. Sale of land North of Park Street

Cllr Sturmeay asked, Parish Council being the legal guardians for the RTF, if the trust were to do due diligence and decided to put in an offer, would Parish Council support this? Cllrs didn't feel they could answer the question, legal guidance was required.

362. Outside Spaces Working Group (OSWG)

Cllr Sturmeay report attached.

Cllr Sturmeay proposed Parish Council replace 4 sets of chains and 2 cradle seats at cost £1275.12. Seconded by Cllr C Barker Bennett. All in favour. 1 not in favour. Locum clerk to investigate requirements and costs for installation.

Cllr Sturmeay also contacted the school about the play area. The lease runs out in 5 years. The school uses the field and is not interested in taking on the play area.

Cllr Sturmeay proposed Parish Council purchase a grit bin to be sited outside the shop at cost of £179.72 plus VAT. Seconded by Cllr King. All in favour.

A Litter pick has been for 28th March at 1.30 pm with the school . Clerk to share publicity content.

CPRE Best kept village competition 2025: Cllr Sturmeay will manage Knook, Cllr Coombes will manage Heytesbury and Cllr King will manage Tytherington.

363 Policy Review Working Group (PRWG)

363.1 It was proposed that Cllr Coombes and the locum clerk get a draft copy of the Parish Council Health & Safety management

363.2 Cllr Coombes and Cllr Williams will continue to review and add any amendments to the Standing Orders

364. Raymond Trust Fund (RTF)

Cllr Sturmeay shared a brief update.

- In January trust members and the church PCC approved a joint statement.
"We are cooperating in understanding and meeting the needs of the people we serve. We are working together for the future benefit of our community"
- In the last meeting RTF considered pledging money to the HRGT

365 Employment Relations Working Group (ERWG)

Refer to 365: Employment matters and HR Support

Signed.....3

Standing Order 1c The Parish Council will exercise the right to exclude the public and press by resolution from a closed meeting due to the confidential matters to be discussed. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

366. Employment matters and HR Support