

Agenda
Tuesday 25th February 2025
@ 6.30pm

Councillors N Williams (Chair), V Sturmev (Vice Chair), B Coombes, J Sneddon, S King, P Fellowes, C Barker-Bennet, and L Morris.

You are summoned to a meeting of the Parish Council to be held at Hospital of St John, Heytesbury, BA12 0HW



Karungi Grant
Locum Parish Clerk
Date: 19th February 2025

Members of the public are welcome to attend meetings of the Parish Council, unless excluded due to the confidential nature of the business.
Please notify the Clerk or any of the Councillors if need assistance gaining access to the meeting.

- 1. Apologies**
To receive apologies including reasons for absence, from those unable to attend.
- 2. Minutes**
 - 2.1 To approve** as a correct record the minutes of the meeting held on 13th January 2025, previously circulated.
 - 2.2 To note** any matters arising from the minutes of the meetings held on 13th January 2025
- 3. Declarations of Interest**
To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011
- 4. Chairman's Announcements**
To note any announcements made by the Chair

Standing Orders will be suspended to allow for public participation

- 5. Public Participation**
 - 5.1 To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.
 - 5.2 To receive** any petitions or deputations

Standing Orders will be reinstated following public participation

6. Financial Information

6.1 To note bank reconciliation of 31 January 2025 and monthly financial report

The monthly report which outlines the current position of spend against budget allocated year to date and includes the monthly reconciliation. Attached.

6.2 Payments for approval:

Locum Clerk (January wage)	£467.46
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6.3 To note payments as per attached reconciliation schedule:

64/25 Hospital of St John room hire	£20
65/25 Locum Clerk (Dec)	£415.52
66/25 January pay	£1,018.75
67/25 HMRC	£15.80
68/25 HR Support (JAN)	£229.63

6.4 To note receipt of income

Bank Interest	£13.04
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7. Planning Applications

7.1 Applications received and for comment:

PL/2025/01010

Proposal: Proposed fascia and hanging signs

Site: The Angel Inn, High Street, Heytesbury, Warminster, Wilts, BA12 0ED

7.2 PL/2024/11379

Proposal: Proposed fascia and hanging signs, kitchen extract flues, amendments to flooring in dining areas, wcs and bar, blocking in of one leaf of double door in dining area, doors and windows stripped of black paint in main entrance and dining area

Site: The Angel Inn, High Street, Heytesbury, Warminster, Wilts, BA12 0ED

7.3 PL/2025/01100

Proposal: Overgrown Holly Shrub/Bush needs to be pruned down 30% in height and shaped around the sides. Fell and remove Christmas/pine tree

SITE: STEEPACRE, 20 LITTLE LONDON, HEYTESBURY, WARMINSTER, BA12 0HA

7.4 PL/2025/00881

Proposal: Proposed car port and garden room

SITE: 42C High Street, Heytesbury, Warminster, BA12 0EA

Members will review plans on line in advance of the meeting as no paper plans are received from the Planning Authority.

8. Parish Steward

To receive the report from Cllr Sturmey for the parish steward's visit in December. Any future jobs for the parish steward in relation to highways or paved footways, inform Cllr Sturmey.

9. Sale of land North of Park Street

To consider and review possible options following RTF EO meeting on 18th February 2025.

10. Outside Spaces Working Group (OSWG)

Report from Group and suggestions for future projects

- Play area
- ROSPA training

- Grit bin for the shop
- Community litter pick in April
- CPRE Best kept village competition
- OSWG updates

11. Policy Review Working Group (PRWG)

- 10.1 To discuss and schedule meeting with HR support to discuss Parish Council Health & Safety management
- 10.2 To review Standing Orders

12. Raymond Trust Fund (RTF)

Monthly Report

13. Employment Relations Working Group (ERWG)

To update Parish Council (covered in agenda item 14)

Standing Order 1c The Parish Council will exercise the right to exclude the public and press by resolution from a closed meeting due to the confidential matters to be discussed. Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

14. Employment matters and HR Support.