

Heytesbury, Imber and Knook Parish Council

Meeting of the Raymond Trust charity trustee

Registered charity number 305523

After parish council meeting Tuesday 23rd July 2024

Hospital of St John, Heytesbury, BA12 0HW

Minutes

Meeting started 9:30 pm

First item to appoint a minute taker – VS appointed

1 Apologies for absence – Cllrs Fellowes, King, Teale and Peters

2 Declarations of interest - None

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

3 To approve the minutes of the meeting on 16th April 2024 – The minutes were approved, note Cllr Wilson wished to revisit item 7 of the 16th April at a future meeting

4 To note the bank balance of the trustee account of £8,865.15 - noted

5 To note the investment assets of June 2024 – noted, VS said the fund manager is happy to attend a meeting in person or online some members thought this useful, discussion in ref to the investec consent to share details took place

A, capital account £105,835

B, income account £95,340

6 Consider investing some of the bank balance funds and Investec changes – the trustee decided to not reinvest any funds due to charity commission scheme “Application of Income” and to encourage grant applications by a poster campaign and word of mouth to local groups

7 Update Cllr Sturmey on contact details for the charity commission – following the last meeting VS has sent the CC the required information they needed for VS and TF, VS has been sent a link and passcode to log in to the CC website but has not been allowed to edit the parish clerk contact email address, AW said he would try and help resolve this with VS the parish clerk

8 Update Cllr Williams on charity annual report and financial accounts – NW said he and AW will fill out the required annual report and financial accounts for signing at the September AGM before sending onto the CC, it was noted our end of year is 25th of September, the trust agreed to meet again on 17th September at 7pm and to hold the AGM at 6pm on the 24th September before the next PC meeting, VS to book the hall

9 Update from Cllr Barker Bennett on Heytesbury Estates field at the west of the village- the trustee discussed the response and position and would seek further advice

10 Update Cllr Coombes advertising the charity and grant potential opportunities in local publications applications invited for July and February – BC reported a poster had been placed in the village pub and he would send a copy to the clerk for the parish website and share on social media pages, applications would be invited until 1st September for inclusion on the AGM agenda which requires 3 weeks notice

11 Update on PCC project - none

12 Update Cllr Coombes cloud storage and access – BC said he was exploring Microsoft and other packages for a future discussion, VS said she had all hardcopies from the clerk, AW said the clerk had offered to digitally store on PC laptop

Meeting closed 10-15pm

Chair Nick Williams