Heytesbury, Imber and Knook Parish Council

Prepared by John Cap Clerk and RFO Date 30/09/2024

Approved by Cllr J Sneddon Date 30/09/2024

	Bank reconciliation		
	Cash in hand 01/04/2024		16,876.39
	Add Receipts 01/04/2024-30/09/2024		21,717.28
			38,593.67
	Subtract Payments 01/04/2024-30/09/2024		10,272.58
A	Cash in hand 30/09/2024 (per cash book)		28,321.09
	Cash in hand per bank statements 30/09/2024		
	Current account	22,981.62	
	Instant access account	5,339.47	
			28,321.09
	Less payments		
	Plus receipts		
B	Adjusted bank balance		28,321.09
	A is equal to B		

Receipts and Payments				2024-2025		VAT		
Date (dd/mm/yyyy)	Description	Reference	Code	Receipts	Payments	Net	Amount	Balance
01/04/2024	Opening balance							£16,876.39
09/04/2024	Bank interest		3	5.48				16,881.87
11/04/2024	Auditing Solutions Ltd	4/24	5		276.00	230.00	46.00	16,605.87
18/04/2024	HMRC VAT refund	7/24	4	654.76				17,260.63
19/04/2024	Jubilee Consumables cartridge for printer	5/24	17		24.35	20.29	4.06	17,236.28
19/04/2024	Wiltshire Council precept	6/24	1	10,450.00				27,686.28
22/04/2024	Hospital of St John room hire	2/24	11		20.00			27,666.28
22/04/2024	Microsoft card payment	1/24	10		59.99	49.99	10.00	27,606.29
25/04/2024	April payroll	3/24	16		743.75			26,862.54
26/04/2024	idverde grounds maintenance	8/24	8		277.39	231.16	46.23	26,585.15
09/05/2024	Bank interest		3	5.68				26,590.83
20/05/2024	Hospital of St John room hire	9/24	11		40.00			26,550.83
23/05/2024	Wiltshire Association of Local Councils subscription	10/24	18		342.73	285.61	57.12	26,208.10
24/05/2024	Zurich insurance premium	11/24	9		1,005.17			25,202.93
24/05/2024	May payroll	12/24	16		743.75			24,459.18
28/05/2024	idverde grounds maintenance	13/24	8		277.39	231.16	46.23	24,181.79
28/05/2024	Martin Champness Neat n Tidy	14/24	8		400.00			23,781.79
10/06/2024	Bank interest		3	6.06				23,787.85
20/06/2024	Lloyds Bank payment complaint BC11410243	17/24	2	50.00				23,837.85
25/06/2024	Hospital of St John room hire	15/24	11		40.00			23,797.85
25/06/2024	June payroll	16/24	16		743.75			23,054.10
25/06/2024	Notebooks 2 Go laptop repair card payment	19/24	10		170.00			22,884.10
27/06/2024	idverde grounds maintenance	18/24	8		277.39	231.16	46.23	22,606.71
27/06/2024	Clerk mileage	20/24	12		25.65			22,581.06
05/07/2024	JRB Enterprise dog bag dispenser and bags	23/24	14		172.02	143.35	28.67	22,409.04
09/07/2024	Bank interest		3	5.50				22,414.54
15/07/2024	Wiltshire Association of Local Councils training	24/24	20		42.00	35.00	7.00	22,372.54
23/07/2024	Hospital of St John room hire	21/24	11		20.00			22,352.54
25/07/2024	July payroll	22/24	16		743.75			21,608.79
26/07/2024	idverde grounds maintenance	25/24	8		277.39	231.16	46.23	21,331.40
26/07/2024	Jubilee Consumables cartridge for printer	26/24	17		24.35	20.29	4.06	21,307.05
29/07/2024	Royal British Legion wreaths card payment	27/24	13		44.48	37.07	7.41	21,262.57
30/07/2024	Wessex Rural Crafts maintenance of trees	28/24	15		300.00	250.00	50.00	20,962.57
05/08/2024	Wessex Rural Crafts maintenance of trees	29/24	15		96.00	80.00	16.00	20,866.57
07/08/2024	Martin Champness Neat n Tidy	30/24	8		450.00			20,416.57
09/08/2024	Bank interest		3	5.27				20,421.84
23/08/2024	August payroll	31/24	16		743.75			19,678.09
23/08/2024	idverde grounds maintenance	32/24	8		277.39	231.16	46.23	19,400.70
02/09/2024	Parliament Hill payment for laptop repair	35/24	2	50.00				19,450.70
05/09/2024	Harling IT Services website hosting	36/24	10		33.00			19,417.70
09/09/2024	Bank interest		3	4.53				19,422.23
18/09/2024	Wiltshire Association of Local Councils training	33/24	20		36.00	30.00	6.00	19,386.23
23/09/2024	Wessex Rural Crafts maintenance of trees	37/24	14		504.00	420.00	84.00	18,882.23
23/09/2024	Hospital of St John room hire	38/24	11		20.00			18,862.23
25/09/2024	September pay	34/24	16		743.75			18,118.48
24/09/2024	idverde grounds maintenance	39/24	8		277.39	231.16	46.23	17,841.09
25/09/2024	Wiltshire Council precept	40/24	1	10,450.00				28,291.09
27/09/2024	CPRE Wiltshire Best Kept Village Competition prize	42/24	2	30.00				28,321.09

LLOYDS BANK

Heytesbury Imber & Knook Parish Council
[redacted]

Your Account

[redacted]

TREASURERS ACCOUNT

01 September 2024 to 30 September 2024

Money In	£10,530.00	**Balance on 01 September 2024**	£14,065.76
Money Out	£1,614.14	**Balance on 30 September 2024**	£22,981.62

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
02 Sep 24	PARL HI LTD MEMBER REFUND RP4679964477642400	FPI	50.00		14,115.76
05 Sep 24	HARLING IT SERVICE	BP		33.00	14,082.76
18 Sep 24	WALC	BP		36.00	14,046.76
23 Sep 24	HOSPITAL OF ST JOH	BP		20.00	14,026.76
23 Sep 24	WESSEX RURAL CRAFT	BP		504.00	13,522.76
24 Sep 24	IDVERDE LTD	BP		277.39	13,245.37
25 Sep 24	WILTSHIRE COUNCIL 157631	BGC	10,450.00		23,695.37
25 Sep 24	JOHN CAP	BP		743.75	22,951.62
27 Sep 24	CPRE WILTSHIRE BKVC 38145857124076000N 557031	FPI	30.00		22,981.62

Transaction types

BGC	Bank Giro Credit	**BP**	Bill Payments	**CHG**	Charge	**CHQ**	Cheque
COR	Correction	**CPT**	Cashpoint	**DD**	Direct Debit	**DEB**	Debit Card
DEP	Deposit	**FEE**	Fixed Service	**FPI**	Faster Payment In	**FPO**	Faster Payment Out
MPI	Mobile Payment In	**MPO**	Mobile Payment Out	**PAY**	Payment	**SO**	Standing Order
TFR	Transfer						

30/09/2024

Receipts	Budgeted	Actual	Variance
Bank interest		32.52	
Miscellaneous		130.00	
Precept	20,900.00	20,900.00	0.00
VAT refund		654.76	
	20,900.00	21,717.28	0.00

Payments	Budgeted	Actual	Variance	
Audit	300.00	276.00	24.00	
Elections	500.00		500.00	Transfer to reserve
Grants	500.00		500.00	
Grounds maintenance	2,800.00	2,514.34	285.66	
Insurance	1,500.00	1,005.17	494.83	
IT	200.00	262.99	-62.99	
Mileage allowance	100.00	25.65	74.35	
Miscellaneous	100.00	44.48	55.52	
Outside spaces, play area and amenities	2,500.00	676.02	1,823.98	
Professional fees	800.00	396.00	404.00	
Room hire	300.00	140.00	160.00	
Staff	9,500.00	4,462.50	5,037.50	
Stationery, printing and publicity	500.00	48.70	451.30	
Subscriptions	600.00	342.73	257.27	
Traffic calming	1,500.00		1,500.00	
Training	700.00	78.00	622.00	
	22,400.00	10,272.58	12,127.42	