

Heytesbury, Imber and Knook Parish Council

All councillors are summoned to an extraordinary meeting of Heytesbury, Imber and Knook Parish Council in the residents hall at Hospital of St John, Heytesbury, BA12 0HW on Friday 11th October 2024 at 7 pm.

Public session

Before the start of the meeting there will be an opportunity for members of the public to speak about agenda items and raise other matters.

Agenda

1. Apologies for absence
2. Declarations of interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

3. Chairman's announcements
4. To Co-opt a new councillor

To consider the application received in advance of the meeting

5. Payments for approval and noting

25/24 Ideverde grounds maintenance £277.39

26/24 Jubilee Consumables cartridge for printer £24.35

27/24 Royal British Legion wreaths £44.48

28/24 Wessex rural crafts inspection of trees Knook allotments £300

29/24 Wessex rural crafts inspection of trees Park Street £96

30/24 Neat and Tidy maintenance of footpaths £450

31/24 August payroll

32/24 Ideverde grounds maintenance £277.39

33/24 Wiltshire association of local councils training £36

34/24 September payroll

36/24 Harling IT services website hosting £33

6. To consider appointments to working groups
 - A, Employee relations WG – Councillors Sneddon and Sturmev
 - B, Set-up WG to review Standing orders and policies – Councillors Williams, Sturmev
ana a Parish Representative
 - C, Set-up and appoint councillors to a Finance WG to review authorisation processes
7. To Consider a motion from Cllrs Sturmev, Fellowes and King that the council purchases IT Cloud storage £15pm and approves the Nalc Financial regulations model template for councils as revised April 2024
8. To appoint two Councillors to the Clerk's Annual Appraisal process

Exclusion of the Press and Public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

9. To discuss employment matters



Nick Williams

Chair

Date 6th October 2024

