

Meeting of Heytesbury, Imber and Knook Parish Council

Minutes

Tuesday 25 June 2024

Hospital of St John, Heytesbury

Present

Cllr C Barker Bennett (until 7.58 pm), Cllr B Coombes, Cllr P Fellowes, Cllr J Sneddon, Cllr N Williams, Cllr A Wilson and the Clerk.

The meeting was chaired by Cllr Williams.

There were no members of the public present.

The meeting commenced at 7 pm.

It was agreed at 236 to alter the order of agenda items so 248 and 249 were before 243. The minutes follow the order of the published agenda.

233 Apologies

Apologies were received from Cllr Peters, Cllr Sturmeay and Cllr Teale. Cllr King was absent.

234 Declarations of interest

Cllr Sneddon for item 249 as an allotment tenant.

235 Minutes of the meeting on 21 May 2024

The minutes of the meeting were approved nem con and signed by the chair.

236 Chair's announcements

The chair requested to alter the order of agenda items so Cllr Barker Bennett could leave the meeting early.

237 To note the bank statements

The bank statements as at 25 June 2024 were noted.

238 To note the bank reconciliation to 31 May 2024

The bank reconciliation was noted.

239 To note the budget report to 12 June 2024

The budget report was noted.

240 To approve payments

13/24 idverde grounds maintenance £277.39

14/24 Neat n Tidy maintenance of footpaths £400

15/24 Hospital of St John room hire 12 June and 25 June 2024 £40

16/24 June payroll

18/24 idverde grounds maintenance £277.39

The payments were approved.

241 To approve the risk assessment

The risk assessment was approved.

242 To approve the revised financial regulations

Council approved the revised financial regulations.

243 To agree traffic survey locations

Council decided on the following locations for a traffic survey request to Wiltshire Council :

- i. High Street, near the school
- ii. High Street, near Hospital of St John
- iii. Tytherington Road, near the equestrian centre

244 Planning applications

PL/2024/04835 North Lodge, 19 Heytesbury Park, Heytesbury, consent under Tree Preservation Orders.

There were no objections.

245 To receive and note a report from the Clerk concerning agendas and meeting papers

Council received a written report from the Clerk and noted the recommendation to receive agendas and meeting papers in electronic form.

246 To consider a quotation of £80 plus VAT to inspect trees in Park Street

The minutes of the previous meeting in May (number 225 viii) refer to the item.

Council approved a quotation of £80 plus VAT from Wessex Rural Crafts to inspect trees on a verge opposite Hospital of St John, Park Street.

247 Items from councillors

- i. Council approved a request on the agenda from Cllr Fellowes for a dog bag dispenser (£143.35 plus VAT from JRB Enterprise) in Little London.

- ii. A request on the agenda from Cllr Fellowes for a 'no dogs allowed' sign for the play area was withdrawn following a discussion.
- iii. Training requests on the agenda from Cllr Sturmeay were not considered due to Cllr Sturmeay not being present.
- iv. Proposal by Cllr Sturmeay under section 96 of the Highways Act 1980 to maintain a verge at the end of Park Street. Item not considered due to its proposer not being present.
- v. There was a brief update from Cllr Wilson about the Best Kept Village Competition.
- vi. Council briefly discussed the proposal for a bench in Park Lane previously passed to the Outside Spaces Working Group. It was agreed that the working group report back in July.
- vii. There was a short update from Cllr Coombes about proposed community events. The Clerk reminded council of previous advice in the last meeting that council consider financial, insurance and risk management implications.

248 Exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the likely disclosure of sensitive information

There were no members of the public present.

249 To consider the tenancy renewal with Knook, Heytesbury and Imber Allotment Association and legal advice in respect of the tenancy agreement

Council approved the tenancy renewal for a further five years as per the previous agreement contrary to the advice of the Clerk. The Clerk had strongly advised council to engage the services of a solicitor to amend the agreement, following legal advice obtained and circulated to councillors.

A record of the voting was requested and was as follows:

Cllr Barker Bennett	In favour
Cllr Coombes	Abstention
Cllr Fellowes	In favour
Cllr Sneddon	In favour
Cllr Williams	In favour
Cllr Wilson	Against

The meeting ended at 8.42 pm.

Signed.....

Date