Meeting of Heytesbury, Imber and Knook Parish Council

Minutes

Tuesday 26 March 2024
Hospital of St John, Heytesbury

Present

Cllr C Barker Bennett, Cllr B Coombes, Cllr P Fellowes, Cllr V Peters, Cllr J Sneddon, Cllr V Sturmey (chair),Cllr M Teale, Cllr N Williams and Cllr A Wilson.

Clerk and two members of the public.

Public session commenced at 7 pm.

A member of the public asked about the confidential matters discussed at the extraordinary meeting on 14 March 2024. It was explained that these were confidential matters and exempt from the public record.

Public session ended at 7.01 pm.

The meeting commenced at 7.01 pm.

175 Apologies

Cllr Sturmey proposed the apologies received from Cllr King and the reason for absence due to being unwell be accepted. The apologies and reason were accepted.

176 Declarations of interest

Cllr Williams declared a personal interest in item 187 concerning his motion in respect of Mantles Lane.

177 Minutes

Cllr Sturmey proposed that the minutes of the meeting on 27 February 2024 are not approved due to lack of detail. The Clerk explained the minutes record decisions and are not a verbatim record. It was agreed that Cllr Coombes provide an addendum in respect of his oral reports concerning item 160 and item 163. The minutes to return in April for approval.

The minutes of the meeting on 14 March 2024 were approved.

178 Chair's announcements

There were no announcements.

179 To note the bank statements

The bank statements as at 26 March 2024 were noted.

180 To note the bank reconciliation to 29 February 2023

The bank reconciliation was noted.

181 To note the budget report to 15 March 2024

The budget report was noted. There was a discussion of budget underspend and transfer to reserves.

182 To approve payments

70/24 Hospital of St John room hire 26 March 2024 £20
71/24 March payroll
72/24 Hospital of St John room hire 14 March 2024 £20

The payments were approved.

183 To appoint bank signatories

Cllr Peters and Cllr Teale were appointed as bank signatories.

184 To consider the recommendations from the Outside Spaces Working Group

The following recommendations were agreed:

i. corrections to the figures on the asset register for the noticeboards in Heytesbury (£613), Knook (£662) and Tytherington (£613)
ii. Cllr Fellowes to obtain replacement costs for the chairs and tables on the asset register
iii. Cllr Fellowes and Cllr Sturmey to arrange a litter pick in the play area on 25 May 2024

Cllr Williams also proposed the membership of the working group is increased and it was agreed to appoint Cllr Teale to the working group.

185 To approve the asset register

Council approved the asset register.

186 To receive and consider options for speed management from the Local Highways and Footways Improvement Group

Council decided on the following options:

i. carriageway gateway markings from the roundabout estimate cost £3,150
ii. two slow road markings on Tytherington Road estimate cost £45

Council to contribute a minimum 25% of the cost.

187 Motions

(A) Council considered the motion from Cllr Sturmey concerning the councillor surgeries. It was agreed the councillor surgeries start in April and that Cllr Coombes be appointed to organise the dates and locations.

(B) Council considered the motion from Cllr Williams concerning flooding problems in Mantles Lane. It was agreed to ask the Clerk to write to Wiltshire Council concerning the problems in Mantles Lane.

(C) Council considered the motion from Cllr Williams concerning the standing orders. It was agreed that the working group set up in the meeting on 14 March 2024 to review the council's policies include the standing orders.

188 Planning applications

PL/2024/02427 Masters Cottage, Church Terrace, Tytherington Road, Heytesbury, work to a tree in a conservation area.

There were no objections.

189 To receive a report from the neighbourhood plan steering group

Following a short discussion, council agreed that a request for volunteer members of the steering group be advertised on the noticeboards and website.

The meeting ended at 8.52 pm.

Signed……………………………………………… Date