

Heytesbury, Imber and Knook Parish Council

Prepared by John Cap Clerk and RFO

Date 02/01/2024

Approved by Cllr N Williams

Date 02/01/2024

A	Bank reconciliation		
	Cash in hand 01/04/2023		10,551.11
	Add Receipts 01/04/2023 - 31/12/2023		21,652.00
			32,203.11
	Subtract Payments 01/04/2023-31/12/2023		13,528.86
	Cash in hand 31/12/2023 (per cash book)		18,674.25
B	Cash in hand per bank statements 31/12/2023		
	Current account	13,384.46	
	Instant access account	5,289.79	
			18,674.25
	Less payments		
	Plus receipts		
	Adjusted bank balance		18,674.25
A is equal to B			

04/01/2024

	Budget	Year to date	Remaining
Receipts			
Precept	19,570	19,570	0
Interest		38.74	
Miscellaneous and refunds		2,043.26	
Earmarked reserves		0	
		21,652.00	0

Payments					Reserves
Audits		600	264	336	
Elections		0	0	0	
Grants		100	0	100	
Grounds maintenance		2,000	1,763.50	236.50	
Insurance		1,500	1,168.60	331.40	
IT		750	1,157	-407	847
Meeting room hire		300	200	100	
Mileage allowance		120	52.92	67.08	
Miscellaneous			407	-407	407
Outside spaces, play area and amenities		3,000	740.01	2,259.99	116.17
Professional fees		600	300	300	
Staff		8,500	6,739.78	1,760.22	
Stationery, printing and publicity		500	184.02	315.98	
Subscriptions		600	384.03	215.97	
Training		1,000	168	832	
		19,570	13,528.86	6,041.14	1,370.17

Earmarked reserves

		Actual spend	Transfer to general reserve	Balance
Biodiversity	390	116.17	0	273.83
Play area	1567.66	0	0	1,567.66
Medals	500	357	143	0
Laptop	1,000	847	153	0
Elections	1,000	0	0	1,000
Total	4457.66	1,320.17	296.00	2841.49

	Heytesbury, Imber and Knook Parish Council				
	Asset register				
	Item	Location	Date acquired	Notes	Purchase cost
	Benches				
1	Wooden bench	High Street/Little London	Unknown	}	£2,995
2	Wooden bench	Mantles Lane	Unknown		
3	Wooden bench	Park Street	Unknown		
4	Wooden bench	Tytherington	Unknown		
5	Recycled bench	Play area	2012		£450
6	Recycled bench	High Street/Little London	2012		£450
7	Recycled bench	Tytherington Triangle	May 2016		£373
8	Recycled bench	Knook by the river	July 2009		£373
9	Recycled bench	Newtown	February 2014		£374
10	Picnic bench	Allotments	May 2022		£100
11	Bench	Park Street	Unknown		£404
12	Bench	St Johns/Park Street	Unknown	Ownership unknown. Community asset. Nominal value.	£1
13	Picnic benches (two)	Play area	May 2022		£200
14	Picnic bench bases (two)	Play area	November 2022		£817
	Litter bins				
15	Litter bin	Play area	July 2011		£440
16	Litter bin	Play area	November 2022		£205
	Noticeboards				
17	Noticeboard	High Street, Heytesbury	February 2014		£779
18	Noticeboard	Knook	February 2014		£780
19	Noticeboard	Tytherington	February 2014		£779

	Dog bag dispensers				
20	Dog bag dispenser	Mill footpath, Heytesbury	April 2016	Made locally	£5
21	Dog bag dispenser	Mill footpath, Heytesbury	November 2021		£79
22	Dog bag dispenser	Knook crossroads	November 2021		£79
23	Dog bag dispenser	Tytherington	April 2018	Made locally	£5
24	Dog bag dispensers	Park Street and Newtown, Heytesbury	Feb 2020/Dec 2020		£166
25	Dog bag dispenser	Little London	February 2014		£5
26	Dog bag dispenser	High Street, Heytesbury	August 2023		£79
27	Dog bag dispenser	Park Lane, Heytesbury	August 2023		£79
	Play area				
28	Swings (four)	Play area	2003	Replacement seats £400 March 2018 funded by donation	£3,534
29	Cone climber	Play area	2003		£5,978
30	Trim trail	Play area	July 2011		£7,249
31	Parish king	Play area	July 2011		£11,300
32	Picnic table	Play area	December 2015		£570
33	Playground surfaces	Play area	July 2011		£17,185
34	Basket swing	Play area	October 2022		£6,439
	Land				
35	Allotments	Knook	August 2012 community asset transfer.	Community asset. Nominal value.	£1
	Historic assets				
36	Blind house	High Street, Heytesbury	Ownership confirmed as council transferred in 1963. Deeds held on file.	£22,517 cost of repairs 2007. Insurance value £120,000. Insurance company advised. Historic community asset. Nominal value.	£1

37	War memorial	High Street, Heytesbury	Ownership unknown.	Insured by council. Insurance valuation 18 January 2022 - £25,000 notified to insurance company January 2022. Historic community asset. Nominal value.	£1
	Trees				
38	Tree	Tytherington Triangle	February 2019		£218
39	Tree	Tytherington	October 2023		£58
	Miscellaneous				
40	Blue plaque	High Street, Heytesbury	December 2023		£167
41	Plastic chairs (34)				£1,927
42	Trestle tables (seven)			}	
43	Card tables (nine)			}	
	Office				
44	Laptop	Clerk	April 2023		£556
45	Printer	Clerk	May 2017		£90
	Total				£65,291
	Disposal of assets	Item	Location	Date of disposal	Purchase cost
		Laptop	Clerk	May 2023	£400