

Heytesbury, Imber and Knook Parish Council

All councillors are summoned to attend a meeting of Heytesbury, Imber and Knook Parish Council at Hospital of St John, Heytesbury, BA12 0HW, on Tuesday 16 January 2024 at 7 pm.

Before the start of the meeting there will be an opportunity for members of the public to speak about any issues of concern.

Agenda

- 1 Apologies
- 2 Declarations of interest
- 3 To approve the minutes of the meeting on 13 December 2023
- 4 Chair's announcements
- 5 To note the bank statements
- 6 To note the bank reconciliation to 31 December 2023
- 7 To note the budget report to 4 January 2024
- 8 To approve payments

54/23 Hospital of St John room hire 28 November 2023 £20

55/23 Information Commissioner's Office data protection fee £35

56/23 Wiltshire Association of Local Councils training £168

57/23 The Metal Foundry blue plaque £199.95

58/23 HMRC NI contributions £51.26

59/23 Hospital of St John room hire 13 December 2023 £20

60/23 December payroll

61/24 Hospital of St John room hire 16 January 2024 £20

62/24 January payroll

- 9 Motions

(A) By Cllr Fellowes, Cllr Williams and Cllr Wilson

"To rescind the decision of the parish council on 28 November 2023 to obtain quotes for legal advice, obtain the title plan and to consider an application to nominate the land (north of Park Street, Heytesbury) as an asset of community value."

(B) By Cllr Sturmev

"That a councillor be responsible for Parish Steward liaison and identify with input from other councillors and residents up to five job priorities a month and update council on progress."

(C) By Cllr Sturmev

"That councillors be appointed to help arrange the entry for the Best Kept Village Competition."

(D) By Cllr Williams

"To help grow our community's social cohesion, we appoint a councillor or working group to address specifically the creation, support or even sponsorship of events and activities on a regular basis that appeal to all villagers."

(E) By Cllr Williams

"That we appoint a councillor or working group with responsibility to regularly provide material, of all types, to the media giving a positive image of all the villages in the parish."

10 Asset register

11 Planning applications

[PL/2023/10909](#) Little London Cottage, 61-62 High Street, Heytesbury, apple tree fell. To confirm there are no objections as emailed.

[PL/2023/11088](#) Orchard House, 38 Chapel Road, Heytesbury, consent under Tree Preservation Order.

12 To approve Society of Local Council Clerks membership renewal fee of £148

13 RoSPA report

14 To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 to discuss confidential items

15 Quote for legal advice

16 To consider the Clerk's working hours, duties and responsibilities



John Cap

Clerk and Responsible Financial Officer

8 January 2024