

Meeting of Heytesbury, Imber and Knook Parish Council

Minutes

Tuesday 28 November 2023
Hospital of St John, Heytesbury

Councillors present:

C Barker Bennett, C Blake, B Coombes, P Fellowes, J Sneddon, V Sturme y (chair) , N Williams, A Wilson.

Also present:

Clerk, Cllr C Newbury (Wiltshire Council), approximately 16 members of the public.

Public session commenced at 7.01 pm.

Five members of the public spoke and subjects included:

- i. road surface especially High Street and Tytherington junction
- ii. bank accounts
- iii. asset of community value
- iv. staff pay
- v. questionnaire

Additionally, there was an award presentation by a representative of the Best Kept Village Competition.

Public session ended at 7.17 pm.

The meeting commenced at 7.17 pm.

It was agreed to alter the order of agenda items so 111 and 112 were after 122. The minutes follow the order of the published agenda.

101 Apologies for absence

Cllr King.

102 Declarations of interest

None.

103 Minutes

It was agreed to change the minutes of 25 October 2023 to include 'Cllr Sturmeý proposed writing to the owner which was deferred.'

The minutes of 25 October 2023 and 31 October 2023 were approved and signed by the chair.

104 To co-opt a councillor

It was resolved to co-opt Josephine Sneddon. Cllr Sneddon signed the declaration of acceptance of office and joined the meeting.

105 Chair's announcements

None.

106 To note the bank statements

- a. Treasurers Account £14,945.03
- b. Instant Account £5,283.77

Noted.

107 To note the bank reconciliation to 31 October 2023

Noted.

108 To note the budget report to 17 November 2023

Noted

109 To approve payments

49/23 Spalding Fasteners screws £23.69
50/23 Hospital of St John room hire 25 and 31 October 2023 £40
51/23 Jubilee Consumables cartridge for printer £24.35
52/23 RJ Print printing of newsletter £48
53/23 November payroll

The payments were approved.

110 Asset of community value

To consider the decision by Wiltshire Council to remove land to the north of Park Street, Heytesbury, from the list of assets of community value.

Cllr Newbury spoke about the agenda item.

It was resolved to obtain quotes for legal advice, obtain the title plan and to consider an application to nominate the land.

Cllr Barker Bennett	For
Cllr Blake	Against
Cllr Coombes	Against
Cllr Fellowes	For
Cllr Sneddon	For
Cllr Sturmey	For
Cllr Williams	For
Cllr Wilson	For

It was also resolved to exclude a member of the public from the meeting because of a disturbance.

111 To agree the budget for 2024-2025

There was a discussion of the figures and it was agreed to increase the outside spaces, play area and amenities budget to £2,500. Further consideration of the budget and precept for 2024-2025 was deferred.

112 To agree the precept for 2024-2025

The agenda item was deferred.

113 To approve the terms of reference for the neighbourhood plan steering group

It was resolved to approve the terms of reference for the neighbourhood plan steering group.

114 Questionnaire

Various changes were agreed and it was resolved to approve the questionnaire. Cllr Coombes to action.

Cllr Barker Bennett	For
Cllr Blake	For
Cllr Coombes	For
Cllr Fellowes	For
Cllr Sneddon	For
Cllr Sturmey	For
Cllr Williams	Against
Cllr Wilson	Against

115 Phone box

The Clerk informed councillors it was not possible to adopt the phone box in High Street from BT unless it is for a defibrillator.

It was resolved to object to BT's proposed removal of the phone box because it is near an accident black spot.

116 Notice of motion

"I should like to propose that the council contacts the Highways department to ask what progress has been made for plans to repair the Park Lane bridge over the River Wylfe. The plans were to include building a culvert to take flood water when the bridge reaches its capacity."

Cllr Barker Bennett.

It was agreed that Cllr Barker Bennett draft a letter for the Clerk to send to Wiltshire Council.

117 Planning applications

- i. PL/2023/08896 The Red Lion, High Street, Heytesbury, the occasional and periodic erection of both a canopy/tent and a venue marquee. There were no objections.
- ii. PL/2023/09966 Winterbourne House, 14 Heytesbury Park, Heytesbury, consent under Tree Preservation Order. There were no objections.

118 Dates of meetings for 2024

The dates of meetings for 2024 were approved.

119 To agree a date, time and place for the parish meeting

It was agreed that the parish meeting will be held at 7 pm on Tuesday 14 May 2024 at Hospital of St John, Heytesbury.

120 To exclude press and public under Public Bodies (Admission to Meetings) Act 1960 to discuss confidential items

There were no members of the public present.

121 Local government pay award 2023-2024

It was resolved to approve the pay award of £1,925 (pro rata for part-time employees) backdated to 1 April 2023.

122 To consider the Clerk's working hours

The agenda item was deferred.

The meeting ended at 10.05 pm.

Signed.....

Date