

Raymond Trust Fund

Meeting

Charity number 305523

25th October 2023 8pm

Members present:

V Sturmev (Chair), S King (Vice C), C Barker Bennett, C Blake, B Coombes, P Fellows, N Williams, A Wilson.

S.King to take the minutes.

Public participation

3 members of the Parish spoke about the following Agenda subjects:

Community First

Administrator Vacancy

1.Apologies none, All members present.

2.Declarations of Interest. - V Sturmev & S King committee members on Heytesbury AED Guardians non-pecuniary interest.

3. Approval of minutes (20 June 2023)

4. Administrator Vacancy -

Discussions took place to decide whether to appoint a Trustee to take over Administration at no cost or to appoint and advertise the vacancy externally at a cost to the RTF.

Advice will be taken from the previous Administrator to establish the role and obtain a list of job descriptions.

At present, the role has been funded for 1 hour per week by the Parish Council, and these costs will be refunded by the RTF back to the PC account for the total amount of £840.32.

It was also discussed that B.Coombes & N.Williams would look at secure storage for digital data on PC laptop & will liaise with the Clerk.

V.Sturmey has the paper documents.

5. To note the investments, assets & cash funds as of September 2023.

Cash funds - £8505

Income Investment - £89,512

Capital Investment - £94,761

6. Grant Applications;

* Application received from St.Peter & St Paul Church for a grant of £105 was requested to help with the total cost of the project for Duck race costing £155.

The PC unanimously approved & amended the figure to cover the total cost of the project which is a big part of our community at £155.

* Application from Heytesbury AED Guardians was received to help purchase additional Defibrillators for Tytherington & Knook at a cost of £2,160 & was approved by 6 members.

V Sturmey & S King declared an interest and did not vote.

7. Payments of £60 were approved to cover the cost of room hire at Hospital of St Johns for meetings for June, August & September 2023 @ £20 per meeting.

8. Consider new bank signatories and named contact to the RTF.

It was decided that N Williams and C Blake were to be added as additional signatories with N Williams to be the named contact for the bank.

9. Community First update:

The Trust's Community Working Group has recommended that a consultation is carried out in the Parish to find out what the majority of the Parish want from a Community Facility.

The consultation involves 3 people door to door over a 14 day period and to report back to the RTF with a report.

The cost would be approx £6,000

This item has been deferred due to the uncertainty with the sale of the Sports Fields at present.

10. Update on appointment of a non-trust member to the finance working group to provide investment advice. Previously approved.

T Fellows has made enquiries with getting advice from 2 sources for joining the finance working group to seek further advice. No decision has yet been made.

The meeting commenced at 8.10pm & ended at 9.05pm

Signed Date

Cllr S King (Vice Chair)