

# Meeting of Heytesbury, Imber and Knook Parish Council

## Minutes

Tuesday 25 July 2023  
Hospital of St John, Heytesbury

### Councillors present:

C Barker Bennett, C Blake, B Coombes, P Fellowes, S King, K Riggs, V Sturmey (chair),  
N Williams, A Wilson.

### Also present:

Parish Clerk, approximately 50 members of the public.

### Public participation

Four members of the public spoke, subjects included administration costs, Future Planning Working Group and neighbourhood plan.

It was agreed to alter the order of agenda items so item 56 was before item 49. The minutes follow the order of the published agenda.

#### 40 Apologies

None.

#### 41 Declarations of interest

None.

#### 42 To approve the minutes of 27 June 2023

The minutes of 27 June 2023 were approved as a correct record and signed by Councillor Sturmey.

#### 43 Chair's announcements

Councillor Sturmey referred to her statement about Heytesbury sports ground before public participation.

#### 44 To consider a rural housing report from the Future Planning Working Group

An adviser to the Future Planning Working Group spoke about the report and answered questions from councillors.

It was resolved to approve the following recommendations as set out in the report:

- a. the parish council should undertake to revise its out of date housing needs survey, to understand the affordable housing needs of local people over the next three years;
- b. the parish council should resolve to prepare a neighbourhood plan, and establish a neighbourhood plan steering group, made up of lead councillors and residents, this group will report to the Future Planning Working Group and can have access to all their documents with a view to exploring all possible options to achieve the key priorities including:
  - i. protecting the sports fields
  - ii. protecting and enhancing the environment of the village
  - iii. meeting local housing needs (affordable housing)
  - iv. providing a community centre
- c. the parish council should consider giving support and encouragement to the establishment of a Community Land Trust formed of local people, to initiate a community-led development of affordable housing and/or community facilities.

It was also resolved to:

- a. appoint Councillor Blake and Councillor Coombes to the neighbourhood plan steering group; and
- b. publish the drop-in session comments on the website.

**45 To note the bank statements**

The following bank balances on 25 July 2023 were noted:

- a. Treasurers Account £9,748.48
- b. Business Bank Instant Account £5,264.28

**46 To note the bank reconciliation to 30 June 2023**

Noted.

**47 To note the financial report to 14 July 2023**

Noted.

**48 Approval of payments**

It was resolved to approve the following payments:

27/23 idverde grounds maintenance £130.50

28/23 Clerk mileage £18.90

29/23 July payroll

30/23 Hospital of St John room hire 25 July 2023 £20

49 Parish Emergency Assistance Scheme

It was resolved to request two boxes of gel bags, two 'Flood' signs and two 'Drive slowly through flood water' signs.

50 To approve the Community Emergency Plan

It was resolved to approve the Community Emergency Plan.

51 Knook trees

- a. To note the assessments carried out by Wessex Rural Crafts.
- b. To note the recommendation for annual assessments.

Noted.

52 Knook noticeboard and dog bag dispenser

There was discussion about the damage to the noticeboard and dog bag dispenser.

It was agreed no further action because of the insurance excess and repair of the dog bag dispenser by a volunteer.

53 To consider a motion from Councillor Coombes

The following notice of motion was received from Councillor Coombes:

Council to set up a working group to explore ways to reinvigorate its working relationship with the parish by way of surveys in the first instance, followed by feedback and an agreed plan moving forward. This work to be completed by the end of October 2023.

An amendment was proposed and agreed: to replace "This work to be completed by the end of October 2023." with "This work to be completed by the end of November 2023 and a draft questionnaire for the September meeting."

It was resolved to approve the motion with the amendment.

It was also resolved to appoint Councillor Blake, Councillor Coombes, Councillor Fellowes and Councillor Wilson to the working group.

54 Dog bag dispensers

It was resolved to approve a request from Councillor Fellowes for two dispensers in Heytesbury and to set aside £250 from the outside spaces budget.

55 To consider appointing additional councillors to the Outside Spaces Working Group

It was resolved to appoint Councillor Blake, Councillor Riggs and Councillor Williams.

## 56 Planning applications

- 56.1 It was resolved to confirm no objection to PL/2023/04524, East Farm, Knook, installation of a slurry lagoon.
- 56.2 It was resolved that the following objections be made in respect of PL/2023/05436 and PL/2023/05667, The Angel Inn, Heytesbury, proposed conversion of public house into residential dwelling and proposed alterations to facilitate conversion:
- i. it is a listed building and of historic interest;
  - ii. loss of employment and tourism;
  - iii. it is a community venue;
  - iv. it is destination dining;
  - v. insufficient time has been allowed for its sale; and
  - vi. insufficient financial information provided.

It was also resolved to request that Wiltshire Council's Planning Committee consider the objections.

The meeting commenced at 7.15 pm and ended at 9.08 pm.

Signed.....

Date