

RAYMOND TRUST FUND

Registered with the Charity Commission no. 305523 Grant Policy

This policy will clarify how the trustee intends to distribute funds within its powers, and in accordance with current charity law.

1. The Charity's Objects/Purposes

These were originally laid out in clause 1 of the 1935 Deed "...for the benefit of the inhabitants of the Parishes of Heytesbury, Knook and Tytherington and their immediate vicinities without distinction of sex or political or other opinions." These were amended by clauses 3 and 4 of the 1986 Charity Commission Scheme when the Charity no longer had a hall to manage but funds. The current objects/purposes of the Charity are as follows:

1.1. Application of Income

The trustee shall apply the clear income of the charity as it thinks fit for any charitable purposes for the general benefit of the inhabitants of Heytesbury, Knook and Tytherington and the immediate vicinity.

1.2. Application of Property

The trustee at any time may apply the whole or part of the property of the charity in or towards defraying the cost of providing land and buildings to be settled upon trust for use as a village hall.

The trustee recognises and supports the valuable contribution made by the voluntary sector to the well-being of the community and may be able to provide financial support for community organisations working for the benefit of the inhabitants of the parish, with the intention of improving the range of services and activities available. The trustee is very keen to help and support any local group, club or organisation that fall within the remit of the Trust.

Grant applications must be received by 30 September and are considered at the next meeting. Meeting dates are available from the parish council's website.

Who can apply for a grant?

Examples of types of organisations to which grants may be given include charitable organisations; youth or senior citizen clubs and groups; sports and recreational clubs and groups; arts and cultural clubs and groups; advice organisations; organisations assisting the disabled; groups for enhancing the environment of the parish and local events.

The scheme provides start-up grants for new organisations as well as grants to existing organisations.

The application must be for the benefit of the inhabitants of Heytesbury, Knook and Tytherington and must be able to demonstrate that it benefits those people living in the parish.

What can grants be used for?

Grants can be used for capital projects (e.g., lasting assets) or for running costs. Examples of what grants might support include: equipment, development, projects, publicity.

How much grant is available?

Only one application from any group or organisation will be considered by the trustee in each financial year which begins and ends each September.

The trust gives variable grants. Although there is no maximum limit set on the amount that can be applied for, all applications will be considered based on the benefits to the inhabitants of the parish. It is important that all questions on the application form are answered as fully as possible to provide a detailed picture of the activities of your organisation.

Because this fund is for projects that will benefit parish residents, there are some cases which the Trust will not be able to provide grants, including:

General appeals e.g. national/international disasters; national organisations without a locally based group; Individuals e.g. sponsorship for individuals, including sportsmen and women; to 'branches' that could be funded by their main organisation, or who could have access to other/additional means of funding applications; commercial enterprises which aim to generate a profit; projects with party political links; projects which discriminate on the grounds of age, colour, impairment, marital status, lifestyle and culture, nationality, race, gender or sexuality, or on the grounds of economic or social status. Services which should be provided by statutory funding; projects considered to be the responsibility of principal authorities. Salary or routine administration costs; individual sponsorship; hospitality.

How do I apply for a grant?

Applicants are required to supply a completed application form, available from the administrator, or downloaded from Heytesbury, Imber and Knook Parish Council's website. In the case of an established and registered organisation, this must be accompanied by audited accounts or accounts that have been independently examined by a suitably qualified person, for the previous financial year.

In the case of a smaller or a newly formed organisation, a comprehensive budget and business plan, a committee structure and bank account details, a statement in support of your request, including photographs and plans if applicable; a copy of your organisation's constitution or details of its objects/purposes which give a detailed picture of the activities of your organisation. The trustee reserves the right to request any additional information to aid the determination of the grant.

All applicants completing an application form will be deemed to have read and agreed to the requirements outlined in this policy and the criteria set out below. Should the applicants be unable to provide the necessary documents due to newness of the organisation they will be considered on an individual basis and the trustee reserves the right to request further information to determine the applicant's integrity and shall defer the

grant until such further information is available. Applicants may attend the meeting the grant application is considered and speak about the application and answer questions.

Eligibility Criteria for Funding and Conditions attached to Funding

Applicants should be aware: - If the project is relying on funding from the trust, it should not be started until the award of a grant has been confirmed in writing by the trust; grants will not be awarded retrospectively. Grants may be given for less than the amount requested; they may be made in proportion to the benefit of the inhabitants of the parish. If the group is unable to use the grant for the stated purposes and within the stated timescale, monies must be returned to the trust. The grant must be used only for the purpose for which the application was made. To support the grant the trustee may ask for an end of project report.

The trustee will consider applications only at scheduled meetings. The decision of the trustee will be by voting, and the trust's decision will be final.