

Minutes

Heytesbury, Imber and Knook Parish Council

Date	Tuesday 27 June 2023.
Time	The meeting commenced at 7.17 pm and ended at 9.38 pm.
Venue	Hospital of St John, Heytesbury.
Councillors present	C Barker Bennett, C Blake, B Coombes, P Fellowes, S King, J Peel, K Riggs, V Sturmey, N Williams, A Wilson.
Chair	Cllr Sturmey.
Also present	Parish Clerk, Cllr John Syme (Warminster Town Council), 30 members of the public.
Public participation	Eight members of the public spoke during public participation, subjects included: 1) sports ground; 2) community space in the church; 3) neighbourhood plan; 4) motion from Cllr Sturmey about Imber; 5) payment for dog waste bags; 6) motion from Cllr Barker Bennet about army vehicles; and 7) co-option. Cllr John Syme spoke about the importance of remembering Imber.

18	Apologies for absence
	None.
19	Declarations of interest
	There were no declarations of interest.
20	To approve the minutes of the meeting on 23 May 2023
	The minutes were approved as a correct record and signed by the chair.
21	Chair's announcements
	None.

22	To appoint the two candidates for co-option, Ben Coombes and Charlie Blake, to fill the two vacancies
	It was resolved to appoint Ben Coombes and Charlie Blake. Ben Coombes and Charlie Blake signed the declaration of acceptance of office and joined the meeting.
23	To note the bank statements 16 June 2023: Trustee Account £11,362.77 Business Bank Instant Account £5,260.71
	Council noted the bank statements.
24	To note the bank reconciliation 31 May 2023
	Council noted the bank reconciliation.
25	To note the financial report 16 June 2023
	Council noted the financial report.
26	To approve the following payments: 15/23 £111.06 JRB Enterprise dog waste bags 16/23 £1168.60 BHIB insurance renewal premium 17/23 £349.03 Wiltshire Association of Local Councils subscription 18/23 £400 Neat n Tidy footpath maintenance 19/23 £130.50 idverde grounds maintenance 20/23 £250 Harling IT Services website hosting 21/23 £6.60 R J Print printing 23/23 £700.27 June payroll 24/23 £40 Hospital of St John room hire 25/23 £30 Harling IT Services IT support 26/23 £24.35 Jubilee Consumables cartridge for printer
	It was resolved to approve the above payments.
27	To consider and approve the risk assessment
	It was resolved to approve the risk assessment.
28	To consider and approve the complaints procedure
	It was resolved to approve the complaints procedure.
29	To consider the following motion received from Cllr Sturmeay: I propose the council consider how it can recognise the 80 years this December since the evacuation of the residents of Imber.
	It was resolved to refer the proposal to the Outside Spaces Working Group.

30	To consider the following motion received from Cllr Riggs: To discuss all options of trying to save the parkland and sports ground. Try to obtain funds from grants, loans, crowd funding, publicity and events. Discuss the use of the space and how it could be utilised for the community. Approach the land agent to find out any further details we can. It was resolved to ask an independent qualified adviser to the Future Planning Working Group to contact the land agent.
31	To consider the following motion received from Cllr Sturmeay: I propose the parish council apply to register the sports ground, land north of Park Street as an asset of community value. If registered, the community will have six months to put together a bid if it comes up for sale. As part of the process council should write to the owner and I propose the following wording: The community would be interested in making a bid to buy the sports ground, should you proceed to sell. We would like to apply to register the land as an asset of community value, which means should you decide to sell the community would have six months to raise the funds to make a bid but you do not have to accept the bid. It was resolved that the motion be amended as follows: I propose the parish council apply to register the sports ground, land north of Park Street as an asset of community value. If registered, the community will have six months to put together a bid if it comes up for sale. As part of the process, council to ask an independent qualified adviser to the Future Planning Working Group to contact the land agent. It was resolved to approve the motion, amended as above.
32	To consider the following motion received from Cllr Sturmeay: I propose the Future Planning Working Group's scope is widened to look at setting up and overseeing a steering group of the community and councillors to write a neighbourhood plan for the parish concentrating not only on housing but protecting green spaces. The proposer of the motion said she wished to defer the motion to the next meeting.
33	To consider the following motion received from Cllr Sturmeay: There have been lots of reports on social media and to councillors about the amount of dog mess in Heytesbury and on the footpaths. Some years ago the council organised a 'pick up after your pet please' poster campaign and school children were invited to design posters which were displayed in the villages. I propose we do this again and £100 for the project to come from the outside spaces budget for prizes for different age groups. It was resolved to approve the motion. Cllr Blake agreed to organise.

34	To consider the following motion received from Cllr Barker Bennett: A Heytesbury resident has asked me to take up with the parish council the danger of army vehicles coming down the track and failing to slow down where the track joins Chitterne road (B390 junction). I propose the parish council write to the relevant military authority and emphasise the importance of their vehicles adhering to the 20 mph speed limit and request they put up a give way sign before the junction.
	It was resolved that the motion be amended to replace the words 'give way sign' with the words 'stop sign'. It was resolved to approve the motion, as amended above.
35	To confirm no objection by email to planning applications PL/2023/03912, PL/2023/04330, PL/2023/04369
	It was resolved to confirm no objection to planning applications PL/2023/03912, PL/2023/04330, PL/2023/04369.
36	To consider planning application PL/2023/04656 23 Little London, Heytesbury, notification of proposed works to trees in a conservation area, sycamore tree, fell
	It was resolved no objection to planning application PL/2023/04656.
37	To consider planning application PL/2023/03591 (householder planning permission) and and PL/2023/03854 (listed building consent) Lindens, 74 High Street, Heytesbury Replace white PVC door to extension with traditional style and kitchen door and two back doors like for like. Replace central valley gutter between the two roofs. Re render the whole property in a lime rendering. Internal alterations to include uncovering three original fireplaces, restore the original wood floors, modernisation of kitchen, install a wet room and replace the toilet and basin. Install an oil heating system using the 250 litre oil tank already installed. Replace septic tank.
	It was resolved no objection to planning application PL/2023/03591 and PL/2023/03854.
38	To consider the exclusion of the press and public for the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 because the next item is a confidential employee matter
	It was resolved that the public be excluded from the meeting for the following item of business on the grounds that it is a confidential employee matter.
39	Appraisal
	Council noted the appraisal.

Signed:	Date:
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