

Minutes

Raymond Trust Fund charity registration number 305523

Date	Tuesday 18 April 2023.
Time	7pm-8pm.
Venue	Hospital of St John, Heytesbury.
Councillors present	Cllr Caroline Barker Bennett, Cllr Patricia Fellowes, Cllr Susan King, Cllr Karen Riggs, Cllr Vanessa Sturmeay, Cllr Nicholas Williams, Cllr Anthony Wilson.
Chair	Cllr Vanessa Sturmeay.
Also present	Administrator, four members of the public
Public participation	A member of the public spoke in support of public recreational facilities including the cricket club.

23/018	Apologies
	Apologies received from Cllr Josh Rogers. Cllr Jacinta Peel absent.
23/019	Declarations of interest
	None.
23/020	To approve the minutes of the meeting on 17 January 2023
	Approved unanimously and signed by the chair.
23/021	To note the bank statement of the Trustee Account on 18 April 2023
	£8262.24 balance was noted. Additionally, it was noted 0.19p balance in the Business Bank Instant Account.
23/022	To appoint signatories to the bank account
	It was agreed unanimously to appoint Cllr Susan King.
23/023	To note the investment assets on 3 April 2023: i.) Income Account £91481 ii.) Capital Account £93835
	Noted.

23/024	To note the receipts and payments 26 September 2022 – 7 April 2023
	Noted.
23/025	To consider the grant application from Heytesbury and Sutton Veny Cricket Club
	It was agreed by majority vote to give a grant of £250.
23/026	To consider the grant application from Heytesbury Football Club
	It was agreed by majority vote to give a grant of £250.
23/027	To approve payment of £60 to Hospital of St John for room hire October, November 2022 and January 2023
	Payment agreed unanimously.
23/028	To consider the proposal received from Cllr Vanessa Sturmeay: When the parish council officially changed its name in 1992 to include Imber the change was not updated with the Charity Commission scheme. I propose we use s280 of the Charities Act 2011 to update our name as the trustee.
	Proposal supported by majority vote.
23/029	To consider the proposal received from Cllr Anthony Wilson and Cllr Vanessa Sturmeay: The Raymond Trust adopts the byelaws which have been circulated with the agenda. The byelaws replace the previously reviewed constitution.
	Proposal supported unanimously with the following amendments to the text: i.) 4.4 to appoint such staff as necessary; and ii.) 13.1 the Trustee Committee may dissolve the Trust if it decides that the aims of the Trust are permanently frustrated. It was also agreed unanimously that the byelaws are published on the website.
23/030	To consider the proposal received from Cllr Anthony Wilson and Cllr Vanessa Sturmeay: The Raymond Trust sends a letter to landowners in particular Heytesland Ltd and Heytesbury Estate and a generic version to be published online inviting landowners to come forward with possible sites, land or buildings for a village hall, a draft letter attached for approval.
	Proposal supported unanimously with the following amendments: i.) a letter is also sent to the Sassoon Trust; and ii.) the letter to the Sassoon Trust and Heytesland Ltd includes a paragraph about the decision to sell remaining land in Heytesbury.

23/031	To consider the following proposal received from Cllr Anthony Wilson and Cllr Vanessa Sturmev: To set up a Finance Working Group of a minimum of three members of the trust to consider and make recommendations to the trust about the giving of grants. In particular to consider: - i.) how to interpret and apply 'in the vicinity'; - ii.) a fixed date for consideration of grants rather than giving out grants throughout the year; - iii.) applying for grants so the trust can fulfil its object; - iv.) how best to pay for and minimise administration costs; - v.) investment portfolios; and - vi.) grant policy (end of year). Proposal supported unanimously. It was also agreed unanimously to appoint Cllr Patricia Fellowes, Cllr Susan King, Cllr Nicholas Williams, Cllr Anthony Wilson to the working group and Cllr Wilson to convene the meeting.
23/032	To consider the following proposal received from Cllr Anthony Wilson and Cllr Vanessa Sturmev: To enact setting up the trust working group previously agreed, with a minimum of three members of the trust and up to six other non-members, to consider how best to fulfil the aims of the trust and provide recommendations. The trust working group scope is as set out in 4.2 Associate with Local Authorities, voluntary organisations and the residents of the parish in a common effort to carry out the objects/purpose of the trust. Proposal supported by majority vote with amendment that the six non-members would be without voting rights. It was also agreed unanimously to appoint Cllr Patricia Fellowes, Cllr Vanessa Sturmev and Cllr Anthony Wilson to the working group.

Signed:	Date:
---------	-------