

Minutes of the meeting of the Raymond Trust Fund charity registration number 305523

Date	Tuesday 17 January 2023 7.00pm.
Venue	Hospital of St John Heytesbury.
Councillors present	Cllr Caroline Barker Bennett, Cllr Mark Button, Cllr Patricia Fellowes, Cllr Karen Riggs, Cllr Anthony Wilson.
Chair	Cllr Patricia Fellowes.
Also present	Trust Administrator, eight members of the public.
Public participation	Six members of the public spoke about agenda items 12,13, 14, 16 and public participation

Reference	Agenda item
23/001	1 Apologies
	Cllr Josh Rogers, Cllr Vanessa Sturmeay.
23/002	2 Declarations of interest
	None.
23/003	3 To approve and sign the minutes of the meeting held on 29 November 2022
	Approved unanimously and signed by the chair.
23/004	4 To note the bank balance of the Trustee Account on 17 January 2023
	£7691.83 balance was noted. Additionally, it was noted 0.19p balance in the Business Bank Instant Account.
23/005	5 To consider closing the two bank accounts with a nil balance
	Agreed unanimously to close the Business Bank Instant Account with a nil balance but not the Business Bank Instant Account with 0.19p balance.
23/006	6 To note Cllr Mark Button and Cllr Karen Riggs are bank account signatories
	Noted.

23/007	7 To consider additional bank account signatories
	Agreed unanimously – Anthony Wilson. Additional bank account signatories to be agreed at the next meeting.
23/008	8 To note the transfer of £4690.53 to the investment Capital Account
	Noted.
23/009	9 To note the investment assets on 30 December 2022: a) Income Account £93877 b) Capital Account £88527
	Noted.
23/010	10 To consider the grant application from Heytesbury and Sutton Veny Cricket Club
	Agreed unanimously to consider the agenda item after item 14.
23/011	11 To consider payment of a data protection fee to the Information Commissioner's Office
	During discussion it was considered the charity processes no personal data and it was agreed unanimously no payment is required but it is periodically reviewed.
23/012	12 To note the proposed purchase of land consultation document 2019
	Noted.
23/013	13 To consider the following proposal received from Cllr Mark Button: To appoint a working group inclusive of the corporate trustee and residents of Heytesbury, Knook and Tytherington to review and propose changes to the constitution which will be acceptable to the Charity Commission
	During discussion it was agreed unanimously to amend the proposal as follows: To appoint a working group inclusive of the corporate trustee and residents of Heytesbury, Knook and Tytherington to work in a common effort to carry out the objectives and purposes of the charity. The proposal with amendment was unanimously agreed.
23/014	14 To consider the following proposal received from Cllr Anthony Wilson: To appoint a working group to consider and report back with recommendations as the best way forward in distributing grants with particular attention to the definition of 'vicinity'
	Proposal withdrawn by Cllr Anthony Wilson during discussion.

23/015	10 To consider the grant application from Heytesbury and Sutton Veny Cricket Club
	The grant application was considered and it was agreed unanimously to defer a decision to the next meeting.
23/016	15 To consider the revised constitution proposed by Cllr Vanessa Sturmey and Cllr Anthony Wilson
	The revised constitution was considered and it was noted Cllr Button had produced another revised constitution. It was unanimously agreed to defer the item for further consideration to the next meeting.
23/017	16 To consider administration payments for the period 26 September 2022 – 25 September 2023
	It was agreed unanimously that the chair and Trust Administrator discuss the administration payments to Heytesbury Imber and Knook Parish Council and make recommendations for consideration. It was further agreed unanimously no administration payments are made to Heytesbury Imber and Knook Parish Council until a decision on payments.

Signed:	Date:
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