

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Heytesbury Imber and Knook Parish Council

County area (local councils and parish meetings only): Wiltshire

Financial year ending 31 March 2023

Prepared by (Name and Role): John Cap Clerk and Responsible Financial Officer

Date: 31/03/2023

	£	£
Balance per bank statements as at 31/03/2023:		
Treasurers Account	5,300.06	
Business Bank Instant Account	5,251.05	
	_____	10,551.11
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/03/2023		
	_____	0.00
Add: any un-banked cash as at 31/03/2023		
	_____	0.00
Net balances as at 31/03/2023		<u><u>10,551.11</u></u>