

**Notice of the Annual General Meeting of the
Raymond Trust Fund
Charity Number 305523**

Notice is hereby given on 8th September 2022 that the AGM of the Raymond Trust Fund will be held at The Hospital of St John Heytesbury BA12 OHW

on Thursday 29th September 2022 at 7pm.

The meeting is open to all inhabitants over the age of 18, currently residing in Heytesbury Imber and Knook Parish.

AGM Agenda – by order of the trustee

- 1. To elect a Chair for the meeting until item 3 on the agenda.**
- 2. To receive and accept apologies.**
- 3. To elect a Chair for one year.**
- 4. To appoint an Administrator for one year.**
- 5. To approve the minutes of the AGM held on 14th September 2021.**
- 6. To approve the annual report of the trust for 2021-2022.**
- 7. To approve the receipts and payments accounts for 2021-2022.**
- 8. To consider the following proposals received from Councillor Fellowes, Councillor Sturmeay and Councillor Wilson, requested to appear on the agenda:**

8.1 We propose that the parish council when acting as trustee of the Raymond Trust Fund holds its meetings in public with agendas in advance and minutes afterwards publicly available, with an opportunity for public participation at the actual meetings. This will ensure transparency.

8.2 We propose that the Raymond Trust Fund pro-actively pursue the aims of the Trust as outlined in the 1986 scheme as ordered by the Charity Commission: "Item 4. Application of property at any time the trustee may apply the whole or part of the property of the charity in or towards defraying the cost of providing land and buildings to be settled upon trust for the use of a village hall" and in line with its entry on the Charity Commission register: "How the charity helps- provides buildings/ facilities/ open space".

9. AOB

If attendees have questions for the trustee which it can't fully answer at this meeting, they should be put in writing to the Chair and will be considered by the trustee at its next scheduled meeting.