

**Notice of the Annual General Meeting of the
Raymond Trust Fund
Charity Number 305523**

**Notice is hereby given that the AGM of the Raymond Trust Fund will be held
at Heytesbury School, High Street, Heytesbury on**

Tuesday 14th September 2021 at 7pm.

**The meeting is open to all inhabitants over the age of 18, currently residing in
Heytesbury Imber and Knook Parish.**

AGM Agenda – by order of the trustee

1. Apologies - to receive apologies from those unable to attend.
2. To record that the trustee is made up of the elected members of Heytesbury, Imber and Knook Parish Council. All will remain as trustee whilst holding this office.
3. To appoint a chairman for the forthcoming Trust year.
4. To appoint an administrator for the forthcoming Trust year.
5. To receive the minutes of the AGM held on 26th September 2019 – there was no AGM held in 2020 due to Covid 19.
6. To receive and adopt the 2020 annual report of the trust.
7. To receive and adopt the receipts and payments accounts for 2020.
8. Grant Policy
9. AOB

If attendees have questions for the trustee which it can't fully answer at this meeting, they should be put in writing to the Chairman and will be considered by the trustee at its next scheduled meeting.

**D Bond
Chairman of the Trust**