



Heytesbury, Imber and Knook Parish Council  
Parish Clerk Heather Parks FSLCC  
2(B) Prestbury Drive Warminster BA12 9LB  
07970780424

[clerk@heytesburyparish.co.uk](mailto:clerk@heytesburyparish.co.uk)

[www.heytesburyparish.co.uk](http://www.heytesburyparish.co.uk)

12<sup>th</sup> January 2021

**Agenda for the Meeting of  
Heytesbury Imber & Knook Parish Council  
through the Zoom platform  
on Tuesday 19<sup>th</sup> January 2021  
@ 7pm**

Membership: Councillors L Morris (Chair) D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, A Perry, and V Sturmeay.

You are hereby summoned to attend an **online** meeting of Heytesbury Imber and Knook Parish Council for the purpose of transacting the following business.

Yours sincerely

Heather Parks FSLCC  
Parish Clerk

**LOGIN:** <https://us04web.zoom.us/j/4749842260?pwd=cE5rayt3NWdKcXNOKy9pOUdGZlhWUT09>

**Meeting ID:** 474 984 2260 **Passcode:** EuJ4gG

**It is recommended that login takes place at least 5 minutes before the start time.**

---

**1. Apologies**

**To receive** apologies.

**2. Minutes**

2.1. **To approve** as a correct record the minutes of the meeting held on 8<sup>th</sup> December 2020 previously circulated

2.2. **To note** any matters arising from the minutes of the meeting held on 8<sup>th</sup> December 2020

**3. Declarations of Interest**

**To receive** any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

#### 4. Chairman's Announcements

**To note** any announcements made by the Chair

*Standing Orders will be suspended to allow for public participation*

#### 5. Public Participation

5.1. **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

5.2. **To receive** any petitions or deputations

*Standing Orders will be reinstated following public participation*

#### 6. Financial Information

##### 6.1. Payments for approval:

Bacs – 59/20 £37.99 Tudor Environmental Spray for Play Area

Bacs – 60/20 £104.34 JRB Enterprises Dog bag dispenser

Bacs – 61/20 £282.01 H Parks December Payroll

Bacs – 62/20 £70.60 HMRC December Payroll

Card – 63/21 £36.00 SLCC Training Accessible Excel Docs

Card – 64/21 £36.00 SLCC Training WordPress Web sites

Bacs – 65/21 £282.01 January Payroll

Bacs – 66/21 £70.60 January Payroll

The two payments for training are for the Clerk to attend webinars on the continuing requirement for accessibility documents to be provided on all published PC work, which has been discussed with the Chairman who agreed to be booked and members to approve.

##### 6.2. Balances of the Bank Accounts for noting:

Treasurers Account @ 07.01.21 £3,817.51

Bus Instant Access @ 07.01.21 £15,696.22

##### 6.3. Monthly financial report:

**Members to receive** the monthly report which outlines the current position year to date, and monthly reconciliations for signing when able to do so.

##### 6.4 Grant Application

**Members to consider** the application from PCC of Heytesbury to contribute to the clock repairs of £169.20 – see attached.

In addition, the PCC has also requested further funds to support the repairs to the light over the West Gate – balance required £421.64 – see attached email.

**For Decision**

#### 7. Planning Applications

7.1. Applications received and for comment:

*Members will review plans online in advance of the meeting as no paper plans are received from the Planning Authority. Attached planning info sheet 35*

### 21/00110/TCA

Site: Little London Cottage 61-62 High Street Heytesbury

Proposal: Application for work to trees in a conservation area.

1 - Catalpa tree - pollard to 4.5m

2 - Apple tree - reduce to 3.6m

3 - 2 x Beech trees - remove overhanging branches

4 - 2 x Juniper Skyrocket trees - reduce to 3.6m

### 20/11383/FUL

Site: Knook Camp South Knook BA12 OJB

Proposal: Demolition of existing buildings and the construction of 7 no. single storey accommodation blocks and associated external work.

**Members to ratify** the comments made on the following application determined by email.

### **20/10459/FUL**

Site: East Farm 25 Knook BA12 OJG

Proposal: construction of a new building to provide feeding and sleeping accommodation for dairy cattle, laying of additional concrete to provide yard and access around the new building.

No Objection

## **8. OSWG**

**8.1 Report from Meeting – Members to receive** the report from the meeting held on 05.01.21, attached.

**8.2 Recommendations from OSWG report**

**3. Consultation paper** - This should be well advertised with the statement and 8 questions, as before the school children should be involved in helping to choose any new equipment

**9. Litter Pick** – Advertise a voluntary clean up and date for collection of rubbish in the March parish news and on the parish website, including a map of the parish paths on our website

**9. Flooding in Park Lane** – Refer to the Warminster Catg for ideas to improve the problem

**9. Dog dispenser boxes** – Replace the Mantles Lane end of the Mill with the new box and order one for Newtown once install permission from the landowner has been granted

**9.Grit bin** – Could we have an update on the status of the Newtown / St Johns grit bin

Answer: The current status is that the bin is damaged, and it will stay in situ until no longer usable.

**9. Issues raised by the Parish**

The Clerk and Chairman have received various issues raised from residents and these are put forward **for discussion** and to establish what the Parish Council may be able to take forward.

**Park Lane** – the increase in electric vehicles, scooters and e-bikes travel silently and some at speed posing a danger to walkers and the not so young. The placing of the 30mph speed limit signs seem to be an anomaly. The chicane at the Riverbank, Mill Farm and Heytesbury Mill plus the two cottages on a daily basis, raise serious safety issues, not just to humans but horses being ridden. New signage at either end of the lane is required with a view to safety.

**Buggies** – Many buggies in the village have no access to the footpaths.

**10. Items for a press release or statement from the Parish Council.**

**Members to consider** whether a press release or statement, on any item listed on the agenda is required for the media or any Parish Media Newsletters/Web sites.

**11. Correspondence Issued to members 01.12.2020 – 12.01.2021 For Noting**

01.12.2020 – Neighbourhood Alert – low impact crimes

01.12.2020 – Neighbourhood Alert – Witness to burglary request

03.12.2020 – Wiltshire Council Highways – delay to street works

04.12.2020 – Wiltshire News

05.12.2020 – Church Watch – November Newsletter

07.12.2020 – Neighbourhood Alert – Cyber Security

09.12.2020 – WALC December Newsletter

10.12.2020 – Neighbourhood Alert December Newsletter by email only

11.12.2020 – Wiltshire News

16.12.2020 – December Flood Newsletter – email only

17.12.2020 – My wilts App – instruction paper. Email only

17.12.2020 – Briefing Note 20-37 Housing Land Supply

17.12.2020 – Briefing Note 20-39 Pre - election activity

17.12.2020 – Wiltshire News

18.12.2020 – Neighbourhood Alert – Witness Appeal

18.12.2020 – Neighbourhood Alert – local Impactive Crimes

21.12.2020 – Business news – email only

21.12.2020 – Neighbourhood Alert -Open letter from resilience forum

21.12.2020 – Neighbourhood Alert - Open letter for those suffering in silence

23.12.2020 – Wiltshire News

24.12.2020 – Neighbourhood Alert – Fake DPD emails

05.01.2021 – WALC January Newsletter

## REPORT DATE

08/01/2021

|                    |     | BUDGET   | YEAR TO DATE | REMAINING |
|--------------------|-----|----------|--------------|-----------|
| RECEIPTS           |     |          |              |           |
| Precept            | PRE | 15860.00 | 14,661.00    | 1199.00   |
| Interest           | INT |          | 1.18         |           |
| Misc (and Refunds) | MIS |          | 904.92       | -904.92   |
| Ear                | EAR | 5700.00  | 7,500.00     | -1800.00  |
|                    |     |          | 23,067.10    | -1505.92  |

|                             |       |         |           |          |
|-----------------------------|-------|---------|-----------|----------|
| PAYMENTS                    |       |         |           |          |
| Advertising                 | ADV   | 150.00  | 200.00    | -50.00   |
| Allowances                  | ALL   |         | 0.00      | 0.00     |
| Audits                      | AUD   | 300.00  | 222.00    | 78.00    |
| Grants                      | GRA   | 1000.00 | 0.00      | 1000.00  |
| Elections                   | ELE   |         | 2,396.64  | -2396.64 |
| Equipment                   | EQU   |         | 0.00      | 0.00     |
| Equipment                   | EQUos | 1000.00 | 957.80    | 42.20    |
| Grounds Maintenance         | GMT   | 2100.00 | 1,244.34  | 855.66   |
| Insurance                   | INS   | 1300.00 | 1,111.88  | 188.12   |
| IT                          | IT    | 500.00  | 242.07    | 257.93   |
| Misc                        | MIS   | 500.00  | 29.97     | 470.03   |
| Misc                        | MISos | 500.00  | 588.00    | -88.00   |
| Printing/Stationary/Postage | STA   | 750.00  | 631.77    | 118.23   |
| Professional Fees           | PF    |         | 0.00      | 0.00     |
| Professional Fees           | PFos  | 150.00  | 202.20    | -52.20   |
| Room Hire                   | VEN   | 300.00  | 40.00     | 260.00   |
| Salary                      | SAL   | 4500.00 | 3,526.10  | 973.90   |
| Subscriptions               | SUB   | 510.00  | 385.94    | 124.06   |
| Training                    | TRA   | 500.00  | 108.00    | 392.00   |
|                             |       |         | 11,886.71 | 2173.29  |

## Ear Marked Reserves:

|                       |       |
|-----------------------|-------|
| 3 months Ops cost EAR | 3900  |
| Equipment OS EAR      | 1300  |
| IT EAR                | 500   |
| Play Equipment        | 7500  |
| Total                 | 13200 |

|            |                                                                 |            |       |          |        |        |       |           |
|------------|-----------------------------------------------------------------|------------|-------|----------|--------|--------|-------|-----------|
| 09/10/2020 | Interest                                                        |            | INT   | 0.05     |        |        |       | 19,174.74 |
| 19/10/2020 | SLCC Enterprises Ltd Training                                   | 45/20      | TRA   |          | 36.00  | 30.00  | 6.00  | 19,138.74 |
| 20/10/2020 | idverde September grounds maintenance                           | 46/20      | GMT   |          | 107.39 | 89.49  | 17.90 | 19,031.35 |
| 20/10/2020 | Warminster Community Area Board                                 |            | EAR   | 2,500.00 |        |        |       | 21,531.35 |
| 27/10/2020 | H Parks October Payroll                                         | Bacs 43/20 | SAL   |          | 282.01 |        |       | 21,249.34 |
| 27/10/2020 | HMRC October Payroll                                            | Bacs 44/20 | SAL   |          | 70.60  |        |       | 21,178.74 |
| 28/10/2020 | Playsafety Ltd ROSPA Inspection                                 | Bacs 47/20 | PFOS  |          | 202.20 | 168.50 | 33.70 | 20,976.54 |
| 05/11/2020 | Costco - Copy Paper                                             | Bacs 48/20 | STA   |          | 13.19  | 10.99  | 2.20  | 20,963.35 |
| 09/11/2020 | Interest                                                        |            | INT   | 0.12     |        |        |       | 20,963.47 |
| 10/11/2020 | Postage Stamps Refund to H Parks                                | Bacs 52/20 | STA   |          | 5.00   |        |       | 20,958.47 |
| 25/11/2020 | ICO                                                             | Bacs 49/20 | SUB   |          | 35.00  |        |       | 20,923.47 |
| 27/11/2020 | H Parks November Payroll                                        | Bacs 50/20 | SAL   |          | 282.21 |        |       | 20,641.26 |
| 27/11/2020 | HMRC November Payroll                                           | Bacs 51/20 | SAL   |          | 70.40  |        |       | 20,570.86 |
| 27/11/2020 | Tudor Environmental Refund to H Parks Chemical Spray            | Bacs 53/20 | EQUos |          | 37.99  | 31.66  | 6.33  | 20,532.87 |
| 27/11/2020 | Poundstretcher Refund to H Parks Cleaning Equipment Play Area   | Bacs 54/20 | EQUos |          | 12.30  |        |       | 20,520.57 |
| 27/11/2020 | Amazon Cordless Fogger Sprayer for Play Area                    | Bacs 55/20 | EQUos |          | 123.09 | 100.50 | 20.52 | 20,397.48 |
| 27/11/2020 | Amazon Battery charger and battery for Fogger Refund to H Parks | Bacs 56/20 | EQUos |          | 67.90  | 54.50  | 11.32 | 20,329.58 |
| 27/11/2020 | Cartridge World Refund to H Parks                               | Bacs 57/20 | STA   |          | 149.04 | 124.20 | 24.84 | 20,180.54 |
| 08/12/2020 | Upper Wylie Parish News 20/21                                   | Bacs 58/20 | ADV   |          | 100.00 |        |       | 20,080.54 |
| 09/12/2020 | Tudor Environmental Refund to H Parks Chemical Spray            | Bacs 59/20 | EQUos |          | 37.99  | 31.66  | 6.33  | 20,042.55 |
| 09/12/2020 | JRB Enterprises                                                 | Bacs 60/20 | EQUos |          | 104.34 | 86.95  | 17.39 | 19,938.21 |
| 24/12/2020 | H M Parks December Payroll                                      | Bacs 61/20 | SAL   |          | 282.01 |        |       | 19,656.20 |
| 24/12/2020 | HMRC December Payroll                                           | Bacs 62/20 | SAL   |          | 70.60  |        |       | 19,585.60 |
| 09/12/2020 | Interest                                                        |            | INT   | 0.13     |        |        |       | 19,585.73 |
| 06/01/2021 | SLCC Enterprises Ltd Training Excel Documents                   | Card 63/21 | TRA   |          | 36.00  | 30.00  | 6.00  | 19,549.73 |
| 06/01/2021 | SLCC Enterprises Ltd Training Wordpress Websites                | Card 64/21 | TRA   |          | 36.00  | 30.00  | 6.00  | 19,513.73 |
| 27/01/2021 | H M Parks Janaury Payroll                                       | Bacs 65/21 | SAL   |          | 282.01 |        |       | 19,231.72 |
| 27/01/2021 | HMRC January Payroll                                            | Bacs 66/21 | SAL   |          | 70.60  |        |       | 19,161.12 |

**TOTALS:** 23,067.10 11,886.71 5,265.03 707.81

| Reconciliation: | Deposits  | Payments  | Balance    |
|-----------------|-----------|-----------|------------|
|                 | 15,567.10 | 11,886.71 | £11,661.12 |

# LLOYDS BANK



J31AC500G6BMA0000004774001002 396 B 000

HAYTESBURY IMBER & KNOOK PARISH COUNCIL  
MRS A PERRY  
2B PRESTBURY DRIVE  
WARMINSTER  
WILTSHIRE  
BA12 9LB



## Your account statement

Issue date: 4 December 2020

Write to us at: PO Box 1000, Andover

Call us on: 0345 072 5555 (from UK)  
+44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: MKT PL WARMINSTER

Sort code: 30-99-13 Account number: 00085129

BIC: LOYDGB21294

IBAN: GB74 LOYD 3099 1300 0851 29



## TREASURERS ACCOUNT

HEYTESBURY IMBER & KNOOK PARISH COUNCIL

### Account summary

|                               |                  |
|-------------------------------|------------------|
| <b>Balance On 05 Nov 2020</b> | <b>£5,280.57</b> |
| Total Paid In                 | £0.00            |
| Total Paid Out                | £796.12          |
| <b>Balance On 30 Nov 2020</b> | <b>£4,484.45</b> |

### Account activity

| Date             | Payment Type | Details                                                         | Paid In (£) | Paid Out (£)  | Balance (£)     |
|------------------|--------------|-----------------------------------------------------------------|-------------|---------------|-----------------|
| <b>05 Nov 20</b> |              | <b>STATEMENT OPENING BALANCE</b>                                |             |               | <b>5,280.57</b> |
| 06 Nov 20        | FPO          | H M PARKS 200000000670889273 STATIONERY 070436 10 06NOV20 15:22 |             | 13.19         | 5,267.38        |
| 27 Nov 20        | BP           | H M PARKS                                                       |             | 282.21        | 4,985.17        |
| 27 Nov 20        | BP           | HMRC - ACCOUNTS OF                                              |             | 70.40         | 4,914.77        |
| 27 Nov 20        | DD           | ICO ZA295724                                                    |             | 35.00         | 4,879.77        |
| 30 Nov 20        | FPO          | H M PARKS 500000000682205554 SUPPLIES 070436 10 29NOV20 10:09   |             | 395.32        | 4,484.45        |
| <b>30 Nov 20</b> |              | <b>STATEMENT CLOSING BALANCE</b>                                | <b>0.00</b> | <b>796.12</b> | <b>4,484.45</b> |

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

### Payment types:

FPO - Faster Payment

BP - Bill Payment

DD - Direct Debit

4484.45  
15696.09  
20180.54

# LLOYDS BANK



J31AC500G6BMBAA0000004776001002 396 B 000

HAYTESBURY IMBER & KNOOK PARISH COUNCIL  
MRS A PERRY  
2B PRESTBURY DRIVE  
WARMINSTER  
WILTSHIRE  
BA12 9LB



## Your account statement

Issue date: 4 December 2020

Write to us at: PO Box 1000, Andover

Call us on: 0345 072 5555 (from UK)  
+44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: MKT PL WARMINSTER

Sort code: 30-99-13 Account number: 07036026

BIC: LOYDGB21294

IBAN: GB97 LOYD 3099 1307 0360 26



### BUS BANK INSTANT

HEYTESBURY IMBER & KNOOK PARISH COUNCIL

### Account summary

|                               |                   |
|-------------------------------|-------------------|
| <b>Balance On 05 Nov 2020</b> | <b>£15,695.97</b> |
| Total Paid In                 | £0.12             |
| Total Paid Out                | £0.00             |
| <b>Balance On 09 Nov 2020</b> | <b>£15,696.09</b> |

### Account activity

| Date      | Payment Type | Details                          | Paid In (£) | Paid Out (£) | Balance (£)      |
|-----------|--------------|----------------------------------|-------------|--------------|------------------|
| 05 Nov 20 |              | <b>STATEMENT OPENING BALANCE</b> |             |              | <b>15,695.97</b> |
| 09 Nov 20 |              | INTEREST (GROSS)                 | 0.12        |              | 15,696.09        |
| 09 Nov 20 |              | <b>STATEMENT CLOSING BALANCE</b> | <b>0.12</b> | <b>0.00</b>  | <b>15,696.09</b> |

PL1505P2100000

M31AC501MA1 D31AC501MA1

Page 1 of 4 / 000476 / 0016397



## Heytesbury, Imber and Knook Parish Council

(b) a charitable organisation? Yes / No

Has a grant application for this project or activity been made to any other local authority or organisation? Yes / No

If Yes, please give details and the result of the application if known:

.....

If your grant application is successful, please name to whom the cheque should be made payable.

*PCC of Heytesbury*

**This application must be supported by a Financial Statement showing Income and Expenditure and Balance Sheet for the previous accounting year. For new initiatives or activities, a budget forecast will be acceptable. All questions on this form must be completed but you may attach supporting information.**

*Press and Publicity - By receiving and accepting your grant you have made a commitment to using the Parish Council's logo when publicising the award. The Parish Council may also publicise the grant and organisation which has benefitted.*

Signed

Date

*[Signature]*

# ne Cumbria Clock Company Ltd

Castle Workshops, Dacre  
Penrith, Cumbria, CA11 0HL  
United Kingdom

Website [www.clockmaker.co.uk](http://www.clockmaker.co.uk)  
Telephone: 01768486933  
Mobile 07753628282  
Email [hazel@clockmaker.co.uk](mailto:hazel@clockmaker.co.uk)

## Invoice To:

c/o Mrs F. McLellan (Treasurer)  
Heytesbury Church  
67 High Street  
Heytesbury  
Warminster  
Wiltshire  
BA12 0ED

## SALES INVOICE

Invoice Date 30/06/2020  
Due Date 15/07/2020  
Customer Code Heytesbury  
Invoice Number 13772

| Description                                    | Qty/Hrs | Price/Rate | VAT % | Net Amt |
|------------------------------------------------|---------|------------|-------|---------|
| Re:- Heytesbury Church Clock                   | 1.00    | 0.00       | 20.00 | 0.00    |
| To servicing the above clock on 23rd June 2020 | 1.00    | 141.00     | 20.00 | 141.00  |

| VAT Rate                 | Net     | VAT    | Net Amount | 141.00  |
|--------------------------|---------|--------|------------|---------|
| Standard 20.00% (20.00%) | £141.00 | £28.20 | VAT Amount | 28.20   |
|                          |         |        | TOTAL      | £169.20 |

## Notes:

General Data Protection Regulation Notice.  
If you do not wish us to keep your personal data please can you contact us.  
Kind regards  
The Cumbria Clock Company Ltd.

## Terms and Conditions:

### PAYMENT TERMS 14 DAYS NET

Details for bank transfer:-  
Please use invoice number as ref  
HSBC, Penrith Branch  
Account No: 41376209  
Sort Code: 40-26-06

THE  
CUMBRIA CLOCK  
COMPANY

THE  
CUMBRIA CLOCK  
COMPANY

**HEYTESBURY**

| Going Train.                                       | Striking Train                                     | Quarter Train.                                     |
|----------------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Inspection     | <input checked="" type="checkbox"/> Inspection     | <input checked="" type="checkbox"/> Inspection     |
| <input checked="" type="checkbox"/> Wiped/Checked  | <input checked="" type="checkbox"/> Wiped/Checked  | <input checked="" type="checkbox"/> Wiped/Checked  |
| <input checked="" type="checkbox"/> Wheels Brushed | <input checked="" type="checkbox"/> Wheels Brushed | <input checked="" type="checkbox"/> Wheels Brushed |
| <input checked="" type="checkbox"/> Lubricated     | <input checked="" type="checkbox"/> Lubricated     | <input checked="" type="checkbox"/> Lubricated     |
| <input checked="" type="checkbox"/> Escapement     | <input checked="" type="checkbox"/> Fly & Clicks   | <input checked="" type="checkbox"/> Fly & Clicks   |
| <input checked="" type="checkbox"/> Bushes         | <input checked="" type="checkbox"/> Bushes         | <input checked="" type="checkbox"/> Bushes         |
| <input checked="" type="checkbox"/> Pinions        | <input checked="" type="checkbox"/> Pinions        | <input checked="" type="checkbox"/> Pinions        |
| <input checked="" type="checkbox"/> Winding pawl   | <input checked="" type="checkbox"/> Winding pawl   | <input checked="" type="checkbox"/> Winding pawl   |
|                                                    | <input checked="" type="checkbox"/> Countwheel     | <input checked="" type="checkbox"/> Countwheel     |
|                                                    | <input checked="" type="checkbox"/> Stopwork       | <input checked="" type="checkbox"/> Stopwork       |
|                                                    | <input checked="" type="checkbox"/> Let-off        | <input checked="" type="checkbox"/> Let-off        |
|                                                    | <input checked="" type="checkbox"/> Rack           | <input checked="" type="checkbox"/> rack           |

| Dial Motion Works                          | Bell Hammers                                           | Weights                                             |
|--------------------------------------------|--------------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Wheels | <input checked="" type="checkbox"/> Hammers.           | <input checked="" type="checkbox"/> Weight lines    |
| <input checked="" type="checkbox"/> Bevels | <input checked="" type="checkbox"/> Cranks             | <input checked="" type="checkbox"/> Pulleys.        |
| <input checked="" type="checkbox"/> Joints | <input checked="" type="checkbox"/> Pull wires/S hooks | <input checked="" type="checkbox"/> Fixings/Tie-off |

| Comments/Repairs.                                                                 |                                                                                   |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <p style="font-size: 1.2em; font-family: cursive;">12 fixed hammers ?</p>         |                                                                                   |
| <b>Engineer</b> <span style="font-family: cursive; font-size: 1.2em;">L.KE</span> | <b>Date.</b> <span style="font-family: cursive; font-size: 1.2em;">23/6/20</span> |

**From:** Robin <rhungerford157@gmail.com>  
**Sent:** 06 January 2021 11:21  
**To:** Heather Parks  
**Cc:** Christine Sitwell  
**Subject:** Heytesbury west gate light  
  
**Flag Status:** Flagged

Dear Heather,

May I wish you a happy new year and trust that all goes well with you.

We have just had the light repaired over the west gate (it has not worked in living memory!) following the repairs to the masonry damaged by a delivery lorry.

We managed to get a grant for the metal work from the Ironmongers' Company in London for £307. The total bill is £728.64 meaning a shortfall of £421.64.

Seeing the light will benefit the whole community, the Parochial Church Council wonders whether the Parish Council could help?

We are grateful for your offer to help with the church clock repairs/contract. How is that progressing?

Good wishes,

Robin

cc. Christine (church warden)

| Date notified | Planning No  | Description                                                                                                                                                                                                                                                                                                                   | Date reply due back to Wilts Council | Chair's decision<br>1. meeting (m)<br>2. Email<br>3.extension (e) | Case Officer        | Wiltshire Council decision |
|---------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------------------------|---------------------|----------------------------|
| 04.05.20      | 20/03322/FUL | Site Location: Knook Camp South Knook BA12 OJB<br>Proposal: Proposed three single storey accommodation blocks & associated external works                                                                                                                                                                                     | 01.06.20                             | Digital meeting<br>26.05.20<br>No Objection                       | Katie Tregay        | Approve with conditions    |
| 13.11.20      | 20/10077/TCA | Site: Quebec House, High Street, Heytesbury, BA12 0ED<br>Proposal:- Fell 3 Pear Trees                                                                                                                                                                                                                                         | 07.12.20                             | Email                                                             | Beverley Griffin    | No Objection               |
| 17.12.20      | 20/10459/FUL | Site: East Farm, 25 Knook, BA12 0JG<br>Proposal: Construction of a new building to provide feeding and sleeping accommodation for dairy cattle, laying of additional concrete to provide yard and access around the new building.                                                                                             | 14.01.21                             | Email                                                             | Selina Parker-Miles |                            |
| 06/01/21      | 21/00110/TCA | Site: : Little London Cottage, 61 - 62 High Street, Heytesbury, BA12 0EB<br>Proposal:- Application for Work to Trees in a Conservation Area<br>1 - Catalpa tree - pollard to 4.5m<br>2 - Apple tree - reduce to 3.6m<br>3 - 2 x Beech trees - remove overhanging branches<br>4 - 2 x Juniper Skyrocket trees - reduce to 3.6m | 28.01.21                             | Meeting                                                           | Sue Morgan          |                            |

| Date notified | Planning No  | Description                                                                                                                                                                                     | Date reply due back to Wilts Council | Chair's decision<br>1. meeting (m)<br>2. Email<br>3.extension (e) | Case Officer | Wiltshire Council decision |
|---------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------------------------|--------------|----------------------------|
| 06/01/21      | 20/11383/FUL | Site: Knook Camp South, Knook, Wiltshire, BA12 OJB<br>Proposal:- Demolition of existing buildings and the construction of 7 no. single storey accommodation blocks and associated external work | 06.02.21                             | Meeting                                                           | Morgan Jones |                            |

Date agenda to be sent out: 12.01.2021

Plans are available to view at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

## OSWG MEETING

**7:30pm Tuesday 5<sup>th</sup> Jan 2021**

### **Zoom meeting**

#### MEMBERSHIP

CLLRS – COLVIN, EASTMAN, FELLOWS. STURMEY

Advisor members - Legh and Diana Walker

#### MINUTES

##### **1, Apologies** – Cllr Eastman

**2, Knook community land** – Legh and Diana Walker had problems logging in but sent the following by message - The only news for the allotments is that we are planning to hold a zoom AGM on Tuesday 26th January at 7pm, we have one allotment vacant. Please could you advertise this on the parish website and Hub. I do have somebody interested from Warminster, but feel that local residents should be offered a chance first

Allotment tree work the association would like to know if we have a date yet for the works, I advised that we hadn't as yet, Cllr Colvin reported that the work would need to be carried before March or after September due to protection of bird nests in the Countryside and Wildlife Act

**3, Heytesbury play area** – Consultation paper - Cllr SturmeY put forward some suitable questions for the consultation the group felt this should be well advertised with a deadline and as before the school children should be offered the chance to be involved in helping to choose any new equipment

"The parish council has received grant funding from the Fudge Trust of £5,000 and the Warminster Area Board of £2,500 in total the parish council has £10,000 to spend on a play area improvements project and we would really like to know what you and your children think, we would be grateful if you could take a few minutes to fill out this short online questionnaire, a paper copy can be provided on request by contacting Heather Parks the parish clerk"

Q 1, How many young people live in your household between the ages of

0 -5 years

6-11 years

12-18 years

Q 2, How many young people regularly visit your household such as other family members or friends between the ages of

0-5 years

6-11 years

12-18 years

Q 3, Thinking of your household or visiting young people, how often have they used the Heytesbury play area in the last year

Never

Occasionally

Often  
Most Weeks  
All the time

Q 4, Do you think the play area equipment satisfies your households needs

Yes  
No  
Please add your comments below ...

Q 5, Has anyone in your household or visitors used the outside gym equipment located at the play area in the last year

Never  
Occasionally  
Often  
Most weeks  
All the time  
Please add any comments here ...

Q 6, Do you think the play area is a safe and clean space for people to use

Yes  
No  
Please add your comments here ...

Q 7, How do you think the play area could be improved?  
Please add your comments here ...

Q8, If you have visited other play areas and have and seen a fun piece of equipment you can give details here or send us a photo

The OSWG has had offer of services from Made to play and DBD Play to give a free site visit, design and quotation, Covid safe meetings have been arranged with them for mid-January with the consent of the school, Cllr Fellowes agreed to source a 3<sup>rd</sup> free quote.

Cllr Fellowes will also contact the supplier of the free trim trail replacement timber to find out the cost of delivery and if these items have be fitted by a play area professional or as the timber now comes pre drilled could it possibly be fitted by a handyman at a much lower cost

Cllr Fellowes has reported an amount of dog mess on the play area surface and equipment, she has cleaned and sanitised the area but has highlighted that the gate no longer has a self-closing unit, Heather has advised her to contact Selwood direct who own the gate and liaise with the school, she will also speak to Selwood about the drain at the entrance as it has flooded again

**4, Footpaths and Grounds maintenance** – Footpath KNO013 ending onto the A36, the clerk has contacted the PROW officer and a meeting will be arranged with Cllr Sturmey, she suggests the PIGS scheme may be able to provide funding (the Paths Improvement Grant Scheme)

#### 5, Parish steward and WC App –

#### 6, Highway issues and CATG

NO HGV sign Martin Rose had a new sign made and it will be fitted when time allows

At the last PC meeting we were told the school would not be carrying out a travel plan to go with the metro count survey result so we cannot give any recommendations for the Catg. **Both of these items will now be removed**

#### 8, Trees on St Johns corner – OSWG awaiting reply from WC for any recent survey report

#### 9, AOB

**Litter pick** – Cllr Colvin said it is unlikely the parish will be able to hold a village litter pick again this year due to Covid, but suggests she can make the equipment available if residents want to collect and volunteer to adopt a road or footpath near them to keep clean and tidy, Cllr Colvin is also happy for the rubbish bags to be left outside her property if Wiltshire council can collect them on a date tba, it would be helpful if a map of the parish paths could be put on our website for residents

**Flooding in Park Lane** – Cllr Fellowes reported the foot bridge behind 129 Park Lane was in passable, it was thought that is a regular occurrence at this time of year, Cllr Sturmeay reported that Park Lane was also flooded, the group felt this is a regular problem and that a french drain and soak away in the adjacent field could help as with the similar problem in Mill Lane near the cow shed



**9, Dog Bag dispenser boxes** – Cllr Fellowes reported that she had cleaned and sanitised the box Mantle Lane end of the Mill, the box was found to be badly delaminating and the bottom came away, she will try to glue the bottom back on, the group noted that all these wooden boxes are of a similar age and will soon be unrepairable the parish council should consider replacing them or not provide them at all at present we have 5 wooden boxes and 1 metal one in situ, the new metal dispenser has not been fitted as permission has not yet been received from the landowner, the group feels it would make sense to use this box to replace the one in Mantles lane end of the Mill and purchase another one for Newtown once install permission has been granted by the owner

**9, Grit Bin** – Cllr Fellowes wanted clarification on the grit bin on the corner on Newtown and St Johns, she believed this bin might be removed once it was empty, the group thought this would not be a good idea as it was on one of the steepest slopes in the village and close to the A36 T junction

## **10, Recommendations**

**3, Consultation paper** - This should be well advertised with the statement and 8 questions, as before the school children should be involved in helping to choose any new equipment

**9, Litter Pick** – Advertise a voluntary clean up and date for collection of rubbish in the March parish news and on the parish website, including a map of the parish paths on our website

**9, Flooding in Park Lane** – Refer to the Warminster Catg for ideas to improve the problem

**9, Dog dispenser boxes** – Replace the Mantles Lane end of the Mill with the new box and order one for Newtown once install permission from the landowner has been granted

**9, Grit bin** – Could we have an update on the status of the Newtown / St Johns grit bin

**11, Date of next meeting** – 7:30pm Tuesday 16<sup>th</sup> March 2021

**Meeting closed 8:45pm**