

# Heytesbury Imber & Knook Parish Council

## Minutes

Tuesday 21st January 2020

@ 7-15pm

**Membership:** Councillors L Morris (Chair) D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, A Perry and V Sturmeay.

**Present:** Councillors L Morris (Chair) D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, L Gould, D Hiscock, A Moore and A Perry.

**Officers:** H Parks

**Public and Press:** 1 member of the public and no press.

### PC/20/95 Apologies

Apologies were received from Councillor Fellowes.

### PC/20/96 Minutes

**PC/20/96.1** The minutes of the meeting held on 3<sup>rd</sup> December 2019 were approved and signed by the Chairman.

**PC/20/96.2** None

### PC/20/97 Declarations of Interest

Councillor Gould declared an interest in Item 7.1 and would not take part in the planning application put forward, nor vote.

### PC/20/98 Chairman's Announcements

None

### PC/20/99 Public Participation

**PC/20/99.1** None

**PC/20/99.2** None

### PC/20/100 Financial Information

#### PC/20/100.1 Payments for approval:

001309 £274.57 H Parks

001310 £68.60 HMRC

001311 £238.28 idverde Ltd

001312 £238.28 idverde Ltd

001313 £179.21 H Parks

001314 £274.57 H Parks

001315 £68.60 HMRC

Councillor Gould proposed approval of all payments. Seconded Councillor Colvin. Voting unanimous in favour.

#### PC/20/100.2 Balances of the Bank Accounts for noting:

Treasurers Account £6,503.15 @ 30.12.19

Bus Instant Access £4,194.52 @ 09.12.19

Noted

Signed.....1

**PC/20/100.3 Monthly financial report:**

Members received and Noted the monthly report and the monthly reconciliations to 27.11.19 and 30.12.19 were signed by Councillor Gould.

**PC/20/100.4 Budget 2020-2021**

The baseline tax figure is 346.56 band D properties.

The projected budget for next year is £14060

Carry forward Ear Marked Reserves of £1800

Deduct predicted VAT refund £600

Deduct predicted Bank Balance £599

Net Budget requirement £14,661 an increase of 25% £42.30 per band D property.

The overall annual increase from last year’s precept is £8.46 equivalent to 16 pence per week.

Members felt that they had held detailed discussions at the last Parish Council meeting and although they did not support the increase in the precept, there was no alternative option on the budget required for the next municipal year. It was proposed by Councillor Morris, Seconded by Councillor Bond to declare the precept at £14,661 and the Clerk was instructed to request this from the Principal Authority Wiltshire Council. Voting unanimous in favour.

**PC/20/101 Planning Applications**

**PC/20/101.1** Applications received and for comment:

**19/11770/FUL** Proposal:- The addition of a single storey glazed extension to the ground floor sitting room and the addition of a box dormer to the second floor.

Proposed addition of a timber frame carport with loft storage space.

**Site:-** Bridge House, Tytherington Road, Heytesbury, BA12 0EF

Proposed No Comment Councillor Eastman, Seconded Councillor Sturmeay. Voting in Favour 8. Against Nil. Abstention 2.

**PC/20/102 Sassoon Trust**

Members continued to discuss in detail the two proposed letters and contents before agreeing to an agreed option which will be sent to the trust, attached to these minutes for reference. Proposed Councillor Buttenshaw, Seconded Councillor Eastman. Voting unanimous in favour.

**PC/20/103 Metro Count Results**

The results of the recent three metro counts carried out in Heytesbury Village and the overall results are as follows:

023-001 High Street (East of Little London) Community Speed Watch

023-002 High Street (West of Chapel Road) No further action

023-003 High Street (West of Park Street) No further action

Members discussed the results and consider the options to move forward. There was still a desire to see the school prepare a Travel Plan in the hope that this would bring support for any further improvements possible. This included the request last year for the 20mph speed limit. Proposed by Councillor Sturmeay, Seconded Councillor Eastman. Voting in Favour 9 Against 1. Proposal carried.

Signed.....2

In respect of continuing the request for a 20mph speed limit to the CATG, it was felt this would not be a priority by the Community Area and therefore would not be followed up. The local resident who had raised the issue would be advised.

A speed indicator device would not fulfil the criteria, and this will not be progressed further at this time.

Village gates and signage would be a consideration in the future and an item for future discussion.

#### **PC/20/104 Parish Council Communication -**

Members noted the current position with the website and this work is now being priority for the Clerk.

#### **PC/20/105 Housing Needs**

##### **PC/20/105.1 Housing Needs Survey (HNS)**

Councillor Sturmeay proposed that the parish council should now fully discuss the survey results and look at ways it can address the housing needs of the parish by inviting members of the Wiltshire community led housing team to discuss with the parish at our February meeting, options for possible delivery, Rebecca Lockwood-Norris and her team have great knowledge in this area and have helped other parishes to fulfil their needs and they are willing to come to Heytesbury to discuss the matter. This proposal was seconded by Councillor Hiscock.

There was a full discussion on the need to consider the information collated by the HNS and what was the responsibility of the Parish to deliver any housing. Voting in favour 4, Against 4, Abstentions 2. The Chairman used her casting vote against the proposal which was not carried.

The discussion then moved onto a proposal by Councillor Eastman that a working group be set up who could meet with the community led housing scheme, but this was subsequently withdrawn.

Councillor Eastman proposed, Seconded Councillor Hiscock, that the Wiltshire community led housing team be invited to the Parish Meeting to speak on the subject which would have a greater opportunity to involve residents. Voting unanimous in favour.

##### **PC/20/105.2 Neighbourhood Planning Training**

The request was withdrawn.

##### **PC/20/106 Application to divert footpaths Heytesbury 21 (part) and Knook 16 east of East Hill Farm Heytesbury.**

Some members were concerned about not seeing the plans in full until the meeting and wished to have more time to consider a response. Most members did not have any objections or comments to make but Councillors Morris and Colvin would forward theirs directly to the Clerk.

##### **PC/20/107 Items for a press release or statement from the Parish Council.**

Councillor Hiscock requested and it was resolved that a press release on the metro count results be issued.

##### **PC/20/108 Correspondence Issued to members 25.11.10 – 13.01.2020**

Noted

Signed.....3



## Heytesbury, Imber and Knook Parish Council

Parish Clerk: Heather Parks FSLCC  
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21st January 2020

The Trustees  
G T Sassoon Trusts



Dear Trustees

The Parishes of Heytesbury and Knook have recently held a Parish Poll on the following question:

*Do you agree that the members of the Parish Council in that capacity and as trustee of the Raymond Trust should work pro-actively and constructively with the Sassoon Trust to deliver to the village a village hall and in perpetuity the twelve acres of parkland north of Park Street including the cricket and football pitches which might be possible by an enabling development of houses to the South of Park Street?*

The results of the Polls were as follows:

Heytesbury

Yes 128 No 113

Electorate: 602 Ballot papers issued: 242 Turnout: 40.19%

Knook

Yes 11 No 2

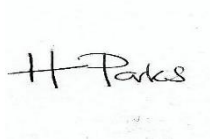
Electorate: 71 Ballot papers issued: 13 Turnout: 18.3%

At a meeting of the Parish Council on 22nd October 2019 the Chairman put forward a proposal which was supported unanimously by the members present. The result of the poll was very close. There was a narrow majority and in the spirit of democracy and respecting the result of the poll it was proposed that the Parish Council write to the Sassoon Trust inviting them to engage with the Parish Council with regard to their intentions for their land in Heytesbury.

In addition the Parish Council has also completed a "[Housing Needs Survey](#)" in conjunction with Wiltshire Council which can be accessed by clicking on the link.

Therefore, this is an invitation to the Trustees to engage with the Parish Council to try and establish a way forward and they look forward to hearing from you in the near future. An email of this letter has been sent direct along with a hard copy in the post.

Yours sincerely

A handwritten signature in black ink that reads "H Parks". The signature is written in a cursive style with a large initial 'H'.

Heather Parks FSLCC  
Parish Clerk  
Heytesbury, Imber and Knook Parish Council.

