

Heytesbury Imber and Knook Parish Council
Minutes
Tuesday 24th April 2018 @ 7-15pm

Membership: Councillors A Perry (Chair), D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, L Morris, and V Sturmeay.

Present: Cllrs Bond, Colvin, Eastman, Fellowes, Gould, Hiscock, Moore, Morris and Perry.

Officers: H Parks

Public and Press: 9 Public and No Press.

PC/17/167 Apologies

Councillors Buttenshaw (Operation) and Sturmeay (Hols)

PC/17/168 Minutes

PC/17/168.1 The minutes of the meetings held on 27th March 2018 were approved and signed by the Chairman.

PC/17/168.2 None

PC/17/169 Declarations of Interest

None

PC/17/170 Chairman's Announcements

None

Standing Orders were suspended to allow for public participation. Agreed by members at 7.17pm.

PC/17/171 Public Participation

PC/17/171.1

Anthony Wilson – Commented on the withdrawal of assets from Raymond Trust and has now submitted a Freedom of information request to the Parish Council and feels that transparency is going in the opposite direction. Have you had advice, do you intend to spend the money?

Diana Walker – Advised that she had volunteered to help get the allotments going in Knook. Having attended the site meeting in early April, she had formed a group of six people and two more were going to join. She wishes to form the Knook Allotment Association and has established a Chairman, Secretary and Treasurer. I am requesting permission to complete relevant paperwork, join the National Allotment Association and prepare the site for the plot holders.

Rob Maddocks – spoke on planning application 18/02739/Ful saying he lived opposite and had no objection to the conversion.

Signed.....1

PC/17/171.2 None

Standing Orders were agreed by members to be reinstated at 7.30pm following public participation.

It was agreed by members to bring forward item 8.2 Outside Spaces Working Group and item 7 Planning Applications.

PC/17/172 Outside Spaces Working Group

PC/17/172.1 Members approved the notes of the meeting held on 11th April 2018. Proposed Councillor Colvin, Seconded Councillor Gould. Voting unanimous in favour.

PC/17/172.2 Recommendations set out in item 8

Councillor Colvin proposed that the council agree to rent the Knook land on an agricultural rate basis to local residents who form an Allotment Association and who join the National Allotment Society (NAS), this will fulfil the council's obligation to provide allotments. We further recommend that the NAS templates agreements are used with the following site-specific clauses:

1. The agreement does not include the stone wall or plant growing on it (as privately owned)
2. No works to be carried out to the trees without prior written consent from the parish council
3. All structures fall within permitted development as defined by Wiltshire council, other matters require written consent from the parish council in the first instance and relevant planning permissions

The OSWG believe any amendments that maybe required to the agreements could be made at the draft stage, it is preferable for the plot holders get started on planting as soon as possible in the next few weeks due to the growing season and this will save the parish council expenditure on grass cutting the land for this season.

Councillor Colvin said "there was no reason why we can't go ahead and following the work carried out by the working group and volunteers, the allotments were ready to go".

It was confirmed that there would be no cost to the Parish Council, no fencing to be erected, no trees to be removed and water harvesting means at this stage a water supply is not being considered. The Allotment Association will set up the templates and they will come back to the Parish Council with the relevant documents.

Seconded Councillor Hiscock. Voting unanimous in favour.

PC/17/173 Planning Applications

PC/17/173.1

18/02497/FUL Anstey Cottage, Chitterne Anstey Knook BA12 0JA

Proposal: Demolition of side conservatory. Erection of single storey side extension

Councillor Eastman proposed No Objection. Seconded Councillor Gould. Voting unanimous in favour.

18/02868/TCA Church Farmhouse Tytherington BA12 7AD

Proposal: Fell 1 Thuja (T1), 1 Holly (T3), 1 Walnut (T10), 1 Prunus (T11) and 1 Cypress (T12)

Members believed this application was linked to 18/02662 but had no further comment.

18/02662/FUL Church Farmhouse Tytherington BA12 7AD

Proposed two storey garage

Members believed that this application was linked to 18/02868/TCA and that trees were being removed to make way for the garage. Councillor East Proposed Objecting to the building of a two-storey garage as it is in the curtilage of a listed building and detrimental to its setting, likely to affect light and privacy at Manor Lodge. Seconded Councillor Colvin. Voting in Favour of the Objection 7, Against 2 Abstention Nil. Proposal carried.

18/02739/FUL Barn St James Court Tytherington BA12 7DX Proposed Change of Use and Conversion of Equestrian/Agricultural Barn into Residential Accommodation

Councillor Gould proposed No Objection. Seconded Councillor Bond. Voting in Favour 8, Against Nil, Abstention 1. Proposal Carried.

PC/17/174 Financial Information

PC/17/174.1 Payments for approval:

001176 £ 65.96 H M Parks Printer Ink

001177 £ 62.40 HMRC April Payroll

001178 £249.60 H M Parks April Payroll

001179 £ 70.00 Acorn Education Trust

001180 £84.00 H M Parks SLCC Subscription

001181 £341.52 WALC Subscription

Councillor Colvin proposed and Councillor Gould Seconded approval of all payments. Voting unanimous in favour.

PC/17/174.2 Balances of the Bank Accounts for noting:

Treasurers Account £ 11,098.40

Bus Instant Access £ 6,189.58

Village Hall Fund £4596.81

Balances @ 31st March 2018 – Noted

PC/17/174.3 Monthly financial report:

Members received the monthly report which outlines the current position of spend against budget allocated year to date and includes the monthly reconciliation. NB There are two reconciliation reports – 31st March (end of the last financial year) and 5th April (New Financial Year). Councillor Gould signed the reconciliations.

PC/17/174.4 Raymond Hall Trust

Councillor Gould proposed payment of Cheque number 001175 payable to the Raymond Trust Fund for £10,000. Seconded Councillor Moore. Voting in Favour 7. Against 1. Abstention 1. Proposal carried.

PC/17/174.5 Warminster Lions

A thank you letter was approved by members and it was agreed to arrange a photo opportunity with representatives of the Lions, School and Parish Council. The donation of £400 to pay for the installation of new seats have been received and the new seats fitted. A general discussion on the remainder of the Play Area was discussed and it was agreed that further maintenance work is required and the OSWG would add this to their agenda for the next meeting.

PC/17/174.6 Year End Accounts 2017/2018

Councillor Colvin proposed adoption of the annual accounts and statements. Seconded Councillor Gould. Voting unanimous in favour. The Chairman and Clerk signed the Statements.

PC/17/175 Training

Members requested that further dates for training be obtained from Katie Fielding.

PC/17/176 Items for a press release or statement from the Parish Council

Thank you for Notice Boards re Parish Clean up.

PC/17/179 Correspondence Issued to members 20.03.18 – 16.04.18 Noted

Meeting Closed 8.22pm