

JANUARY 2006

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 17 JANUARY 2006**

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Messrs: Hillier, Lewis, Amin,
Reynolds, D.Cllr Newbury, C.Cllr Davis

Apologies: Brig. Sincock, Mr Rockey, Mr Cundick, Mr Bond, Mrs Gross

MINUTES OF THE LAST MEETING

The minutes of the last meeting and those of the planning meeting of December 21st were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

Cllr Lewis declared an interest in planning applications 1A.

PLANNING

1. Applications by:
 - A) Mr Lewis to demolish and rebuild front boundary wall and to fell an apple tree at 54 High Street . No objections.
 - B) Mrs Hibbs for detached bungalow at land adjoining Coombe Castle , High Street. No objections.
 - C) Heytesbury Properties Ltd for removal of existing double garage and construction of a detached 3-bedroom cottage at land to rear of 65 High St. Members objected due to the prejudicial impact on highway safety: the street is very narrow and the erection of an additional dwelling would lead to a material increase in vehicle movements; gross over-development of the site would adversely impact on the character and appearance of the conservation area, together with the over-density of development should another dwelling be given permission in Mill Street. The clerk to request that WWDC consider a site visit to enable cllrs to appreciate the impact on the area.
2. Permission to:
 - A) Mr Hutton for crown thinning and crown raising of lime trees at Orchard House, Chapel Road .
 - B) Mr Norris for conservatory to rear of 27B Little London.

MATTERS ARISING FROM THE MINUTES

1. Blind House

Cllr Lewis reported that he had met an EH-recommended architect on site who had agreed to take on the project and comply with EH's lengthy list of conditions attached to the grant. The project must be started by April 2006 and completed by October 2007. It was agreed that the clerk send a letter of acceptance to the architect. Cllr Lewis would keep the occupants of Little London Cottage informed of progress. The chairman thanked him.

2. Tytherington Speed Limit

WCC stated that Tytherington had been assessed as having insufficient density of development to meet the speed limit criteria. However, the area would be reassessed this coming spring and the outcome included in the 2006 Annual Report. The clerk to inform Mrs Strange.

CORRESPONDENCE

1. WWDC requested contact info for the PN - passed to Cllr Bennett-Shaw.
2. WCC:
 - A) Consultation responses on Wilts Local Transport Plan - passed to Cllr Rockey.
 - B) A-Z of Highway Services.
 - C) Profile of Warminster Area and villages.
 - D) Emergency planning newsletter and waste newsletter - passed to PO .
 - E) Corporate Plan 2009 - available on WCC website.
 - F) Budget meetings: 4 dates in January.
3. ODPM: standards of conduct in English local government - discussion paper.
4. Community First News, WALC literature, In Focus and AONB Annual Report - passed to the PO .
5. Salisbury DC : Statement of Community Involvement draft.
6. Warminster and Villages Community Partnership info and funding availability - passed to Cllr Gross.
7. Wilts&Swindon Local Access Forum - poster displayed.
8. S&J Contracts - available to tender for grounds maintenance etc: to be kept on file.

9. Donation request from Vitalise (formerly Winged Fellowship), who provide services for disabled people and carers: £25 agreed.

10. Charibond distribution £1386.45 from 1st August to 31st October 2005, and Charity Commission newsletter.

CLERK'S SALARY

WALC recommended an increase to the hourly rate, which gave rise to an increase of £5.73 per month. The chairman proposed acceptance, seconded by Cllr Bennett-Shaw and agreed. The clerk thanked the council.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw said that:

A) the Cotley Hill footpath (path 24) steps were hazardous due to their narrowness and steepness; they and the netting were wearing away. The clerk to ask the footpath warden to improve them.

B) nearby residents had complained of unpleasant diesel fumes from Griffins' trucks at the garage.

2. Cllr Hillier said that Mr Allington had requested that a village newsletter be started and a donation made by the PC. Members did not agree, as they believed that the PC should continue giving financial support to the PN, but should the PN fail at any time in the future, the PC would be willing to reconsider the idea.

3. Cllr Reynolds reported that:

A) the lengthsman had worked well at clearing leaves (including Imber Rd) and the recycling area, although Park St remained leaf-strewn. The clerk to write a letter of thanks to WCC.

B) the 2 bus shelters near the school had been the targets of graffiti artists. The clerk to ask Clarence to remove the offending material.

4. Cllr Amin said that only 2 properties in Heytesbury Park had received green bins and black boxes. The clerk to inform WWDC.

5. D.Cllr Newbury said that Wiltshire had received a good Government grant settlement and an increase in the council tax base. The LGA advised against an 6.8% increase by WWDC and 4.9% had been proposed. As the increase had still to be decided he wished to know the PC's view and members agreed that any increase should be held to the rate of inflation only.

After signing the following cheques, the chairman closed the meeting at 8.20pm.

Cheques: clerk's salary: £248.30 (backdated to April) Vitalise: £25

INTERIM PLANNING MEETING 8 FEBRUARY 2006

INTERIM PLANNING MEETING ON WEDNESDAY 8 FEBRUARY 2006 AT 1PM AT THE POST OFFICE

Present: Mrs Hicketts, Rev.Bennett-Shaw, Mr Hillier, Mr Reynolds

1. Applications by:

- A) N.Carter to rethatch roof and for removal of wall between kitchen and dining room at 188 Tytherington. No objections.
- B) Heytesbury Properties Ltd for construction of conservatory and alterations at 65 High Street . No objections.
- C) Mr Fritsche to fell flowering cherry at Greystones, Newtown . No objections.
- D) Mr Cutler for proposed extension at 128 Park Lane . No objections.

There were no declarations of interest.

FEBRUARY 2006

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 28 FEBRUARY 2006**

Present: Mrs Hicketts (chairman), Messrs: Hillier, Sincock, Bond, Reynolds, C.Cllr Davis

Apologies: Rev.Bennett-Shaw, Mr Rockey, Mr Lewis, Mr Cundick, Mr Amin, Mrs Gross, D.Cllr Newbury

MINUTES OF THE LAST MEETING

The minutes of the last meeting and those of the planning meeting of February 8 were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

Cllr Reynolds declared an interest in planning application 3A.

PLANNING

1. Permission to:
 - A) Mr Lewis to demolish and rebuild front boundary wall and to fell an apple tree at 54 High Street .
 - B) Mr Giessler for erection of single-storey timber-framed conservatory at 19 Heytesbury Park.
 - C) Mr Fritsche to fell a flowering cherry at Greystones, Newtown .
 - D) Mr Carter to rethatch roof at 188 Tytherington.
2. Refusal to Heytesbury Properties Ltd for removal of existing double garage and construction of 3-bedroom cottage at rear of 65 High Street.
- 3) Applications by:
 - A) Mr Sheasby to demolish existing lean-to and construct 2-storey extension at 49 High Street . A letter from Mr&Mrs Pendrill of 48 High Street asked the PC to consider their concerns about the impact on the natural light to their kitchen and back garden. Cllr Reynolds said that the neighbouring properties shared a right of way that could be affected by an extension. No objections, but the clerk to ask that care be taken to retain the RoW.

- B) Heytesbury Properties Ltd for alterations to rear flat roof extension, internal alterations and construction of a conservatory at 65 High Street . No objections.
- C) Mr&Mrs Hutchings for first-floor extension and alterations at 68 High Street . No objections.

MATTERS ARISING FROM THE MINUTES

1. Heytesbury Park Bins

WWDC had arranged delivery of the green bins. Hills Recycling awaited written permission from Heytesbury Park residents to enable their vehicle to access the private road to supply the black boxes. The clerk had given a copy of the letter to Cllr Amin.

2. Griffins Garage

Cllr Bond had spoken to Griffins on several occasions in a private capacity about the fumes. The clerk to write to ask that they avoid keeping engines running in order to limit noise and diesel fume pollution, both of which were environmental health issues, and to request that their heavy vehicles avoid using the High Street as much as possible.

3. Cotley Hill Steps

Cllr Bond was very concerned about the dangerous state of the steps on the north side of the bypass. The footpath warden had agreed to inspect the steps but would have to find funding for any repairs. C.Cllr Davis suggested that the clerk contact WCC highways dept.

CORRESPONDENCE

1. WWDC:

- A) West Wilts Matters.
- B) Council-owned development sites for housing PFI scheme - Emwell St and Queensway recreational ground (part) were proposed.
- C) Leisure and Recreation Development Plan document: possible preferred options.

2. WCC:

- A) Wilts&Swindon Structure Plan 2016 - intention to adopt.
- B) Revising the Strategy for Wilts - consultation draft.
- C) Temporary closure of Park Lane from its junction with Rise Road to a point 20m east of this point covering the bridge. Applies from 3 April for 12 weeks: notice to be displayed.
- D) Bus stop clearway markings to replace existing markings at the Red Lion and Angel stops.

3. Boundary Committee Further Electoral Review of West Wilts - draft recommendations: poster passed to the PO .
4. Community First News, WALC literature, Shaw Trust, Volunteer Centre and Wilts Wildlife-info passed to the PO .
5. Donation thanks from Vitalise and requests from Warminster and District Link Scheme and SPLASH: £25 was agreed for each.
6. Wilts Police new single non-emergency number: 0845 4087000 - poster passed to the PO .
7. Best Kept Village competition - Cllr Sincock to pass on to Tytherington.
8. M&G Charibond total investment statement as at 31 December 2005: £96,388.73.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw (by email) asked if the Park St cul-de-sac could be closed off in order to avoid use of it by "boy racers" and problems of littering and loitering and possible drug use. Members did not agree that it should be fenced off but the clerk would advise the community policeman of the problems.
2. Cllr Bond said that a condition of planning permission for the portakabin was that it should be kept in a good state of repair, however, several windows were broken and it needed painting. Cllr Reynolds pointed out that the shed where the PC tables and chairs were stored had been vandalised and needed re-felting. The chairman suggested that, as members were aware of the football club's financial situation, but were concerned about the state of the portakabin and shed, the PC would be willing to donate a maximum of £150 towards the cost of repairs and paint if the club would provide the labour and agree to complete the work by the end of September 2006. It was agreed that the clerk write to Richard van Tromp, with a copy to Roger Cundick.
3. Cllr Reynolds reported that:
 - A) the cricket club would like a donation from the PC. It was agreed to donate £100.
 - B) several parishioners had observed that some St Johns residents were allowing their dogs to foul public areas. Cllr Sincock would ask his wife, as chair of the trustees' house committee, to discuss it at a residents' meeting and Cllr Reynolds would suggest that the complainants speak to the warden.
4. The chairman proposed that she, the vice-chairman and Cllr Gross all resign from the village hall committee as PC representatives in order to avoid any conflict of interest prior to the plans being put before the PC. Cllr Sincock seconded and it was agreed that the clerk write to the secretary to tender their resignations en bloc.
5. Cllr Sincock said that:

MARCH 2006

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 28 MARCH 2006**

Present: Brig.Sincock (vice-chairman), Rev.Bennett-Shaw, Mrs Gross, Messrs: Hillier, Amin, Rockey, Reynolds

Apologies: Mrs Hicketts (chairman), Messrs: Bond, Lewis, Cundick, C.Cllr Davis, D.Cllr Newbury

Cllr Sincock took the chair.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

PLANNING

1. Permission to:
 - A) Mr Cutler for extension at 128 Park Lane.
 - B) Mr Sidford for recreation of previous application for an open-air school for equestrian use at Downlands, Church Farm, Tytherington.
 - C) Mr&Mrs Corp for repositioning of access at Manor Farm, Tytherington.
 - D) Heytesbury Properties for construction of conservatory and alterations at 65 High Street.
2. Refusal for double garage with study/store above at Teal Hatch, Mill Street.
3. Applications by:
 - A) Mr&Mrs Hutchings for first-floor extension and internal alterations at 68 High Street. No objections.
 - B) Mr&Mrs Jordan for erection of conservatory at Knook Down House, Chitterne Ansty. No objections.
 - C) Cllr Gross presented the PC's planning application for the playground. No objections. Members decided that the teen shelter should be blue and black. It was agreed to pay the application fee of £135. She had obtained grants of £2000 from the Sustain the Plain fund and £1000 from WWDC for the teen shelter, bringing the total, including the PC's donation, to £16,215. The grant money must all be spent by May. The playground lease would be signed by

the chairman, Cllr Gross and relevant parties and a copy given to the clerk. Cllr Gross to give a list of the equipment and total value to the clerk for the asset register and to be considered for insurance purposes. It was agreed that she ask Cllr Bond to prepare the area (on a paid basis), along with some volunteers. The chairman proposed a vote of thanks to Cllr Gross for her hard work and dedication.

4. Application for a detached bungalow at land adjacent to Coombe Castle, High Street - withdrawn.
5. Cllr Reynolds pointed out that loss of natural light was a material planning consideration that should have been considered in a recent application.

MATTERS ARISING FROM THE MINUTES

1. **Cricket Club.** Thanks for the donation.
2. **Griffins Garage.** Paul Griffin replied that he had issued an internal memorandum to remind staff of the company's policy on limiting the effects of their operation on the local community as far as reasonably practicable. He apologised for any inconvenience they may have caused.
3. **Cotley Hill Steps.** The footpath warden had referred the matter to the Highways Agency, who had a duty of care for the steps on both sides of the bypass.
4. **Football Club.** Richard Van Tromp accepted the PC's offer of a donation towards the cost of the window repairs and external decoration of the portakabin. It was agreed to give £100 now and up to £50 if it was required at a later date. The shed did not belong to the football club, however Cllr Lewis was making arrangements to acquire a replacement roof covering.
5. **York House.** Rachel Royce extended her apologies to the PC and all who were disturbed by the fireworks in February, which had been set off by a house guest without her prior knowledge or permission.

CORRESPONDENCE

1. **WWDC:**
 - A) Draft recommendations for West Wilts Boundary Review: Heytesbury remained in the mid-Wylve Valley ward.
 - B) Dates of meetings 2006/07.
 - C) Leisure and Recreation Development Plan document: possible preferred options - stakeholder meeting on 30 March 7pm at WWDC.
 - D) Housing and council tax benefits take-up - posters displayed.
2. **WCC:**
 - A) Lengthsmen programme - Cllr Sincock said that as the first visit was scheduled for August he would ask for extra days.

- B) Statement of Community Involvement - in general, the document was considered "sound" by the inspector.
- 3. VAT refund of £92.11.
- 4. In Focus and WALC literature.
- 5. Donation request from Dick Howard-Vyse, treasurer of the fireworks fund. £25 was agreed.
- 6. Mrs Kent of Knook reported that she had been disturbed by motorbike noise on Knook Horse Hill and was also concerned by possible archaeological and environmental damage. The footpath warden had spoken to the MoD warden, who was aware of the problem. The Right of Way to Quebec barn is a byway and if the bikes are taxed and insured they are allowed to be there. The byway then stops at the Plain perimeter and the RoW turns right and left into a footpath. It was up to the landowner and police to enforce this issue. The clerk to notify Mrs Kent of this information.
- 7. Copies of letters and info sent by Philip Hughes Associates re the Blind House to Cllr Lewis and EH.

CLERK'S EXPENSES

It was agreed to pay £20.93 for expenses incurred for recorded delivery and telephone calls.

BANK FIGURES

The clerk reported that at end February the current account stood at £7923.17, including £5000 for the Blind House and at end January the deposit account stood at £7525.63, including £6500 for the playground.

ITEMS FOR REPORT

- 1. Cllr Bennett-Shaw reported that:
 - A) Horse boxes were still using Tytherington Road, despite the weight restriction. The clerk to inform WCC.
 - B) she had advised the footpath warden that the Knook-Corton path stile needed to be replaced.
- 2. Cllr Reynolds asked for support for the Red Lion quizzes held to raise money for the fireworks fund. Cllr Sincock to speak to Dick Howard-Vyse.

After signing the following cheques, the chairman closed the meeting at 8pm.

Cheques: clerk's salary: £196.73 clerk's expenses: £20.93 WWDC: £135 Heytesbury Football Club: £100 (S.137) Fireworks Fund: £25 (S.137)

MAY 2006

MINUTES OF THE ANNUAL GENERAL MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL HELD IN THE PORTAKABIN ON 30 MAY 2006

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Messrs: Sincock, Hillier, Lewis, Reynolds

members of the public

Apologies: Messrs Bond, Cundick, Amin, D.Cllr Newbury, C.Cllr Davis

Absent: Mrs Gross, Mr Rockey

The chairman opened the meeting at 7.28pm, following the Annual Parish Meeting.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

2 members of the public spoke of their objections to the retrospective application for a double garage at 12 Knook. They stated that WWHS had consented to a drive and garage without specifying size. The structure was extremely large, built of timber and being used to repair vehicles, with the accompanying noise and fume pollution and fire hazards. They believed there was no provision for drainage of surface water.

DECLARATIONS OF INTEREST

All members declared a personal interest in planning application 2A.

PLANNING

1. Permission to:
 - A) Mrs Stratton to crown reduce and raise a yew tree at 71 High Street.
 - B) Mr&Mrs Jordan for erection of conservatory at Knook Down House, Chitterne Ansty.
2. Applications by:
 - A) Heytesbury, Imber&Knook PC for refurbishment of existing parish play area at Greenlands. No objections.
 - B) Mr Duff to take down and rebuild porch at West Farm, Knook. No objections.
 - C) revised plans to demolish existing lean-to and construct 2-storey extension at 49 High Street. No objections.

- D) Mr Mitchell for concrete base with shiplap double garage to front of 12 Knook. Members objected as the size indicated not a double garage, but a quadruple one, which adversely affected neighbouring properties. The size could indicate possible commercial use in a residential area, in addition to possible highway safety issues as so many vehicles could be accommodated. The materials used were out of keeping with the property and the timber construction was a potential fire hazard as the garage was reportedly being used to repair vehicles. No provision was shown on the plans for surface water disposal.

The clerk to notify WWDC of the objections with the PC's strong recommendation that a site visit be made as the building had already been erected.

MATTERS ARISING FROM THE MINUTES

1. Cranborne Chase Pictorial Map

Cllr Bennett-Shaw reported that she would send the Heytesbury emblem, a photo of the Blind House and info on the three churches, Siegfried Sassoon etc., for which the chairman thanked her.

2. Pavement High Street to Roundabout

Cllr Sincock reported that WCC had agreed to side it out, although a date had not been given.

3. Village Clean-up

Cllr Bennett-Shaw believed it was no longer necessary, apart from the recycling area, which Cllr Sincock would arrange to be tidied.

4. Donations

Thanks from WRVS, Bobby Van, the PCC and St John Ambulance and a request from Victim Support: £25 agreed.

5. Village Seats

Jack-of-All-Trades had quoted £465 for the 7 wooden seats. As only £250 had been budgeted, the clerk to ask Cllr Bond for a quote and Cllrs Reynolds and Bennett-Shaw would also pursue alternative quotes.

6. PCT

Two P.Cllrs were invited to a meeting on 8 June (although not allowed to speak). The clerk to ask Cllr Amin to attend. She had collected 30 copies of the consultation booklet, which were in the PO. The response forms to be completed by Cllrs individually and the clerk to send a form from the PC.

CORRESPONDENCE

1. WWDC:

- A) Introduction of neighbourhood police teams in West Wilts - consultation on boundaries. The parish had been placed in Warminster Rural east, to which there were no objections.
- B) West Wilts Local Strategic Partnership annual meeting on 14 June at the Civic Hall, Trowbridge.

- C) Development sites for the housing PFI scheme were requested, but members identified none.
 - D) Standards Board bulletin.
2. **WCC:**
- A) Wilts Community Area Highway info. The chairman reported that the recent resurfacing had left 3 areas in Little London unfinished and that in some other areas surfaces had already worn away. The clerk to notify WCC.
 - B) Warminster and Villages Partnership requested info on local industries to be placed on the new database - to be placed in the PN.
3. Charter 88 info.
4. WALC literature.
5. Wilts Criminal Justice Board poster - to be passed to the school.
6. ODPM info on local authority byelaws.
7. Insurance premium of £537.09: agreed to pay. Separate quotes would need to be obtained when the playground had been completed.
8. The Camping and Caravanning Club wished to set up a small campsite in the garden of the Red Lion. The clerk had obtained the relevant planning info from WWDC, which indicated that the club was an exempted organisation, therefore there could be no objections in planning terms. However, as villagers were not happy and Cllr Sincock advised that the club was sensitive to public opinion, the clerk to inform the club that the PC objected as the site was in the middle of the village and those who overlooked it were upset at the potential eyesore and disturbance. Access on and off the site was unsafe and could cause parking problems for the adjacent heavily-used PO. The PC knew of no provision for disposal of waste and chemicals as there was no main sewage system in the village. Bins were emptied fortnightly and no industrial bins were available. The club should note that the pub landlords were the lessees, not the landowners. The majority of the neighbours and the PC had not been informed of the proposed use of the site. The clerk to insist that a club representative meet P.Cllrs on site to clarify their responses to all the issues raised.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw reported that:
- A) both sets of Cotley Hill footpath steps had been replaced to a very high standard. The clerk to thank those responsible.
 - B) she had notified Clarence of the broken fire hydrant near Heidi.
 - C) Park Street had been trimmed.
 - D) North Cotley Wood and the field had been fenced off and the path ploughed up. MoD informed her that it would be used for shooting, but the range wardens were inspecting it weekly. To be monitored.

E) Mr Waters of Park Gates had been exercising his dogs off the lead and they had attacked other dogs. The dog warden had advised that it was a police matter. The clerk to write to Mr Waters to express villagers' concerns that they or their dogs could be attacked and to ask that he exercise them in more isolated areas.

2. Cllr Reynolds reported that:

A) Mike Smith had replaced Michael Coleman as the football club treasurer (to whom he would pass on the Portakabin rental cheque) and the club would continue to function.

B) the secretary of the village hall committee had said there was no action at present.

C) he had observed large Griffins trucks on 4 occasions, although Cllr Bennett-Shaw had noticed that they seemed to be using the bypass more often. Cllrs to note the dates, times and registration nos of any future incidents.

3. Cllr Lewis stated that the schedule of works for the Blind House was in 2 phases - stripping of the roof and recording and repairs, including to the door and hinges. EH and the architect would visit at 2.30pm on 15 June: Cllr Sincock would attend if possible.

An EH condition of grant was for the PC to sign an annual maintenance agreement, which Cllr Lewis would be happy to carry out, but he advised that £150 be budgeted for the purpose in case an external contractor had to be employed: agreed.

After signing the following cheques, the chairman closed the meeting at 9pm.

Cheques: clerk's salary: £207.76 Victim Support: £25 (S.137)
D.Hicketts: £200 Allianz Cornhill: £537.09

JUNE 2006

MINUTES OF THE ANNUAL GENERAL MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL HELD IN THE PORTAKABIN ON 27 JUNE 2006

Present: Mrs Hicketts (chairman), Mrs Gross, Messrs: Sincock, Hillier, Bond, Amin, Reynolds, C.Cllr Davis

Apologies: Rev.Bennett-Shaw, Messrs Rockey, Cundick, Lewis, D.Cllr Newbury

The chairman opened the meeting at 7.15pm.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

Cllr Bond declared a personal interest in planning application 3C.

PLANNING

1. Permission to:

- A) Mr Duff to take down and rebuild porch at West Farm, Knook.
- B) Mr Sheasby to demolish existing lean-to and construct 2-storey extension at 49 High Street.
- C) Mr Grist for double garage at Teal Hatch, Mill Street.

2. TPOs placed on 3 ash trees at 29 Little London and 1 lime at St Johns.

3. Applications by:

- A) Mr Bradley for single-storey extension at Little London Cottage, High Street. No objections.
- B) Mrs Hibbs for detached bungalow at land adjoining Combe Castle, High Street. No objections.
- C) Accident Breakdown Centre for residential development of 10 houses at Griffins Garage. No objections.
- D) Mrs Scott for works to beech tree at Little London Cottage. The PC objected as the applicant was not the owner and members had not been advised if the owner had given consent.
- E) Heytesbury Properties for removal of existing double garage and construction of detached 3-bedroom cottage (revised application) at land to rear of 65 High Street. Members objected due to the prejudicial impact on highway safety: the

street is very narrow and the erection of an additional dwelling would lead to a material increase in vehicle movements; gross over-development of the site would adversely impact on the character and appearance of the conservation area, together with the over-density of development should another dwelling be given permission in Mill Street. The clerk to request a site visit to enable cllrs to appreciate the impact on the area.

Mrs Downes asked if extra protection could be conferred on Mill Street due to its special character but the clerk to advise her that, other than the existing AONB and conservation area status and because gardens were deemed brownfield sites, no additional protection could be expected.

MATTERS ARISING FROM THE MINUTES

1. Camping and Caravanning Club

Letter of thanks for the PC's comments. The clerk to repeat the request for a site meeting.

2. Portakabin

Letter of thanks for rent cheque from Mike Smith , Heytesbury FC treasurer. Cllr Reynolds said that the external refurbishment would be completed within the PC's requested period.

3. Village Seats Refurbishment

Cllr Bond quoted a cost of approx.£480, but as he would be busy for some weeks, it was agreed that the clerk ask Jack-of-All-Trades to refurbish the seats at a cost of approx.£465.

4. PCT

Cllr Amin had attended the recent meeting, which had been unsatisfactory. Every option included the closure of Warminster Hospital and the only real option was whether a Primary Care Centre would be created in Warminster or Westbury. It was crucial that people responded with their views. A press release announced the amalgamation of PCTs; the new PCT combining the whole of Wiltshire.

CORRESPONDENCE

1. WWDC:

- A) Street trading in West Wilts - consultation document.
- B) Leisure and Recreation Development Plan - preferred options paper.
- C) Gambling Act 2005 - consultation on draft statement of principles.
- D) Fun in the sun activities - passed to Cllr Gross.
- E) Invitation to a P.Cllrs' meeting on 24 July - the chairman and vice-chairman to attend.

2. **WCC:**
 - A) £10 invoice for lease of land at Heytesbury School for use as children's play area: agreed to pay.
 - B) Proposed mobile library schedule: Fridays 3.20-3.40pm at St Johns. Comments to be forwarded by 15 September.
 - C) Emergency Planning newsletters and questionnaire - to be completed by the clerk
 - D) WCC wished to notify landowners of RUPPS of the recent change in legislation which means that all roads used as public paths were now classified as restricted byways ie. No use by mechanically-propelled vehicles, other than for access. The clerk to inform WCC that RUPP 18 was probably owned by Mr Sidford and RUPP 15 (Newtown) Heytesbury Estate. The clerk to apprise WCC of the historic use of the Newtown RUPP by vehicles other than for access.
3. Charibond distribution from 1 February 2006 to 1 May 2006: £1427.87.
4. WALC literature, In Focus leaflets and SPLASH info - passed to the PO.
5. Draft Regional Spatial Strategy for the south-west 2006-2026.
6. The housing needs survey (1 copy placed in the PO) concluded that the minimum requirement for the parish for the next 3 years for affordable housing was: social rented-2/3 bed housex2; shared/low-cost ownership for single person or couple-flat/housex3 plus one 3-bed house.
7. Wilts&Swindon Waste Core Strategy Development Plan document 2006-2026 - passed to Cllr Reynolds.
8. Emails from Cllr Bennett-Shaw reported that:
 - A) refuse collectors had refused to empty some green bins as they were too heavy and that WWDC were considering charging for emptying them (refuted by C.Cllr Davis). Cllr Reynolds to send an article to the Warminster Journal.
 - B) the fence at north Cotley Wood had been removed, for which she had thanked MoD.
 - C) people were parking in front of the St Johns bus stop. The clerk to ask again for bus stop markings.

AUDIT REPORT

The internal auditor's action plan recommended that the PC review the level of fidelity cover due to the increased level of funds currently held. This had been reviewed in the risk assessment at the May 2006 Annual Parish Meeting, when it had been decided to keep the level of cover at £2000. The playground funds would soon be used and the Blind House project was underway.

The dog waste and litter bins acquired since 2002 should be added to the insurance schedule unless the PC decided to "self-insure" them. This had been agreed some time ago but members agreed again that these items should not be insured and this would be noted on the risk assessment.

ITEMS FOR REPORT

1. Cllr Sincock said that:
 - A) a new stile had been erected on path 7. Cllr Bond said that there were also new gates at Knook. The clerk to thank the warden.
 - B) Mr Beavers had cleared the recycling area at a cost of £10: agreed to pay.
2. Cllr Reynolds reported that:
 - A) the meadow path (7) was crowded by thistles. Cllr Sincock had asked Mr Hammond to deal with them and Mr Beavers was due to cut them back.
 - B) the village hall committee would arrange to attend a meeting to update the PC.
 - C) a parishioner had reported that Mr O'Connor's van had been parked opposite his house for some months without a tax disc. It was agreed that he advise the complainant to notify the police of the details.
3. Cllr Hillier stated that Mrs Allington had complained of overgrown trees opposite Little London. Cllr Sincock would ask the lengthsman to cut them back at the next visit.
4. Cllr Gross:
 - A) said that WWDC's decision on the playground application was due by 8 July and she hoped to complete installation by the school holidays.
 - B) requested a Trustees' meeting. To be placed on the next agenda.
5. The chairman said that Barry Bligdon had asked for an increase in pay for grasscutting to cover increased petrol costs - an extra £10 was agreed, bringing the annual cost to £150.
6. Cllr Bond had given the footpaths a second cut.
7. Cllr Amin said that:
 - A) vehicles were using path 20 - Imber Road to Cotley Hill. The clerk to inform the warden.
 - B) horseboxes were still using Tytherington Road, despite the weight restriction. The clerk to ask Network Rail to consider narrowing the bridge, but still to allow for normal-sized tractors.
8. C.Cllr Davis said that:
 - A) the recent withdrawal of PCT funding had led to cut-backs in all depts.
 - B) the recent type of road surfacing in Heytesbury was standard for all villages.

The clerk asked if he would pursue the PC's request for a 30mph speed limit in Tytherington - agreed.

After signing the following cheques, the chairman closed the meeting at 8.50pm.

Cheques: clerk's salary: £207.76 WCC: £10 G.Beavers: £10

Auditing Solutions: £129.25

AUGUST 2006

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 29 AUGUST 2006**

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Mrs Gross, Messrs: Sincock, Hillier, Bond, Cundick, Lewis, Reynolds, Amin

Apologies: Mr Rockey, D.Cllr Newbury, C.Cllr Davis

The chairman opened the meeting at 7.15pm.

MINUTES OF THE LAST MEETING

The minutes of the last meeting and those of the interim planning meeting of 16 August were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

PLANNING

1. Permission to Mr&Mrs Stuart for rear conservatory at 8 Greenlands.
2. Application by Mr&Mrs Ford for demolition of sectional bungalow and construction of replacement dwelling at Harcourt, Mill Street. No objections. Consideration should be given to ensure sufficient parking on site to avoid the need to park on narrow Mill Street or nearby.

MATTERS ARISING FROM THE MINUTES

1. Park Street

Cllr Sincock had asked for the sweeping machine to visit, as the lengthsman had been unable to clean there.

2. Village Hall

Kay Norris reported by email that Anthony Wilson was due to meet Mike Fowler on 12 September to sign the planning application, after which it should be submitted to WWDC.

3. Newtown RUPP

Cllr Sincock asked if WCC could be requested to adopt this road. Although this had been requested several times in the past, the clerk to repeat the request and to ask for suggested costs to upgrade the road to the adoption standard.

CORRESPONDENCE

1. WWDC:

- A) Parish Forum at 7pm on 18 October at the Civic Hall, Trowbridge.
- B) Written request for Register of Electors - the clerk to apply.
- C) West Wilts Housing Needs and Market Assessment Survey - poster displayed.
- D) Notification that WWDC had not identified any suitable sites for affordable housing in the parish.
- E) Consultation on Gambling Policy - 2nd draft statement of principles.

2. WCC:

- A) Adoption of Statement of Community Involvement.
 - B) Parish Steward scheme - 1 day per month had been allocated from October to December: details passed to Cllr Sincock.
 - C) Local Transport Plan.
 - D) Meet and Greet discussion notes.
 - E) Wilts&Swindon Record Office to move to Chippenham in October 2007, therefore no archives would be accepted between 1 May and 31 August 2007 - poster displayed.
 - F) Young People's Opportunity Fund - passed to Cllr Gross.
3. Charity Commission Annual update - the clerk to complete and return.
 4. Community First Wheels to Work scheme - poster displayed.
 5. Wilts Fire Brigade draft business plan 2006-2010.
 6. Wilts Search and Rescue Penny Appeal - it was decided not to participate.
 7. Invoice from Amenco for £4695.30 (teen shelter): agreed to pay. The clerk had been quoted approx £200 (pro rata) by Cornhill to insure the playground equipment and installation costs and it was agreed that the additional premium be paid as from 1 September 2006. WALC would also be asked to quote for the full policy from June 2007.
 8. Parish Liaison Day on 21 September - the chairman and clerk to attend.
 9. Encams litter and the law and litter and the public booklets - passed to the PO.
 10. Kennett DC revised local development plan.
 11. Email from Cllr Reynolds regarding complaints by 2 neighbours of Mr O'Connor of 53 High Street that he had been extending his large garden shed. The clerk to ask WWDC to investigate and Cllr Reynolds to advise the complainants to contact WWDC as well.

BANK FIGURES

As at 28 July the current account stood at £17,673.19 and the deposit account at £7,600.58.

TRUSTEE FORMS

Cllr Sincock, Gross, Bennett-Shaw, Bond, Lewis, Hicketts and Hillier each signed the trustee acceptance form and the conflict of interest form at the meeting. Cllrs Amin, Reynolds, Rockey and Cundick to sign in the presence of the chairman before the next meeting.

ITEMS FOR REPORT

1. Cllr Sincock said that Griffins trucks were still speeding through the village. The chairman stated that Cllrs must note the details of dates, times and registration numbers for 1 month and report to the next meeting.
2. Cllr Reynolds said that the portakabin would be redecorated in early September.
3. Cllr Bond reported a missing wheel on the green bottle bank - the clerk to contact WWDC.

After signing the following cheques, the chairman closed the meeting at 7.50pm.

Cheques: clerk's salary: £207.76 Amenco (Poole) Ltd: £4695.30

SEPTEMBER 2006

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 26 SEPTEMBER 2006**

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Messrs: Hillier, Cundick, Reynolds

Apologies: Mrs Gross, Messrs Rockey, Sincok, Bond, Lewis, Amin, D.Cllr Newbury, C.Cllr Davis

The chairman opened the meeting at 7.15pm.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

PLANNING

Permission to:

- A) Mr&Mrs Tansey to demolish existing garage and erect 2-storey extension at 14 Newtown.
- B) Mr&Mrs Long for rear conservatory at 11 Newtown
- C) Mr Addington to fell 2 trees at Old School House, Church Terrace.
- D) JW A'Court for conversion of 2 barns at Flowers Field, Knook.
- E) Approval to Accident Breakdown Centre for residential development of 10 houses at Griffins, Park Street and permission for change of condition 1 at Griffins.
- F) Obelisk Development for demolition of rear 1st floor extension and outbuildings, external and internal alterations to form 1 2-bed and 1 3-bed cottages at 42 High Street. However, WWDC informed the PC that the application had been withdrawn.
- G) Mr Waters for garden room extension at the Gate House, Park Street.

2. Applications by:

- A) Mr&Mrs Mitchell for wooden shiplap double garage with concrete base to store classic scooters at 12 Knook. Members objected due to over-development of the site.

- B) Donna Pease to fell leylandii, birch and sycamore trees at The Red Lion. Members objected due to the number of trees involved (8): verification by a professional was required to endorse that all the trees were overgrown or diseased as stated on the application.

MATTERS ARISING FROM THE MINUTES

1. Village Hall

Cllr Reynolds had been told that the planning application had been signed.

2. Griffins

Cllr Lewis had listed details of vehicles speeding through the village – the clerk to forward it to Griffins.

3. Newtown RUPP

WCC would instruct a maintenance gang to fill the potholes and would then investigate the costs and feasibility of getting the section between Cotley Place and the turning opposite Westholme surfaced. The footpath warden would contact the PC when he had an idea of the solution and the costs.

CORRESPONDENCE

1. WWDC:

- A) Questionnaire on planning services – to be passed to Cllr Gross.
- B) Annual Canvass – poster displayed.
- C) Local Area Agreements – meeting on 2 October 7pm at WWDC.
- D) Final recommendations Report by Boundary Committee – the parish was placed in the mid-Wylve Valley ward.
- E) Dog Control Order – the initial consultation responses were agreed at the meeting; to be returned by the clerk, who would request that the areas covered by the existing byelaws would be included under the new dog control orders when applicable.

2. Charibond investment: £1449.74 transferred from 2 May to 31 July.

3. WALC literature.

4. Community First rural housing enabler questionnaire– to be completed and returned by the clerk.

5. Invoices from:

- A) Allianz Cornhill for insuring playground equipment: £137.07.
- B) Mazars for external audit: £141.
- C) Mark Gunter for playground preparation: £120.

It was agreed to pay all the above.

6. PAWS Arts Workshops, Wilts Music Centre leaflets and Police Performance Review with crime statistics bulletin – all to be placed in the PO.

7. Police community committee meeting 3 October at the Laverton, Westbury – info passed to Cllr Bennett-Shaw.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw said that the churchyard yews were to be trimmed and rewired but much ivy and elder also need to be removed at an extra cost of £240. The PC agreed to donate this sum as an extraordinary item.

2. Cllr Reynolds:

A) had received complaints that the gamekeeper for the recently-established driven shoot by the RoW near Cotley Hill Woods had instructed walkers to muzzle their dogs and keep to specific areas. Electric fences had also been erected. It was alleged that access signs had been removed. The clerk to advise the footpath warden of the huge concerns expressed by members regarding the gamekeeper's orders and intimidating behaviour reported by parishioners, the safety of walkers and dogs when shooting begins, as well as the possibility of hundreds of birds flying over the bypass. The field had also recently been ploughed to the very edges, making walking very difficult. The clerk to inform the Army of the situation.

B) Asked if there was an upper age limit for the playground. The clerk to advise Cllr Gross that signs might be needed.

After signing the following cheques, the chairman closed the meeting at 8.10pm.

Cheques: clerk's salary: £207.76 Mazars: £141 Mark Gunter: £120

Heytesbury PCC: £240 (S.214) Allianz Cornhill: £137.07 (delegated powers)

October 2006

MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL HELD IN THE PORTAKABIN ON 31 OCTOBER 2006

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Mrs Gross, Messrs: Sincock, Hillier, Cundick, Reynolds, Rockey, Lewis, Bond, Amin, D.Cllr Newbury, C.Cllr Davis

Apologies: none

The chairman opened the meeting at 7.15pm.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

Cllr Bond declared a prejudicial interest in application 2C, Cllr Amin declared a prejudicial interest in application 2B and all Cllrs a personal interest, Cllr Hillier declared a prejudicial interest in application 2A and all Cllrs a personal interest.

PLANNING

1. Permission to:
 - A) Donna Pease for felling of leylandii, birch and sycamore trees at the Red Lion.
 - B) Mr Waters for garden room extension at the Gate House, Park Street.
2. Applications by:
 - A) R.Hillier for felling of oak tree at 44-45 High Street. Members objected as there was no supporting report by a tree surgeon and oaks were rare in this area.
 - B) A.Amin for works to driveway and courtyard at walled garden, Heytesbury Park. No objections.
 - C) Mr&Mrs Ford for demolition of sectional bungalow and construction of a replacement dwelling at Harcourt, Mill Street. No objections.
 - D) Obelisk Development for demolition of rear 1st floor extension and outbuildings, external and internal alterations to form 1 2-bed and 1 3-bed cottages at 42 High Street. No objections.
 - E) Mrs Stephenson for loft conversion at Bugle Cottage. No objections.
3. WWDC had undertaken a site visit and spoken with the owner of the workshop in the garden of 53 High Street and advised that scaffolding, covered in tarpaulin, had been erected to effect repairs to the roof. It would be impossible to build a 2nd storey on the lightweight

structure. The scaffolding had subsequently been removed, although the repairs were still in progress. Cllr Reynolds to advise the complainants accordingly.

MATTERS ARISING FROM THE MINUTES

1. Village Hall

Cllr Reynolds had been told that the planning application had been signed and would shortly be submitted to WWDC.

2. Griffins

Paul Griffin asked the PC to provide him with the actual speeds obtained from the calibrated speed detection instrument used. Cllr Rockey said that the info could be obtained from the tachographs of the vehicles listed. The chairman pointed out that the company policy advised drivers to use the bypass only at night, as by day it was not considered the safest option, however members considered that it would also be safer to use the bypass by day when the High Street was more likely to be already busy and used by children. The clerk to write to Mr Griffin about the points raised.

3. Playground

Cllr Gross asked that a letter of thanks be sent to Sue Bellamy, who was leaving WWDC - agreed. The clerk had paid a WWDC grant of £3215 to the current account. It was agreed to pay invoices from Cllr Bond: £189 for preparation work for the playground equipment, Bigfoot Play Systems : £12,631.25 and ROSPA: £70.50. WWDC's inspection had raised 2 points - the chainlink fence at the top end of the play area was dangerous and needed to be replaced and the concrete kerb at the play entrance was a trip hazard. The ROSPA report additionally noted that the surface between the 2 entrance gates near the garages was uneven and needed to be replaced. Cllr Gross to advise the clerk who to write to at WCC to address the issues.

4. Cotley Hill Shoot

WCC advised that it was an offence to allow a dog to roam off a public RoW; the dog should be kept on a lead or under close control. Regarding access land, unless it was otherwise stated, a dog would be able to roam as would any walker. However, there can be clauses that stipulate that dogs must be on a lead or banned totally, in which case notices would be on site. If a dog killed a game bird, either on or off the RoW, WCC presumed it to be an offence to do with trespass or wilful damage. However, Cllr Reynolds had consulted the relevant Act, which stated that gamebirds were deemed wild when out of captivity and therefore not deemed as livestock. The chairman asked the clerk to request MoD not to allow another shoot next year.

5. Heytesbury PCC

Letter of thanks for the donation of £240.

6. Bins

Cllr Rockey reported that collectors had recently refused to empty his green bin as they believed it to weigh over 20kg. The waste inspector had come out to examine it but had left without resolving the matter. Cllr Rockey brought in a black box and weighed it at 25kg and said that grey bins often also weighed more than 20kg but neither had presented problems.

D.Cllr Newbury apologised for the behaviour of the inspector and advised Cllr Rockey to write a letter of complaint to WWDC. He pointed out that Hills emptied the black boxes and the recent dispute between WWDC and the collectors of the green bins had led to bad feeling and probably an attitude of working to rule, which he hoped would be resolved in due course. WWDC had to meet government targets based on weight, which had resulted in a poorly thought-out system which he believed would be reformed in a year or two.

CORRESPONDENCE

1. WWDC:

- A) monthly members' supplement sheet.
- B) info on Warminster West County and District by-elections on 2 November.
- C) final recommendations of electoral review of West Wilts by the Boundary Commission - WWDC urged the Commission not to implement the final recommendations. The Mid-Wylve Valley ward would also include Bishopstrow and Norton Bavant. The purpose of the review was to balance the nos. of electors represented by Cllrs more equally.

2. WCC:

- A) adverse weather leaflets.
- B) Wilts News.
- C) Wylve Valley Boomerang Service leaflets.

All the above were displayed in the PO.

- D) notice of change of national weight restriction from 17T to 18T.

3. WALC literature.

4. SPLASH newsletter - passed to the PO.

5. Invoices from:

- A) Philip Hughes Associates for £707.82: agreed to pay. Cllr Lewis reported that the architect had produced the specification and sent it to EH, who had requested minor changes. It would go out to tender when EH had signed it off.
- B) R.J.Print: £35.56 - agreed to pay.

6. Affordable Village Housing seminar on 4 December at Dinton village hall - the chairman would try to attend.

7. WISB revised framework for sustainable strategy. D.Cllr Newbury advised that it needed careful consideration, especially the latter pages. It had not been endorsed by WWDC or WCC. To be passed around Cllrs to send their comments to the clerk by 21 November.

DONATIONS LIST

The clerk gave every member a list for consideration at November's budget meeting.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw:
 - A) said that Audrey Coleman had passed away - the clerk to send a letter of condolence.
 - B) requested payment for Barry Bligdon for grasscutting - £150 was agreed as budgeted.
2. Cllr Sincock reported that:
 - A) he had inspected the war memorial and would fill an area at the base with concrete.
 - B) the hedge at the bend on Tytherington Road was overgrown and reducing visibility. Cllr Bond said that the brambles overgrowing the footpath near Parsonage Farm were also overgrown and dangerous. As both areas were the responsibility of Mr Underwood, Cllr Sincock agreed to ask him to arrange for them to be trimmed.
 - C) the new parish steward had done a reasonable job last week. He would soon be meeting Denise Bunce, manager of the scheme.
3. The chairman reported flytipping at Cotley Hill roundabout and on the path on the Imber Road. The clerk to inform WCC.
4. Cllr Newbury stated that:
 - A) WWDC aimed to set a below-inflation increase of 2-2.5%, however he believed that WCC would have to set a budget increase above inflation.
 - B) he had experienced a difficult few months due to the investigation by the Standards Board. He had been cleared of the complex complaints. 90% of those investigated were parish councillors, who incurred heavy legal costs which were not recoverable. He believed the system to be unduly heavy-handed.

After signing the following cheques, the chairman closed the meeting at 8.30pm.

Cheques: clerk's salary: £207.76 D.Bond: £189 RJ Print: £35.56

Barry Bligdon: £150 Philip Hughes Associates: £707.82.....Playsafety Ltd: £70.50

Bigfoot Playsystems: £12,631.25

November 2006

MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL HELD IN THE PORTAKABIN ON 28 NOVEMBER 2006

Present: Mrs Hicketts (chairman), Mrs Gross, Messrs: Sincock, Hillier, Cundick, Reynolds, Rockey, Lewis, Amin, C.Cllr Davis

4 members of the public

Apologies: Rev.Bennett-Shaw, Mr Bond, D.Cllr Newbury

The chairman opened the meeting at 7.15pm.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

Tony Lawrence requested an update on the travellers' encampment in the Park Street cul-de-sac. The clerk had been advised by WCC that notice had been served on the 3 caravans originally present, and as they should have been out by 26 November, WCC had requested a date in court. The recently-arrived travellers must first be welfare-assessed, after which it was likely that a notice would be served on them. If the court ordered an eviction, it should be effected immediately by sheriffs or the police. The whole matter was being dealt with as urgent by Stephen Helsby of WCC.

Mr Lawrence was unhappy with the lack of speed in the eviction process and suggested that "dragon's teeth" or bollards be erected once they had left to prevent future visitations.

Steve McGrath expressed concern about health hazards. C.Cllr Davis explained that procedures must be followed and that all possible was being done to expedite eviction. He would investigate provision of potential physical barriers and the clearing of waste from the site.

The chairman sympathised with the speakers but emphasised that due process must be followed. She thanked them for attending.

DECLARATIONS OF INTEREST

Cllr Amin declared a personal interest in application 2A.

PLANNING

1. Permission to:
 - A) Mr Amin for works to driveway and courtyard at walled garden, Heytesbury Park.
 - B) Mr&Mrs Mitchell for wooden shiplap double garage with concrete base to store classic scooters at 12 Knook.
2. Applications by:

- A) Mr&Mrs Phayre for single-storey extension to form garden room at South Lodge, Heytesbury Park. No objections.
 - B) Mr Murray for pruning, deadwooding and crown reduction of ash at Crofters, Little London. No objections.
3. A TPO had been placed on the oak tree at 44/45 High Street.

MATTERS ARISING FROM THE MINUTES

1. Parish Stewards

Cllr Sincock had met with Denise Bunce of WCC. The stewards would attend to the Park Street leaves and the path to the roundabout. The chairman to ask the owners of Westover to cut the hedge to co-ordinate with the clearing of the path if possible. Despite several attempts, Cllr Sincock had been unable to speak to Mr Underwood, therefore WCC would write to ask him to cut the Tytherington Road hedge.

2. Flytipping at Roundabout

Cllr Bennett-Shaw reported (by email) that nothing had been cleared and more had been added, despite reports to WCC. C.Cllr Davis to pursue this.

3. Playground

The clerk distributed sheets itemising income and expenditure, which showed a surplus of £40.

4. Blind House

Cllr Lewis reported delays in the project affecting the time constraints set by EH. Nicola Sterry felt that the project should not be tendered until the tile specialist had commented, even though this would result in further delays. However, Ms Sterry confirmed that EH would grant an extension on the deadline. If this did not arrive by 6 December, the clerk to advise Cllr Lewis.

CORRESPONDENCE

1. WWDC:

- A) monthly members' supplement sheet.
- B) Housing PFI Scheme - none were in the parish and the PO would display the sites listed in Warminster and Codford.
- C) Boundary review -WWDC opposed the findings - to be circulated between Cllrs.
- D) West Wilts Matters.
- E) Waste collection info - to be displayed in the PO.

2. WCC:

- A) Hills Waste Annual Service Review - to be placed in the PO.

- B) A feasibility study would be carried out to determine how best to overcome the sub-standard rating of the Heytesbury Lodge bridge in Park Lane. Local residents close to the bridge, as well as the EA and emergency services would be consulted.
3. WALC literature.
4. Community First News, CAB info, Community Arts training info and Countryside Alliance notice - all passed to the PO.
5. Invoice from Nigel Lewis Systems for website hosting: £29.38 - agreed to pay.

BANK FIGURES

The clerk reported that at 2 November the current account stood at £5441.95 and the deposit account at £1142.26.

BUDGET PROVISION AND PRECEPT

The budget provision was given to each member present and every likely item of expenditure discussed. Exceptional items agreed were £2000 for the playground, although the clerk pointed out that, should the PC election be contested, part or all of this sum may have to be commuted. Donation increases agreed were: churchyard grasscutting from £250 to £300 and the cricket club £100 to £110. The usual small donations would stand at £25. It was agreed that Cllr Sincock ask Mr Beavers to tidy the recycling site monthly at an annual cost of £120, to alternate with the parish steward.

The chairman proposed, Cllr Sincock seconded and it was agreed that the budget provision be approved and the precept set at £8350.

DATE OF NEXT MEETING

January 16 was agreed, although the chairman pointed out that, should the village hall plans arrive in the interim, a meeting would be called.

ITEMS FOR REPORT

1. Cllr Bennett-Shaw advised (by email) that members and parishioners should be aware of the recent spate of burglaries.
2. C.Cllr Davis said that the Government White Paper encouraged the formation of unitary authorities, however, WCC disapproved and was approaching district councils with a view to partnerships in order to avoid duplication of services.

After signing the following cheques, the chairman closed the meeting at 8.50pm.

Cheques: clerk's salary: £415.52 (Nov&Dec) Nigel Lewis Systems: £29.38

INTERIM PLANNING MEETING 20 DECEMBER 2006

INTERIM PLANNING MEETING HELD IN THE POST OFFICE ON 20 DECEMBER 2006

Present: Mrs Hicketts, Rev. Bennett-Shaw, Mr Reynolds, Mr Hillier

1. Permission to Mr Murray for pruning, deadwooding and crown reduction of ash at Crofters, Little London.

2. Applications by:

A) Boon for works to acers and hedge at 20A Newtown. No objections.

B) Mrs Fenton to fell 3 cypress trees at 72 High St: members objected as there was no tree surgeon's report.

C) Accident Breakdown Centre to reposition terrace nos. 1-3 and garage to no. 9 of previously approved scheme for 10 houses. No objections.

D) Mr&Mrs Ford for demolition of sectional concrete bungalow and construction of new replacement dwelling at Harcourt, Mill St. No objections.

3. Notification of planning appeal for concrete base with shiplap double garage to front of property at 12 Knook. The clerk to send the planning inspectorate the PC's previous objections, together with the observation that, as far as the PC was aware, the permission recently granted for a double garage at the back of the property would obviate the need for the larger one at the front.