

JULY 2004

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 27 JULY 2004**

Present: Mrs Hicketts (chairman), Rev.Bennett-Shaw, Mrs Gross, Messrs Bond, Lewis, Hillier, Reynolds, Amin, Sincock

Apologies: Mr Jeal, Mr Cundick, D.Cllr Newbury

The chairman opened the meeting at 7.15pm by welcoming Dr Andrew Murrison MP, who proceeded to answer questions on the following topics:

A36 Heytesbury-Codford improvement – as CPRE had been the only objectors, there should be no complications, although historically it had been linked to the Westbury bypass which was more contentious. He sends newspaper cuttings of every accident to the Transport Minister.

Lafarge cement works chimney – Dr Murrison stated that he had raised the matter of particulates in Parliament, however the Government was not listening. He was trying to push the need for precaution due to health concerns and advised members of the public to write to him, as he was able to pass the letters on directly to the Minister responsible.

Hunting - the Bill was likely to reappear in Parliament in early September.

West Wilts PCT's poor report – a new Chief Executive had been appointed, combined with North Wilts and Kennet. He had raised the question of the Health District's debt with the Minister, requesting that it be written off or that no interest be payable, but believed it unlikely that this would be granted. Community hospitals could be adversely affected.

The chairman thanked Dr Murrison for attending the meeting and answering all questions so fully.

The chairman read a letter from Cllr Jeal, who regretfully resigned due to business workload and ongoing ill-health. She thanked him for his service to the Council. The clerk to inform WWDC of the casual vacancy. Cllr Sincock proposed that, should it prove difficult to co-opt within 2 months, the PC ask WWDC what procedures must be followed to reduce the statutory number of councillors. This was seconded by the chairman and agreed.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

MATTERS ARISING FROM THE MINUTES

1. School

Mrs Williams had written to WCC to express residents' concerns that hard balls were being used on the playing field near homes. WCC advised her that responsibility for provision and erection of prohibition signs was devolved to the school and governors and that they had passed a copy of her letter to the school.

2. Footpaths

The RoW warden had replaced the Mill Pond gate with a temporary one, with which members were pleased. The clerk had thanked him for this and he suggested that the Mill Farm and Parsonage Farm paths be made wheelchair-friendly (subject to landowners' permission) by installing 4 new gates. WCC would pay for 2 and the PC for 2, at a cost of £300. However, as members did not consider either path to be negotiable by wheelchair and did not agree to the need for new gates, the clerk to ask the warden if this was now a statutory requirement.

3. Donation

A letter of thanks from Victim Support.

4. Tytherington Signpost

Cllr Bennett-Shaw thanked Cllr Sincock for repairing the post. He asked for £70 for Mr Corp towards the **cost of supplying the wood: agreed.**

5. Knook Camp

D.Cllr Newbury informed the chairman that the Defence Estates had confirmed that there were no plans to make any changes at Knook, let alone bring in asylum seekers. The practice had been to locate them in large urban areas where there were larger support systems and less opposition.

6. Best Kept Village Competition

The CPRE branch chairman had written to express disappointment that the PC had not contacted him about grievances with the judging of last year's competition, after reading a recent article in the "Wiltshire Times". After some discussion, it was agreed that the letter should not be replied to, lest it engendered further controversy.

7. Lengthsmen

Cllr Sincock reported that the lengthsmen had worked effectively, clearing a lot of gullies and trimming a hedge near Parsonage Farm.

CORRESPONDENCE

1. WCC:

- A) Walking for healthy living – meeting was held on 21st July.

- B) State of Wiltshire booklet and Managing the RoW Framework in Wiltshire booklet: to be displayed in the PO.

2. **WWDC:**

- A) Mini-operas – a creative music project for which posters were displayed. A meeting would be held at the Woolstore, Codford on 5th August.
- B) Alterations to Register of Electors.
- C) WW Matters – WWDC wished to know if household deliveries had been made. The clerk to reply that members had not received copies.
- D) List of meeting dates.
- E) Standards Board info.
- F) Historic Environmental Conservation Strategy.
- G) Licensing Act 2003 – a first draft statement would shortly be published.

3. NHS media briefing regarding the appointment of the new Chief Executive, details of star ratings and health care services review.

4. Cranborne Chase AONB Management Plan 2004-09 – to be displayed in the PO.

5. Warminster and Villages Community Partnership sought venues for displays at outdoor events.

6. Sustain the Plain offered a grant to update or replace computer equipment for use in public places.

7. Crime Concern audit of crime – to be completed and returned by Cllr Bennett-Shaw.

8. WALC literature and Community First info, including SOLVE fund, which may be appropriate for the Blind House roof repair. Cllr Hillier reported that a quote from a recommended roofing contractor was due shortly and it was decided to leave the matter with (Cllr) Jeal for a couple of months, as he had offered to see it through.

PLANNING

1. Permission to:

- A) E&P.Ball for felling of various trees at 2 Victoria Gardens.

2. Applications by:

- A) J.W.A'Court and Mrs Dobell to strip and rethatch rear elevation of existing roof at 129-131 Park Lane. No objections.

- B) Governors of Heytesbury School for external canopy to reception classroom. No objections.
- C) Mr C.Domoney for removal of agricultural tie at 12c Knook. No objections.

3. Mr Dale, WWDC's enforcement officer, apologised for the misunderstanding of the planning condition for the temporary field shelter opposite Westover House. It had been due for removal and restoration of the site by 31st March 2003.

4. Land adjoining 28 Little London: Cllr Sincock had attended the recent planning meeting, where the vote had been close and a site meeting recommended. He would attend and speak at the site meeting on 5th August at 5.30pm and the chairman would ask Cllr Cundick to speak at the meeting at Trowbridge on the same evening.

CRIME PREVENTION REPORT

Cllr Bennett-Shaw reported that the Neighbourhood Watch scheme would continue.

ITEMS FOR REPORT

1. Cllr Gross reported that the probation office had "volunteer" labour available for community tasks. She agreed to obtain further information.

After signing the following cheques, the chairman closed the meeting at 8.20 pm.

Cheques: clerk's salary: £186

B.Corp: £70

AUGUST 2004

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 31 AUGUST 2004**

Present: Mrs Hicketts (chairman), Messrs Bond, Lewis, Hillier, Reynolds, Amin, Cundick

Apologies: Rev.Bennett-Shaw, Brig.Sincock, Mrs Gross, D.Cllr Newbury

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

MATTERS ARISING FROM THE MINUTES

1. Stables opposite Westover House

WWDC had informed the landowner that the old stables should have been demolished and removed and would further his enquiries as he had not received a response.

2. Casual Vacancy

WWDC had informed the PC that a replacement member should be co-opted. Malcolm Rockey had offered to stand and the chairman proposed, Cllr Bond seconded and it was agreed that he be co-opted as a Councillor. The clerk to inform Mr Rockey and WWDC.

CORRESPONDENCE

1. WCC:

- A) Notice of publication of Performance and Improvement Plan 2004.
- B) Emergency planning questionnaire and lengthsman programme: to be passed to Cllr Sincock.
- C) Local Transport Plan consultation events – notice to be displayed.
- D) Waste Local Plan – proposed modifications: passed to Cllr Reynolds.

2. **WWDC:**

- A) The conservation officer informed the PC that a meeting had been arranged between an English Heritage representative and the roofing contractor on 17th September at the Blind House. Cllr Lewis hoped to attend, if not, he would liaise with Cllr Reynolds.
- B) Notice of Parish Forum on 20th October.
- C) Management and maintenance of parks and open spaces: questionnaire to be passed to Cllr Gross.
- D) Meeting of external overview committee on 15th September (transport issues).
- E) Proposed closure of Easthill Road from 19th September to 17th October for filming at Easthill Farm. Although the application stated that residents were in agreement, Cllr Reynolds to consult Mr Pulvertaft to ensure that this was the case. If residents were not happy, the clerk to object.
- F) Licensing Act 2003 – a first draft statement .

3. Donation requests from:

- A) CAB: £20 was agreed (S.142).
- B) Heytesbury PCC: to be placed on the budget provision in November.

4. Rural arts leaflets – to be displayed in the PO.

5. Wilts Constabulary: Mark Abbott was the new Neighbourhood Watch and Crime Prevention Officer for West Wilts. He asked that a short article be placed in the Parish News and that a questionnaire be completed – to be passed to Cllr Bennett-Shaw.

6. Consultation on draft Code of Conduct for Local Government Employees.

7. Stationery invoice from RJ.Print for £42.70: agreed to pay.

8. WALC literature and Community First info, including clerk's salary recommendations – to be placed on the next agenda.

9. M&G statement.

PLANNING

1. Permission to:

- A) Simon Pinnell for limited demolition, replacement roof to existing building, new single-storey rear extension and associated works at Abercarn, Newtown.
- B) Governors of Heytesbury School for external canopy to reception classroom.

- C) Mr R.Norris for detached dwelling at land adjoining 28 Little London.
- 2. Application by Mr Burgess for rear conservatory at 1 Glebelands. No objections.
- 3. Mr C.Domoney for removal of agricultural tie at 12c Knook: application withdrawn.

INTERNAL AUDIT REPORT

Invoice for £117.50: agreed to pay.

The auditor's comments were reported and the action plan approved. The revised version of the accounts in the recommended format were distributed and approved. The amended NALC model Financial Regulations were distributed and adopted. The level of fidelity guarantee for village hall funds was again considered, but it was not agreed to raise the cover. All the above decisions were proposed by the chairman, seconded by Cllr Lewis and agreed en bloc.

The clerk asked for permission to transfer the £500 budgeted for the playground from the current to the deposit account - agreed.

ITEMS FOR REPORT

- 1. Cllr Bond had cut the footpaths at a charge of £100 – agreed to pay.
- 2. Cllr Reynolds had spotted a sinking manhole cover on the corner near the Angel, round St Johns on the road to the A36. The clerk had reported it to CLARENCE.
- 3. Cllr Sincock reported (by letter) that:
 - A) a large log was jammed against the bridge on the road between Parsonage Farm and the seat on the Tytherington Road triangle. Cllr Bond to investigate.
 - B) The road into Knook and Mill Street and Mantles Lane had been omitted from the recent tarring and gritting programme.
 - C) The Tytherington sign next to the new signpost was dilapidated and needed replacement. The clerk to report items B&C to CLARENCE.
 - D) The Mill Street sign at the Mantles Lane end had been destroyed by the refuse truck. The clerk to contact WWDC.

After signing the following cheques, the chairman closed the meeting at 8pm.

Cheques: clerk's salary: £186 D.Bond: £100 R.J.Print: £42.70

CAB: £20 (S.142). RBS Auditing: £117.50

SEPTEMBER 2004

MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL HELD IN THE PORTAKABIN ON 28 SEPTEMBER 2004

Present: Mrs Hicketts (chairman), Rev. Bennett-Shaw, Mrs Gross, Messrs Bond, Lewis, Bond, Rockey

Apologies: Brig. Sincock, Mr Reynolds, Mr Cundick, Mr Amin, D. Cllr Newbury

The chairman welcomed Cllr Rockey to his first meeting. She invited him to replace ex Cllr Jeal as the PC transport representative, to which he agreed.

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

MATTERS ARISING FROM THE MINUTES

1. **Blind House**

Cllr Lewis had met the architect and advisor from English Heritage at the Blind House. They believed that it would be inadvisable only to repair the roof tiles, as there were so many cracks in the roof through which water would enter, freeze and force more tiles off each winter. They therefore recommended that it would be more cost-effective to replace the whole roof, at a probable maximum cost of £10,000. English Heritage would obtain a quote and forward their grant form for a possible grant of up to 80%. One of the walls was slightly bulging and Cllr Lewis suggested that netting be placed on the garden side of Little London Cottage, however, the PC had already written to the owner to offer this and she had not subsequently asked the PC to arrange this. Cllr Lewis agreed to take on the annual inspection of the Blind House and to liaise with English Heritage to ensure an early response.

2. **Meeting Place**

Cllr Reynolds had suggested that future meetings be held in the dining room at the back of the Red Lion. WALC'S recommendation on the suitability of such a venue was that it would be inadvisable, unless nowhere else was available.

3. **Log near Tytherington Road**

Cllr Bennett-Shaw reported that the large log that was jammed against the bridge on the road between Parsonage Farm and the Tytherington Road triangle had been placed there deliberately to hold back water to ensure access to drinking water for cattle.

4. **Open Spaces Questionnaire**

Cllr Gross reported that she had not completed the questionnaire due to the complicated nature of the questions, including that which asked if the PC wished to take over responsibility for open spaces in the parish. However, she offered to be the PC contact and the members agreed that the status quo should remain regarding open spaces management.

5. **Road Surfaces**

The clerk had reported the poor quality of the road surfaces into Knook and in Mantles Lane and Mill Street. The Area Highway Engineer was aware of the condition and would submit a proposal to resurface the Knook road and patch Mill Street and Mantles Lane for the next budget.

CORRESPONDENCE

1. **WCC:**

- A) Newsletters.
- B) Offer of a shared but separate area on the WCC website.
- C) Primary schools Special Educational Needs provision – consultation on generic learning centres.

2. **WWDC:**

- A) Playground info request – passed to Cllr Gross.
- B) Second draft consultation on Licensing Act.
- C) Invoice for £125.37 for one Knook litter bin – agreed to pay.
- D) Southwest Regional Spatial Strategy.

3. Donation thanks from CAB.

4. Internal audit report incorporating the responses to the action plan.

5. Wilts Constabulary: Neighbourhood Watch info – passed to Cllr Bennett-Shaw.

6. NHS meeting on 14th October regarding development and organization of Wilts Ambulance Service – details to be passed to Cllr Amin.

7. AONB – a parish volunteer was requested to liaise and filter info – to be placed in the Parish News.

8. In Focus newsletter – to be placed in the PO.

9. CPRE asked members to reconsider their response to the A36 road improvement (CPRE were the only objectors). However, the PC welcomed the new road proposal and did not wish to change their response to the application. The clerk to inform CPRE.

CLERK'S SALARY

WALC recommended an increase to the hourly rate from 1st April 2004, which gave rise to an increase of £5 per month. Members agreed to this and the clerk thanked the council.

PLANNING

1. Applications by:

- A) Ms Katon for revised scheme for erection of dwelling at rear of 70 High Street – proposal to remove hedge and reposition access. No objections.
- B) Endomol UK for external and internal works to existing stables and temporary change of use from agricultural to light industrial at Easthill Farm. No objections.
- C) Mr Etchells for separation of 123 Park Lane into 2 residential dwellings. No objections.
- D) Mr Arnold for conservatory at 10 Greenlands. No objections.

2. Permission to J.W. a'Court and Mrs Dobell to strip and rethatch rear elevation of existing roof at 129-131 Park Lane.

3. The clerk had objected to Endomol's proposal for the temporary closure of Easthill Farm Road. Cllr Bennett-Shaw reported that the closure had not and would not take place.

ITEMS FOR REPORT

1. Cllr Gross said that the fence outside the school and Greenlands was in a dangerous state of disrepair. As WWHS had promised to replace it in April/May with a stronger version, the clerk to speak to the Property Surveyor again to obtain a realistic date for completion.

2. Cllr Bennett-Shaw reported that:

- A) the front garden of the Shambles was overgrowing the High Street pavement, forcing people to walk in the road. She offered to speak to the owners again.
- B) info on the parish website was out of date – the clerk to contact Cllr Reynolds.

3. The chairman reported that:

- A) residents had complained of mud on the road from work at land adjacent to 28 Little London. The clerk to contact WWDC.
- B) the drain at the bottom of Westlands near the High Street was broken. The clerk to inform CLARENCE.

After signing the following cheques, the chairman closed the meeting at 8pm.

Cheques: clerk's salary: £216 (includes back pay)

WWDC: £125.37

OCTOBER 2004

**MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 26 OCTOBER 2004**

Present: Mrs Hicketts (chairman), Rev. Bennett-Shaw, Messrs Sincock, Bond, Lewis, Reynolds, Rockey, Hillier, Amin, Cundick, D. Cllr Newbury

Apologies: Mrs Gross

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

There were none.

MATTERS ARISING FROM THE MINUTES

1. Blind House

Cllr Lewis had been told by English Heritage that the grant form would be sent forthwith, although they still awaited the quote for repair.

2. Website

Cllr Reynolds reported that Robert Pulvertaft had updated the site, however, as his offer of a year's free ongoing maintenance had been fulfilled, he suggested an annual fee of £48. Acceptance was proposed by the chairman, seconded by Cllr Sincock and agreed. Contributors to the site should be encouraged by publicity in the Parish News. Mrs McLellan had enquired if she could advertise her B&B. It was agreed that a nominal fee of £25 per annum be charged for local businesses and the same cost for 6 months for non-local enterprises. Monies taken could be used to cover costs and any profit donated to good causes in the parish.

3. Log near Tytherington Road

Cllr Sincock acknowledged the reason for the log placement, however he was concerned that it would block drainage during the winter months. The clerk to write to Mr Corp of Manor Farm, Tytherington to request that the log be removed for the winter in order to prevent flooding.

4. School/Greenlands Fence

Mr Holder of WWHS had ordered the fencing and had assured the clerk that the work would be completed by the end of November.

5. Temporary Field Shelter

Mr Dale of WWDC stated that the demolition and clearance of the building should be completed by the end of the Christmas holidays.

CORRESPONDENCE

1. WCC:

- A) Wilts and Swindon Structure Plan 2016: panel report available. D.Cllr Newbury observed that it recommended a reduction in the number of new homes planned for Warminster and supported the A36 Heytesbury-Codford Improvement.
- B) A36 Improvement: environmental statement supporting info. Cllr Sincock had consulted some Knook residents, who had made these observations:
 - i) The new bus shelters were not shown- where would they be placed?
 - ii) Would the East Farm underpass be large enough to accommodate a combine harvester?
 - iii) The East Farm track was incorrectly shown as the West Farm track on the map.

The clerk to inform WCC.

- C) Travelwise Action on School Journeys posters- passed to Cllr Bennett-Shaw.
- D) Draft Statement for Community Involvement in Wiltshire – passed to Cllr Sincock, who would email any comments to the clerk.

2. WWDC:

- A) Register of Electors request forms – the clerk had ordered a paper copy.

3. Donation request from Wiltshire Music Centre – not agreed.

4. Notice of Licensing reform meeting on 27th October.

5. DEFRA: Clean neighbourhoods info – passed to Cllr Cundick.

6. WALC literature including Regional Spatial Strategy consultation.

7. Invoices from:

- A) Barry Bligdon for cutting 3 grassed areas March-October: £140.
- B) Mazars for external audit: £141.

Agreed to pay both.

8. In Focus newsletter – to be placed in the PO.
9. Conclusive map of registered common land and open country – it was agreed that the clerk seek clarification of the safe access to MoD land, which was all shown as open country.

PLANNING

1. Application by Sir A.Tritton to fell an ash tree at River House, Mill Street. No objections.
2. Permission to Mr Burgess for rear conservatory at 1 Glebelands.

ITEMS FOR REPORT

1. Cllr Reynolds reported:
 - A) a potentially dangerous manhole cover on the meadow footpath (7). The concrete surrounds had become detached from the actual cover. He would carry out a site inspection and point out the problem to Mr Sydney, who was believed to be the owner.
 - B) that vehicles involved in “The Farm” production had encroached upon the grass verges between the East Hill turn-off and the actual site, leaving track and tyre marks on the verges and mud on the road. The clerk to write to Mr Guy to request that he arrange for reinstatement of the verges and the resulting mud to be cleared.
2. Cllr Bennett-Shaw reported that:
 - A) the tree by the seat on the Tytherington Road grassed area had been deprived of its stake again. Cllr Bond offered to replace it.
 - B) the Park Street pavements needed cleaning – the clerk to contact WWDC.
 - C) dog-fouling was still rife – to be mentioned in the Parish News.
3. The chairman reported that Griffin’s heavy vehicles were using the High Street instead of the bypass, causing possible danger to other road users, especially at peak school periods. The clerk to write to Griffins.
4. Cllr Sincock reported that:
 - A) the salt bin outside Griffins was broken. The clerk to inform CLARENCE.
 - B) the trees on the road between Griffins and the A36 (opposite St Johns) were overhanging the road and obscuring visibility. The clerk to ask WCC to cut them back.
 - C) suggested that Tytherington be entered in the next Best Kept Village competition in the small village category: agreed.

After signing the following cheques, the chairman closed the meeting at 8.12pm.

Cheques: clerk's salary: £191

Barry Bligdon: £140

Mazars: £140

NOVEMBER 2004

MINUTES OF THE MEETING OF HEYTESBURY, IMBER AND KNOOK PARISH COUNCIL
HELD IN THE PORTAKABIN ON 30 NOVEMBER 2004

Present: Mrs Hicketts (chairman), Rev. Bennett-Shaw, Mrs Gross, Messrs Reynolds,
Rockey, Hillier

Apologies: Messrs Sincock, Bond, Cundick, Lewis, Amin, D.Cllr Newbury

MINUTES OF THE LAST MEETING

The minutes of the last meeting were confirmed and signed by the chairman.

PUBLIC PARTICIPATION

There was none.

DECLARATIONS OF INTEREST

Cllr Bennett-Shaw declared an interest in planning application 1C.

MATTERS ARISING FROM THE MINUTES

1. Blind House

The clerk had received a grant application pack from English Heritage. Cllr Lewis had been notified that Toby Pitt of West Country tiling (recommended by English Heritage) would visit the Blind House and submit the quote to the clerk.

2. Website

Cllr Reynolds presented invoices for:

- A) registration of domain name for 2 years - £9.99.
- B) website maintenance - £48 Nov 04-Nov 05.
It was agreed that both be paid and that Cllr Reynolds would mention details of website advertising and encourage parishioners to contribute items of interest in his next PN piece. He would also place an article on the website.

3. A36 Heytesbury-Codford Improvement

WCC had responded to the PC's queries:

- A) bus laybys would be constructed to the northwest of the proposed signal-controlled junction. Local buses may use the existing A36 to serve Knook and Upton Lovell but longer-distance services may not be prepared to divert from the main route. Further consultation between villagers, bus companies, PCs and WWDC may be required to determine the permanent location of shelters.

- B) the West Farm underpass would have a total width of 6 metres and a standard minimum headroom of 5.3 metres. The carriageway width of 4 metres to be provided for the track under the underpass is greater than the standard width on a public highway. The underpass would accommodate all standard road-going vehicles.
- C) the underpass has been named after the nearest feature on an OS map as is common practice. Both East and West Farms need access to land on both sides of the A36 and both would benefit from the grade-separated crossing of the principal route.

4. **School/Greenlands Fence**

Cllr Gross reported that 5 sections were still to be replaced. The clerk to ask WWHS when the job would be completed and to ask that the hedge be tidied.

5. **“The Farm”**

Letters from:

- A) Richard Guy expressed gratitude to parishioners for the warm welcome extended to the media visitors and for the forbearance of walkers and other users of Imber Road.
- B) Endemol thanked parishioners for their patience and stated that the verges would be reinstated and the road swept for one final time.

CORRESPONDENCE

1. **WCC:**

- A) Draft Statement for Community Involvement in Wiltshire – Cllr Sincock and the chairman had compiled and sent a response.

2. **WWDC:**

- A) West Wilts Matters and Who We Are and What We Do booklets: to be placed in the PO.
- B) Parish Forum notes from 20 October.
- C) Thanks for PC's response to the parks, open spaces and play areas consultation.
- D) Proposed increase in car-parking charges and the options available. Members decided not to comment on the options given as the PC was totally opposed to any increases. Cllrs believed that parishioners would choose to shop in Salisbury rather than Warminster should charges increase. Warminster trade would suffer as a result of increases, leading to a reduction in business rate income in the future. The clerk to reply to WWDC, with a copy to Warminster Town Council.

- 3. Donation request from Winged Fellowship Trust - £20 agreed.

4. Ambulance, Fire and Police newsletter and SPLASH poster – to be displayed in the PO.
5. Wilts Constabulary Christmas campaign poster – displayed on the noticeboard.
6. WALC literature including proposals on fixed penalty notices and clerks' training bursary.
7. Invoice from Playground Management for the inspection - £69.33: agreed to pay.
8. Community First – help for village shops – passed to Cllr Hillier.
9. Charities Commission newsletter.
10. Bawden tree surgery literature.
11. New Ethical Framework regulations – booklets on:
 - A) Lobby groups, dual-hatted members.
 - B) Local investigations.

PLANNING

1. Applications by:
 - A) Mr&Mrs Taylor to take out 2 chimneys from dwelling at land to rear of Quebec House.
 - B) Mr&Mrs McLellan for removal of existing shop front and reinstatement with traditional façade at 67 High Street.
 - C) Trustees of Hospital of St John for replacement of underground waste water treatment plant with WPL high performance aerated filter or equal underground treatment plant in same location (previous application withdrawn).
 - D) Mrs Freeland for felling of ash tree at Overstream House.

No objections to any of the above – the clerk to inform WWDC.

2. Permission to:
 - A) Mr Arnold for conservatory at 10 Greenlands.
 - B) Sir A.Tritton to fell ash at River House – no TPO.
 - C) Endemol for external and internal works and alterations to existing stables and temporary change of use from agricultural to light industrial (in part) at East Hill Farm.
3. Refusal to:

- A) Ms Katon for revised scheme for erection of dwelling at land to rear of 70 High Street.
- B) Mr Etchells for separation of 123 Park Lane into 2 residential dwellings.

BUDGET PROVISION AND PRECEPT 2005/2006

The budget provision was given to every member present and each likely item of expenditure discussed. Exceptional expenditure included £2000 for repair of the Blind House. The chairman proposed, Cllr Bennett-Shaw seconded and all agreed that the budget provision be approved and the precept set at £7825. The completed budget provision would be filed with the minutes. The clerk stated that the bank figures as at 31st October 2004 were:

Current Account: £4101 (includes £1500 for Blind House); Deposit Account: £2406 (includes £1500 for playground refurbishment).

DATE OF NEXT MEETING

18th January 2005.

ITEMS FOR REPORT

1. Cllr Reynolds asked about progress on the village hall. Cllr Gross said that the next meeting was due in mid-December and that she would ensure that minutes were distributed by email. The chairman supported the hall committee's proposal that a regular hall update be placed on the website.
2. Cllr Bennett-Shaw asked if anyone had lost their wheelie bin as several people had reported theirs missing.

After signing the following cheques, the chairman closed the meeting at 9pm.

Cheques: clerk's salary: £382 (Nov&Dec) Winged Fellowship Trust: £20 (S137)
Playground Management: £69.33 A.Pulvertaft: £48 T.Reynolds: £9.99