

**Heytesbury Imber and Knook Parish Council**  
**Minutes**  
**Tuesday 27<sup>th</sup> November 2018 @ 7-15pm**

**Membership:** Councillors A Perry (Chair), D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, L Morris, and V Sturmeay.

**Present:** Cllrs Bond, Buttenshaw, Colvin, Eastman, Fellowes, Gould, Hiscock, Moore, Perry (Chair) and Sturmeay. *Councillor Fellowes joined the meeting at 7-20pm.*

**Officers:** H Parks

**Public and Press:** Councillor C Newbury Wiltshire Council member, 1 member of the public and no press.

**PC/18/78 Apologies**

Apologies received from Councillor Morris (Hols).

**PC/18/79 Minutes**

**PC/18/79.1** The minutes of the meeting held on 23rd October 2018 were approved and signed by the Chairman.

**PC/18/79.2** None

**PC/18/80 Declarations of Interest**

None

**PC/18/81 Chairman's Announcements**

None

*Standing Orders were suspended at 7-16pm to allow for public participation*

**PC/18/82 Public Participation**

**PC/18/82.1**

**Martyn Spratt** outlined the grant application submitted by Heytesbury Football Club for flood lights. Training was suspended during the winter months due to lack of lighting. Floodlights would not adversely affect local residents, they would be LED bulbs, allow training time of 1.5 – 2 hours, and cover a third of the pitch. The floodlights folded and would be stored off the premises for security purposes. The Club had applied for funding from three other sources which was anticipated to be successful.

**Councillor Christopher Newbury** outlined that the Football Club grant application had been fully supported at the Area Board. He added that he was happy to take any questions regarding Wiltshire Council issues.

Councillor Buttenshaw asked about Bus Pass renewal – the Clerk was able to answer that the pass needed to be scanned on a journey if it hadn't been used, otherwise the renewal would not take place automatically.

**PC/18/82.2** None

Signed.....1

*Standing Orders were reinstated following public participation at 7-15pm.*

**PC/18/83 Financial Information**

**PC/18/83.1 Payments for approval:**

001228 £69.10 H Parks  
001229 £168.00 WALC  
001230 £200.00 Wiltshire Citizens Advice  
001231 £250.00 Heytesbury Fireworks Fund  
001232 £238.28 idverde Ltd  
001233 £66.00 HMRC  
001234 £264.00 H M Parks  
001235 £50.00 RBL Poppy Appeal  
001236 £30.31 H M Parks  
001237 £60.00 Acorn Education Trust  
001238 £53.49 H Parks

It was proposed by Councillor Buttenshaw, Seconded Councillor Perry that all payments be approved. Voting unanimous in favour.

Councillor Hiscock commented on the grant issued to the Firework fund and whether this was allowable when the event charged an entrance fee. For discussion at a future meeting.

**PC/18/83.2 Balances of the Bank Accounts for noting:**

Treasurers Account £ 5129.17  
Bus Instant Access £ 6190.92  
Village Hall Fund £4596.81  
Balances @ 2<sup>nd</sup> November 2018  
Noted

**PC/18/83.3 Monthly financial report:**

Members received the monthly report outlining the current position of spend against budget allocated year to date and Councillor Sturmey signed the monthly reconciliation.

**PC/18/83.4 Budget Preparation 2019/2020**

Discussion took place on the requirement for repairs to the play equipment and possible fencing required for the gym equipment. There had not been sufficient funds put aside in previous years for any replacement or repairs and it was felt that this might amount to £5k. Would it be possible to go to the Area Board for funding – not unless new equipment was purchased. Maintenance would not be within the criteria.

It was felt that the precept should be increased substantially this year to accommodate the upkeep of this resource.

Councillor Colvin proposed an increase in the precept of 20% for the next financial year and this was Seconded by Councillor Sturmey. The updated figures to be brought back to the next Parish Council meeting for final ratification. If it was found that the repairs were likely to be cheaper, once all quotes were received, then the precept could be adjusted accordingly before final approval.

At final ratification, members would issue a statement to local residents to outline why an increase at this level was needed.

Voting unanimous in favour.

**PC/18/83.5 Grant Application Heytesbury Football Club** Councillor Eastman proposed and Councillor Buttenshaw Seconded approval of the grant application request for £250. Voting unanimous in favour.

**PC/18/84 Meetings 2019 – proposed meeting dates of the Parish Council**

January 15 – already booked	September 17
February 26	October 22
March 26	November 26
April 16	<b>2020</b>
May 21 Annual Meeting	January 21
May 28 Parish Meeting	
June 25	
July 23	

Councillor Sturmey proposed agreement to the dates, Seconded Councillor Gould. Voting unanimous in favour.

**PC/18/85 Planning Applications**

**PC/18/85.1** Applications received and for comment:

**18/10072/TCA** Site Location: 18a Little London Heytesbury BA12 0ES

Proposal: 1 - Goat Willow tree - pollard to 3.6m 2 - Cherry Plum tree - pollard to 1.5m

Members approved the “no Objection” obtained by email circulation for the item above.

Proposed Councillor Colvin, Seconded Councillor Eastman. Voting unanimous in favour.

**PC/18/86 Outside Spaces Working Group**

There has not been a working group meeting held since the last and therefore nothing to report. The group were awaiting quotes for the work required on the play area.

**PC/18/87 Local Plan Review –** Councillor Perry provided a verbal report on the meeting attended in October by herself and Councillor Bond. She outlined that small groups were asked to discuss rural challenges and following the discussion exercises that took place, it was expected that feedback would be received by the Parishes at a future date.

Councillor Newbury was asked to expand on the review and he outlined that the current plan which is in place to 2026 was based on the County having a five-year land supply, this wasn't in place originally but is now. The review is now going to plan to extend into 2036 and Wiltshire Council will need to determine how many houses it needs to build. Rural exception sites are not coming forward and it is policy that should you have land which is near services, that hasn't been allocated, it would be allocated if 100% of affordable houses are planned for such a site. Very few sites are available due to the reduced value of the land. For the Parish, the sustainability appraisal outlines those sites which will not be considered further.

**PC/18/88 Commemoration Trees**

Members confirmed their agreement, reached by email, to plant the three whips over winter until these have grown to a suitable size for planting and approve the article written for the Parish News by Councillor Buttenshaw.

**PC/18/89 Rural Housing Needs Assessment** – Councillor Sturmeay proposed that the Parish Council requests Wiltshire Council arrange to carry out an assessment. Seconded Councillor Colvin. Voting in Favour 7. Against 3. Abstention Nil. Proposal carried.

**PC/18/90 Items for a press release or statement from the Parish Council.**

None

**PC/18/91 Correspondence Issued to members 15.10.18 – 18.11.18**

Noted

Councillor Sturmeay wanted re-assurance that all correspondence was issued to members – the Clerk outlined that there would be occasions when a minor amount of correspondence would not be issued to members, but they received the majority. Following an enquiry from a member of the Parish, who felt that one issue should have been put on an agenda, it was outlined that this would not always be the case and that in this instance, the matter was not for the Parish Council to discuss or make a decision on. It related initially to a planning issue and this was redirected to the planning authority.

Meeting Closed 8.21pm