

**Heytesbury Imber and Knook Parish Council  
Minutes  
Tuesday 31st July 2018 @ 7-15pm**

**Membership:** Councillors A Perry (Chair) D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, L Morris, and V Sturmeay.

**Present:** Cllrs Perry (Chair) Bond (Vice Chair), Buttenshaw, Fellowes, Gould, and Sturmeay.

**Officers:** H Parks

**Public and Press:** 3 members of the public and No Press.

**PC/18/39 Apologies**

Councillors Colvin (Ill), Eastman, Hiscock, Moore and Morris (Hols)

**PC/18/40 Minutes**

**PC/18/40.1** The minutes of the meeting held on 26th June 2018 were approved and signed by the Chairman.

**PC/18/40.2 Matters Arising**

None

**PC/18/41 Declarations of Interest**

None

**PC/18/42 Chairman's Announcements**

None

*Standing Orders were suspended to allow for public participation. Agreed by members at 7.17pm.*

**PC/18/43 Public Participation**

**PC/18/43.1** None

**PC/18/43.2** None

*Standing Orders were reinstated at 7.18pm.*

**PC/18/44 Financial Information**

**PC/18/44.1 Payments for Approval:**

001198 £6.98 WALC

001199 £2.00 V Sturmeay

001200 £62.97 H Parks

001201 £436.80 H Parks

001202 £109.20 HMRC

£195 for the provision and installation of internal locks for Heytesbury School. Cheque to be issued.

Signed.....1

It was proposed by Councillor Fellowes and Seconded Councillor Sturmeay that all payments were approved. Voting unanimous in favour.

**PC/18/44.2 Balances of Accounts for noting:**

Treasurers Account: £6816.17  
Bus Instant Access: £6190.68  
Village Hall Fund £4596.81  
Balances @ 5<sup>th</sup> July 2018  
Noted

**PC/18/44.3 Monthly Financial Report**

Members received the monthly report outlining the current position of spend against budget allocated year to date and Councillor Sturmeay signed the reconciliation.

**PC/18/45 Planning Applications**

**PC/18/45.1 Applications received and for comment:**

**18/05786/TCA** The Hey House Newtown Heytesbury BA12 OHN

Proposal: T1 Purple Leaf Plum, remove major dead wood and reduce height by approx. 2 metres. Prune to balance shape.

Members ratified "no Objection" obtained by email circulation.

Proposed Councillor Perry, Seconded Councillor Buttenshaw. Voting unanimous in favour.

**PC/18/46 OSWG**

**PC/18/46.1** Councillor Sturmeay proposed acceptance of the notes of the meeting held on 3rd July 2018. Seconded Councillor Gould. Voting unanimous in favour.

**PC/18/46.2 Members approval of recommendations:**

- The Parish Council to obtain a quote for a three-year period of Highway grass cutting of village areas from idverde using the existing specification. Proposed Councillor Buttenshaw, Seconded Councillor Gould. Voting unanimous in favour.
- Final proof provided for play area signage and order to be placed with Mirage Signs at a cost of £55, the original quote provided. Proposed Councillor Sturmeay, Seconded Councillor Bond. Voting unanimous in favour.
- The revised quotation from idverde for grass cutting is approved at £794.29 + VAT payable in four payments in July, August, September £198. 57 and October of £198.58. The contractor has been instructed. Proposed Councillor Bond, Seconded Councillor Sturmeay. Voting unanimous in favour.
- The original suggested site for the commemorative tree needs to be amended. Councillor Buttenshaw is proposing, on entry to the village from the roundabout, on left hand side near the Heytesbury sign, a couple of feet away from the bench and in this vicinity, should be the preferred site. Proposed Councillor Buttenshaw, Seconded Councillor Gould. Voting unanimous in favour. The Clerk to establish permission from the Highway authority.

- Members to note that the Play Area inspection will take place in September by Playsafety. Noted. Members wished to consider other companies in future years. Also Noted.

**PC/18/47 G T Sassoon Trusts**

Members received the letter from the trustee, Christopher Thompson and considered why the letter had been sent at this time. Members instructed the Clerk to acknowledge the letter and advise the trustees that they were not ready to respond just yet.  
Proposed Councillor Buttenshaw, Seconded Councillor Gould. Voting unanimous in favour.

**PC/18/48 Items for a press release or statement from the Parish Council**

None

**PC/18/49 Correspondence issued to members 08.05.18 – 18.06.18**

Noted

**Meeting Closed 7.50pm**

DRAFT