

Heytesbury Imber and Knook Parish Council
Minutes
Tuesday 24th October 2017@ 7-15pm

Councillors: A Perry (Chair), D Bond (Vice Chair), S Buttenshaw,
T Eastman, P Fellowes, L Gould, D Hiscock, A Moore and V Sturmeay. 2 Vacancies

Present: Cllrs Bond, Buttenshaw, Eastman, Fellowes, Gould, Hiscock, Moore, and Perry

Officers: Clerk H Parks

Public and Press: There were 3 members of the public and no press.

PC/17/090 Apologies

Councillor Sturmeay - Work

PC/17/091 Minutes

PC/17/091.1 The minutes of the meeting held on 12th September 2017 were approved and signed by the Chairman.

PC/17/091.2 None

PC/17/092 Declarations of Interest

None

PC/17/093 Chairman's Announcements

None

Standing Orders were suspended to allow for public participation at 7.23pm

PC/17/094 Public Participation

PC/17/094.1 None

PC/17/094.2 None

Standing Orders were reinstated as no member of the public wished to speak, at 7.24pm

PC/17/095 Financial Information

PC/17/095.1 Payments for approval:

001145 Acorn Trust £ 60.00

001146 Village Hall Bank Account £4596.81 Min No. PC/17/079.4

Transfer of £4596.81 from Savings Account to Current Account to cover the above cheque.

001147 H Parks £370.50

001148 N R Still £360.00

001149 WALC Training £48.00

001150 Playsafety Ltd. £113.40

Councillor Gould proposed and Councillor Hiscock Seconded, approval of all payments.

Voting unanimous in favour.

PC/17/095.2 Balances of the Bank Accounts for noting:

Treasurers Account £ 5,362.17Cr
Bus Instant Access £10,784.92Cr
@ September 2017
Noted

PC/17/095.3 Monthly financial report:

Members received the monthly report which outlines the current position of spend against budget year to date and Councillor Gould signed the monthly reconciliation.

PC/17/095.4 Precept 2018/2019

Noted

PC/17/095.5 Heytesbury Bonfire Committee

Councillor Gould proposed supporting the event with a donation of £250. Seconded Councillor Eastman. Voting in Favour 7, Against 1, Abstentions Nil.

PC/17/096 Planning Applications

PC/17/096.1

17/08372/FUL & 17/08930/LBC

Councillor Buttenshaw proposed and Councillor Perry Seconded, No Objection. Voting unanimous in favour.

Councillor Eastman proposed the following en bloc, Seconded Councillor Perry. Voting unanimous in favour.

17/09317/TCA No Objection

17/09348/TCA Members were concerned about the access to view the trees and the request to fell all trees over 75mm and couldn't determine the main issue. The Clerk to discuss with the Tree Officer.

17/09566/TCA No Objection

17/09576/TCA No Objection

PC/17/097 Outside Spaces Working Group

PC/17/097.1 Members adopted the notes taken at the meeting held on 4th October 2017 and confirmed the following recommendations. Councillors Hiscock proposed and Councillor Bond Seconded. Voting unanimous in favour.

- The telephone box is added to the bus shelter cleaning schedule when the council reviews its contracts.
- The Clerk to speak to the Insurance company about the requirement highlighted in the play area report, that the adult equipment should be separated by fencing from the children's play area.
- Confirmation required that volunteers are covered by the insurance policy when involved in Parish Council activities.

- The working group to further consider when a clean-up day should take place but also advertise for volunteers. Likely to be held in the spring or as part of the County wide clean-up day.
- The preparation of the allotment site continues. 8 half plots are available. Group still working on likely costs for water, digger, shed and tools. It was recommended that the National Allotment association be contacted to establish agreements for future hirers. It was not likely that the plots would be ready by spring, but this was the target date.

PC/17/097.2 Councillor Buttenshaw proposed and Councillor Eastman Seconded the adoption of the Play Area Safety Inspection report dated 15th September 2017 and confirmed the OSWG will carry out immediate repairs that were not costly or establish the costs of any recommendations contained therein. It was noted that items to look at immediately were the Picnic Table and Whirly Gig. Voting unanimous in favour.

PC/17/098 Highways

PC/17/098.1 Noted

PC/17/098.2 Noted

PC/17/099 Website Working Group Noted

PC/17/100 Co-option of Councillor Vacancies

Councillor Fellowes proposed and Councillor Moore Seconded that a signed ballot be used for the co-option. Voting unanimous in favour.

The relevant forms were circulated for all members and following the first-round voting two candidates were voted for. Elizabeth Colvin 3 votes and Louise Morris 5 votes. It was resolved that these two candidates were co-opted onto the Parish Council. Louise Morris signed her declaration of office immediately and Elizabeth Colvin had sent her apologies and was unable to attend. She will be contacted by the Clerk and arrangements will be made for both new members to attend the November meeting. The Clerk will inform Wiltshire Council and all the remaining candidates of the results.

PC/17/101 Items for a press release or statement from the Parish Council.

Co-option of Councillors and a request for volunteers for village clean up.

PC/17/102 Correspondence Issued to members.

Councillor Bond would be attending the Imber Remembrance Service and an additional wreath would be ordered by the Clerk.

Meeting Closed at 8.12pm.