



Heytesbury, Imber and Knook Parish Council
Parish Clerk Heather Parks FSLCC
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18th June 2019

Agenda
Tuesday 25th June 2019
@ 7-15pm

Membership: Councillors L Morris (Chair) D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, A Perry and V Sturmeay.

You are summoned to a meeting of the Parish Council to be held at Heytesbury School High St, Heytesbury, Warminster BA12 0EA.

Yours sincerely

Heather Parks FSLCC
Parish Clerk

Members of the public are welcome to attend meetings of the Parish Council, unless excluded due to the confidential nature of the business.

NB. The School have advised the Parish Council that we are not entitled to keep the door unlocked to the school for security reasons, and the Members will make every effort to ensure that you can gain access to the meeting, either by the rear door into the hall or by use of the doorbell. It can often take a little time to get to the front door. In the darker months, it is advisable to bring a torch.

Please notify the Clerk or any of the Members if you are having difficulty gaining access to the meetings so that we can make adjustments to assist you.

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- 1. Apologies**
To receive apologies
 - 2. Minutes**
 - 2.1 To approve** as a correct record the minutes of the meeting held on 21st May 2019 previously circulated.
 - 2.2 To note** any matters arising from the minutes of the meeting held on 21st May 2019

3. Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

4. Chairman's Announcements

To note any announcements made by the Chair

Standing Orders will be suspended to allow for public participation

5. Public Participation

5.1 **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

5.2 **To receive** any petitions or deputations

Standing Orders will be reinstated following public participation

6. Financial Information

6.1 Payments for approval:

001273 £31.50 H Parks Mileage

001274 £40.00 Acord Education Trust Venue Hire

001275 £300.00 M Champness NeatnTidy Footpath Maintenance

001276 £216.00 Auditing Solutions Internal Audit

001277 £47.58 H Parks Printing Ink

001278 £229.00 PCC of Heytesbury Grant

001279 £7.00 H Parks Coates & Parker photocopying

001280 £290.17 H Parks June Salary

001281 £72.60 H M Revenue & Customs June Payroll

6.2 Balances of the Bank Accounts for noting:

Treasurers Account £ 6229.62 Balance @ 4th June

Bus Instant Access £ 4193.29 Balance @ 9th May

Village Hall Fund £ 4596.81 @15th June

6.3 Monthly financial report:

Members to receive the monthly report which outlines the current position, see attached and a member to sign the reconciliation statement.

6.4 Village Hall Fund

At the recently held Parish Meeting it was unanimously agreed by those in attendance to support the transfer of this balance to the Raymond Trust Capital Account. A letter of closure is to be signed by the relevant signatories to the account and all monies transferred. **For Decision.**

6.5. Grant Application

Members to consider an application from Heytesbury Social to support the event planned for 2019. Amount requested £210. See attached. **For Decision.**

7. Planning Applications

7.1 Applications received and for comment:

Members will review plans on line in advance of the meeting as no paper plans are received from the Planning Authority. Attached planning info sheet 21

19/05600/TCA Site Location: 61-62 Little London Cottage, High Street, Heytesbury, BA12 0E

Proposal: - TG1 Group of 4 Lawson Cypress trees. Reduce height by approx. 30%
T1 Apple tree, reduce the crown by 40%. T2 Elder fell. T3 Elder, reduce to 10 foot.

19/05548/TCA Site: Church Farmhouse, Tytherington, BA12 7AD

Proposal: - Crown Lift 7 Lime Trees to 10 Metres from Ground Level and Remove Epicormic Growth (T1-T7), Crown Lift 2 Lime Trees to 6 Metres from Ground Level (T8 -T9)

8. Outside Spaces Working Group

8.1 Members to approve the notes attached, from the meeting held on 11th June 2019.

8.2 Members to approve the following recommendations from the working group:

- Support the attached quotation for repairs to the Play Area equipment at £970 + materials.
- Make application to Warminster CATG for a metro count in three areas identified. (The Chairman of the OSWG will outline at the meeting) Application form attached.
- The Clerk has received a complaint regarding the grass cutting at the Allotment site and members are asked to consider what permanent solution should be expected in relation to site and neighbours' expectations.

9. Rural Housing Needs Assessment

The closing date has passed. The final summary will need to be written before final completion of the Assessment. (no new detailed information to report).

10. VE Day 75th Anniversary Event May 2020

Suggestions have come forward to hold an event to mark VE day 75th Anniversary in May 2020. Hosting a Street Party, a local display in relation to the evacuation of Imber village, military vehicles and combined with a bring -and- share food tent, BBQ, mobile bar or food stand from the local public house. Any profits could be distributed to local charities or commemoration furniture in the Parish. **For discussion.**

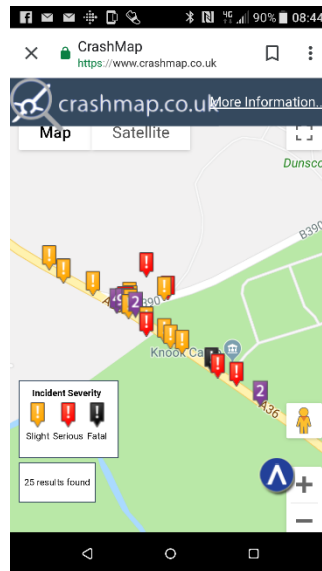
National VE day is scheduled for 8th May 2020 and members were issued with the ssafa information letter on 24th May.

11. A36 Collision information

Councillor Colvin writes "After another accident on the A36, and following influx of traffic down Park Street and Park Lane, culminating in a long tourist bus which got stuck and had to reverse out, I should like to propose that the Parish Council contacts Upton Lovell who must have similar problems, Codford, Corton & Boyton, to seek a concerted approach to Wiltshire Council and Highways England. We all contend with the problems of a major route with dangerous junctions. As it is us - the residents -

who travel most frequently on the A36 and so are most exposed to the danger, I think we have a vested interested in trying to make improvements. Because we are all familiar with dangers, we just take them for granted, which is not necessarily the safest course of action.” **For decision.**

Councillor Sturmev is submitting information available from www.crashmap.co.uk regarding the A36. It is understood from CATG that the police give Wiltshire Council more concise and up to date info and members may consider it useful to try and get a copy to determine the exact issues. **For discussion.**



12. Meeting Dates

The Chairman would like members to consider an amendment to the meeting scheduled for November 26th and amend this to December 3rd. **For Decision.**

13. Items for a press release or statement from the Parish Council.

Members to consider whether a press release or statement, on any item listed on the agenda is required for the media or any Parish Media Newsletters/Web sites.

14. Correspondence Issued to members 16.05.2019 – 17.06.19 For Noting

16.05.2019 Email from Councillor Christopher Newbury

23.05.2019 Rural Crime and Machinery – Wiltshire Police alert

24.05.2019 Highways Newsletter May

24.05.2019 ssafa – VE Day 75

24.05.2019 WALC Newsletter May 2019

24.05.2019 Action List from Parish Council meeting 21.05.2019

24.05.2019 Draft Minutes Annual Meeting 21.05.2019

29.05.2019 Email thank you from Robin Hungerford on behalf of the church thanking the Parish Council for the grant. If there are any new volunteers to assist in the churchyard, they would be welcomed. (not circulated)

14.06.2019 Email from David Parker @ Valley News

14.06.2019 Neighbourhood Watch AGM invite

16.06.2019 Final Flood Plan document emailed.