



Heytesbury, Imber and Knook Parish Council
Parish Clerk Heather Parks FSLCC
2(B) Prestbury Drive Warminster BA12 9LB
01985 212340
parishclerk@heytesburyparish.co.uk
www.heytesburyparish.co.uk

8th September 2018

Agenda
Tuesday 18th September 2018
@ 7-15pm

Membership: Councillors A Perry (Chair), D Bond (Vice Chair), S Buttenshaw, E Colvin, T Eastman, P Fellowes, L Gould, D Hiscock, A Moore, L Morris, and V Sturmeay.

You are summoned to a meeting of the Parish Council to be held at Heytesbury School High St, Heytesbury, Warminster BA12 0EA.

Yours sincerely

Heather Parks FSLCC
Parish Clerk

Members of the public are welcome to attend meetings of the Parish Council, unless excluded due to the confidential nature of the business.

-
- 1. Apologies**
To receive apologies including reasons for absence, from those unable to attend.
 - 2. Minutes**
 - 2.1 To approve** as a correct record the minutes of the meeting held on 31st July 2018 previously circulated.
 - 2.2 To note** any matters arising from the minutes of the meeting held on 31st July 2018.
 - 3. Declarations of Interest**
To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011
 - 4. Chairman's Announcements**
To note any announcements made by the Chair

Standing Orders will be suspended to allow for public participation

5. Public Participation

- 5.1 **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.
- 5.2 **To receive** any petitions or deputations

Standing Orders will be reinstated following public participation

6. Financial Information

6.1 Payments for approval:

001204 £264.00 H M Parks August Payroll
001205 £66.00 HMRC August Payroll
001206 £23.98 A Perry 123 Reg
001207 £78.00 Mirage Signs
001208 £33.47 H Parks Postage Stamps
001209 £297.08 Glasdon UK
001210 £ 40.00 Acorn Education Trust
001211 £ 238.28 idverde Ltd
001212 £153.60 Broxap Ltd
001213 £49.99 A Perry Website Hosting
001214 £264.00 H Parks September Payroll
001215 £66.00 HMRC September Payroll

6.2 Balances of the Bank Accounts for noting:

Treasurers Account £ 9261.11
Bus Instant Access £ 6190.92
Village Hall Fund £4596.81
Balances @ 2 August 2018

6.3 Monthly financial report:

Members to receive the monthly report which outlines the current position of spend against budget allocated year to date and includes the monthly reconciliation. See attached.

7. Planning Applications

7.1 Applications received and for comment:

Members will review plans on line in advance of the meeting as no paper plans are received from the Planning Authority. Attached planning info sheet 12.

18/07358/TCA Site Location: Little Orchard Newtown Heytesbury BA12 0HN
Proposal: T1 Cherry, Fell.

18/07452/FUL Site Location: Church Farmhouse Tytherington Warminster Wiltshire
BA12 7AD

Proposal: Alterations to Garden Room, Outdoor Pool Installation and Re-positioning of Pool House

Members to ratify “no Objection” obtained by email circulation for both items.

8. Outside Spaces Working Group

8.1 **Members** to approve the notes of the meeting held on 28th August 2018 attached.

8.2 **Members to approve the recommendations set out in item 9:**

- The Parish Council to accept the Allotment file and proceed to agree terms of the Knook Allotment leased to the association based on the NAS template. The Clerk will outline further questions for response by the Association before proceeding.
- The contract for the Knook sewage treatment plant on the allotment site is now let. The contractor will be moving his plant to site during the last week of August and will start work on the site during the first week of September. The project should cause little disruption either to the contractor or to the allotment holders as the two sites are well separated. The contractor plans to level the ground first and then lay all the pipework. When that stage is completed, they will start on the treatment plant itself located nearest the road leading into the village. The final stage will be to connect the houses to the pipework before the system goes live. They will probably enlarge the entrance to facilitate access for plant and supplies. Selwood advise that they will not object to a row of sheds against the fence nearest the houses but not on permanent bases, nor will they object to cars (but not trucks or heavy vehicles) parking on the area above the completed pipework but there must never be any permanent covering to any of this area (therefore no concrete or asphalt for instance)
Members to note
- Discuss item 3 Play Area and the request to use volunteers for maintenance. Issues for discussion, for example, cleaning the equipment. Mission statement attached for reference.

9. Dark Sky Reserve project – Cranbourne Chase AONB

Please see the attached brief regarding this project. **Members to consider:**

- A representative to attend a future meeting to brief members on the project
- Ask for a short article to be prepared for local publications
- A letter or statement of support to be submitted by the Parish Council

For decision.

10. Electoral Review of Wiltshire: Warding Arrangements

The Boundary Commission has formally commenced and electoral review of Wiltshire Council and the attached paper informs members of the consultation. Members to consider who they wish to be involved in responding. All papers have been previously circulated to members.

11. Items for a press release or statement from the Parish Council.

Members to consider whether a press release or statement, on any item listed on the agenda is required for the media or any Parish Media Newsletters/Web sites.

12. Correspondence Issued to members 23.07.18 – 04.09.18

- Parish Newsletter 6, 13, 20 & 27 August.
- Wiltshire Council Briefing 365 Social Housing Green Paper
- Wiltshire Council Briefing 366 Electoral Review of Wiltshire Council
- Wiltshire Council Briefing 367 The revised NPPF
- Community Led Housing event and briefing
- HOP thank you email and update on project submission to HLF
- Parish Newsletter 3 September 2018

REPORT DATE

04/09/2018

		BUDGET	YEAR TO DATE	REMAINING
INCOME				
Precept	PRE	9050.00		9050.00
Interest	INT		1.03	1.03
Misc (Note1)	MIS		3,701.83	3701.83
Ear	EAR	3550.00		
				12752.86

EXPENDITURE				
Advertising	ADV	50.00	0.00	50.00
Allowances	ALL	0.00	0.00	0.00
Audits	AUD	350.00	210.00	140.00
Grants	GRA	1550.00	250.00	1300.00
Elections	ELE	0.00	0.00	0.00
Equipment	EQU	0.00	0.00	0.00
Equipment (Note 2)	EQUos	1000.00	1,041.73	-41.73
Grounds Maintenance	GMT	2000.00	740.78	1259.22
Insurance	INS	1600.00	1,054.31	545.69
IT	IT	100.00	73.97	26.03
Misc	MIS	200.00	255.60	-55.60
Misc	MISos	170.00	50.00	120.00
Printing/Stationary/Postage	STA	437.00	138.42	298.58
Professional Fees	PF	0.00	0.00	0.00
Professional Fees	PFos	150.00	0.00	150.00
Room Hire	VEN	280.00	100.00	180.00
Salary	SAL	3800.00	2,142.00	1658.00
Subscriptions	SUB	413.00	425.52	-12.52
Training	TRA	500.00	0.00	500.00
				6117.67

						VAT		
DATE	TRANSACTION	REFERENCE	CODE	DEPOSITS	PAYMENTS	NET	Amount	BALANCE
1-Apr-18	BROUGHT FORWARD							£6,910.33
04.04.18	Warminster Lions		MIS	400.00				7,310.33
09.04.18	Interest		INT	0.26				7,310.59
11.04.18	HMRC PAYE April	1177	SAL		62.40			7,248.19
12.04.18	Acorn Education Trust	1179	MISos		50.00			7,198.19
12.04.18	H M Parks SLCC Sub	1180	SUB		84.00			7,114.19
12.04.18	WALC Sub	1181	SUB		341.52	284.60	56.62	6,772.67
12.04.18	Acorn Education Trust	1179	VEN		20.00			6,752.67
23.04.18	Wiltshire Council		PRE	9,050.00				15,802.67
24.04.18	Sutcliffe Play	1182	EQUos		475.20	396.00	79.20	15,327.47
25.04.18	HMRC VAT Refund		MIS	727.09				16,054.56
27.04.18	H M Parks Postage	1183	STA		19.99			16,034.57
27.04.18	H M Parks April Payroll	1178	SAL		249.60			15,784.97
05.05.18	N R Still	1184	GMT		202.50			15,582.47
09.05.18	Interest		INT	0.25				15,582.72
21.05.18	Auditing Solutions Ltd	1187	AUD		210.00	175.00	35.00	15,372.72
22.05.18	P Dale	1188	EQUos		23.55			15,349.17
24.05.18	Heytesbury PCC	1189	GRA		250.00			15,099.17
25.05.18	H M Parks May Payroll	1185	SAL		249.60			14,849.57
25.05.18	HMRC May Payroll	1186	SAL		62.40			14,787.17
30.05.18	A Perry	1191	MIS		13.62			14,773.55
30.05.18	S L Corden (Buttenshaw)	1190	EQUos		14.30	11.92	2.38	14,759.25
31.05.18	BHIB	1192	INS		1,054.31			13,704.94
11.06.18	Interest		INT	0.28				13,705.22
11.06.18	H Parks	1193	STA		19.99			13,685.23
15.06.18	NeatNTidy	1197	GMT		300.00			13,385.23
26.06.18	Acorn Education Trust	1194	VEN		80.00			13,305.23
26.06.18	H Parks June Payroll	1195	SAL		249.60			13,055.63
26.06.18	HMRC June Payroll	1196	SAL		62.40			12,993.23
04.07.18	V Sturme	1199	STA		2.00			12,991.23
04.07.18	WALC	1198	MIS		6.98			12,984.25
09.07.18	Interest		INT	0.24				12,984.49
20.07.18	H Parks Paper & Ink	1200	STA		62.97			12,921.52
23.07.18	Raymond Trust		MISC	2,548.50				15,470.02
27.07.18	HMRC July Payroll	1202	SAL		109.20			15,360.82
27.07.18	H Parks July Payroll	1201	SAL		436.80			14,924.02
31.07.18	Acorn Education Trust	1203	MIS		195.00			14,729.02
02.08.18	Raymond Trust		MIS	26.24				14,755.26
24.08.18	H M Parks Aug Payroll	1204	SAL		264.00			14,491.26
24.08.18	HMRC Aug Payroll	1205	SAL		66.00			14,425.26
24.08.18	123 Reg (A Perry)	1206	IT		23.98			14,401.28
24.08.18	Mirage Signs	1207	EQUos		78.00	65.00	13.00	14,323.28
24.08.18	H M Parks Postage Stamps	1208	STA		33.47			14,289.81
02.09.18	Glasdon UK Ltd	1209	EQUos		297.08			13,992.73
02.09.18	Acorn Education Trust	1210	MIS		40.00			13,952.73
04.09.18	idverde Ltd	1211	GMT		238.28	198.57	39.71	13,714.45
04.09.18	Broxap Ltd	1212	EQUos		153.60	128.00	25.60	13,560.85
04.09.18	A Perry Big Fat Web Hosting	1213	IT		49.99			13,510.86
27.09.18	H Parks September Payroll	1214	SAL		264.00			13,246.86
27.09.18	HMRC September Payroll	1215	SAL		66.00			13,180.86

TOTALS:

12,752.86 6,482.33 1,259.09 251.51

	<u>Deposits</u>	<u>Payments</u>	<u>Balance</u>
<u>Reconciliation:</u>	12,752.86	6,482.33	£13,180.86

HAYTESBURY IMBER & KNOOK PARISH COUNCIL
MRS PERRY
2B PRESTBURY DRIVE
WARMINSTER
WILTSHIRE
BA12 9LB



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TREASURERS ACCOUNT
HEYTESBURY IMBER & KNOOK PARISH COUNCIL

Write to us at:
PO Box 1000
Andover
BX1 1LT

Call us on: **0345 072 5555** (from UK)
+44 1733 347338 (from Overseas)
Visit us online: **www.lloydsbank.com**

Your branch: **MKT PL WARMINSTER**
Sort code: **30-99-13**
Account number: **00085129**
BIC: **LOYDGB21294**
IBAN: **GB74 LOYD 3099 1300 0851 29**

Account Summary

Balance On 5 July 2018	£6,816.17
Total Paid In	£5,123.24
Total Paid Out	£2,678.30
Balance On 2 August 2018	£9,261.11

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
5 Jul 18		BALANCE BROUGHT FORWARD			6,816.17
11 Jul 18	Cheque	001191	13.62 ✓		6,802.55
23 Jul 18	Deposit	AC 30990822821660 21JUL18		2,548.50	9,351.05
23 Jul 18	Deposit	MKT PL WARMINSTER		2,548.50 ✓	11,899.55
26 Jul 18	Payment	UNPAID CHEQUE	2,548.50 ✓		9,351.05
30 Jul 18	Cheque	001198	6.98 ✓		9,344.07
2 Aug 18	Deposit	MKT PL WARMINSTER		26.24 ✓	9,370.31
2 Aug 18	Payment	001202	109.20 ✓		9,261.11
2 Aug 18		BALANCE CARRIED FORWARD			9,261.11

Recon @ 2/8/18.

1199	2-00
1200	62-97
1201	436-80
1203	195-00
	<hr/>
	696.77

less o/s
chg

6190-92
9261-11
<hr/>
15452-03
696-77
<hr/>
14,755-26

Signed:

Messages

Please note that only compensation related queries should be referred to the FSCS on the reverse of this statement.
For our data privacy notice, please see: <http://www.lloydsbank.com/business/privacy.asp>

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HAYTESBURY IMBER & KNOOK PARISH COUNCIL
 MRS PERRY
 2B PRESTBURY DRIVE
 WARMINSTER
 WILTSHIRE
 BA12 9LB



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BUS BANK INSTANT
 HEYTESBURY IMBER & KNOOK PARISH COUNCIL

Write to us at:
PO Box 1000
Andover
BX1 1LT

Call us on: **0345 072 5555** (from UK)
+44 1733 347338 (from Overseas)
 Visit us online: www.lloydsbank.com

Your branch: **MKT PL WARMINSTER**
 Sort code: **30-99-13**
 Account number: **07036026**
 BIC: **LOYDGB21294**
 IBAN: **GB97 LOYD 3099 1307 0360 26**

Account Summary

Balance On 5 July 2018	£6,190.68
Total Paid In	£0.24
Total Paid Out	£0.00
Balance On 9 July 2018	£6,190.92

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
5 Jul 18		BALANCE BROUGHT FORWARD			6,190.68
9 Jul 18		INTEREST (GROSS)		0.24	6,190.92
9 Jul 18		BALANCE CARRIED FORWARD			6,190.92

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Messages

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Heytesbury Imber and Knook PC

No 12

Date notified	Planning No	Description	Date reply due back to Wilts Council	Chair's decision 1. meeting (m) 2. no time for action (o) 3.extension (e)	Case Officer	Wiltshire Council decision
15/11/17	17/11163/FUL	Land at Park Street Heytesbury Warminster Wiltshire G T Sassoon Trust Hybrid Application. (1) Full planning permission for the erection of village hall with access, car parking, associated landscaping, and change of use of land as public open space on land north of Park Street. (2) Outline planning permission, with all matters reserved except access to Park Street, for the construction of 23 dwellings with access, parking, associated landscaping, and open space on land south of Park Street.	15/12/17	M	Steve Sims	
02/05/18	18/03866/FUL	49 High Street Heytesbury BA12 OEB Detached Bungalow	30/05/2018	M	Eileen Medlin	Approve
06/06/18	18/05273/TPO	Site Location: South Lodge 20 Heytesbury Park Heytesbury BA12 OHG Proposal: T1 - Chestnut to crown lift to 3m and tidy storm damage T2 - Beech to crown lift to 3m	28/06/2018	M	Shane Verrion	No Objection
03/08/18	18/07358/TCA	Site Location: Little Orchard Newtown Heytesbury BA12 OHN Proposal: T1 Cherry, Fell. Case Officer: Direct Line: 01225 770860	25/08/2018	Email	Beverley Griffin	

Date notified	Planning No	Description	Date reply due back to Wilts Council	Chair's decision 1. meeting (m) 2. no time for action (o) 3.extension (e)	Case Officer	Wiltshire Council decision
09/08/18	18/07452/FUL	Site Location: Church Farmhouse Tytherington Warminster Wiltshire BA12 7AD Proposal: Alterations to Garden Room, Outdoor Pool Installation and Re-positioning of Pool House	06/09/2018	Email	Katie Yeoman	

Date agenda to be sent out: 11th September 2018

Plans are available to view at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

OSWG MEETING

7pm Tuesday 28th August 2018

THE ANGEL, HEYTESBURY

MEMBERSHIP

CLLRS – COLVIN, FELLOWS, GOULD, HISCOCK, MORRIS and STURMEY (Chair)
Advisor members – Legh and Diane Walker

MEETING NOTES

1, Apologies – Cllr Morris, Cllr Gould and Hiscock

2, Knook community land

Diana and Legh Walker produced a file with all the necessary documents, a list of the KHIAA officers, Allotment Membership, a user's agreement, constitution and a risk assessment for the site, they have bought the insurance but are awaiting for the documents to come through, the file was given to Cllr Fellowes to give to the clerk before 8th Sept to in time to be included for the next parish councils meeting as Cllr SturmeY would be away, the insurance document will be added when it arrives

3, Heytesbury play area

The Group discussed using volunteers to carry out some jobs that could be reasonably done by a competent person around the parish especially in the play area this would help to save the council money and also help to involve the community, by writing a mission statement (attached) we hope to explain this in more detail, we have identified that the picnic bench pink slats should be reversed to try and stop the warping, the metal on the swings and teen shelter have areas of rusting which could be painted to prolong the life of the equipment, the group would source prices for materials and consider the risks for the councils consideration and suggest if the council wishes to go down the route of using volunteers it should appoint a councilor coordinator

It is also noted the Ball shoot post needs protection from mower damage and the cone climber needs attention from a specialist to get it back into good working order the part is estimated at £365 +vat + installation costs as yet unknown, the weeds are still growing through and encroaching onto the rubber safety surface the non-chemical treatment preferred by the council does not seemed to of worked so far, as Idverde recommend the use of weed killer by a qualified person it was agreed Cllr Fellowes could ask Martyn Spratt Garden Services for an initial quote

The group discussed the good practice of fencing off the fresh air fitness equipment in situ

4, Footpaths and Grounds maintenance

Cllr Fellowes reported that 2 village benches and the Knook and Heytesbury noticeboards would benefit from treatment

5, Parish steward and WC App

6, Highway issues and CATG

Cllr Colvin enquired about the No HGV sign in Park St, Cllr SturmeY reported that it should be on their next agenda due in Sept / Oct

7, Emergency Flood and Snow plan

Cllr Morris not present but update via email that she is working on the document and she had filled out the PEAS form asking for the maximum that the parish is allowed, Cllr Fellowes reported some of the Salt bins were low on the Wiltshire App, and Knook had now received it's new bin and Salt bin

8, Mains drainage – Cllr Colvin reported she had contacted the EA for advice and her enquiries are still ongoing, she will write a report for the OSWG to discuss in due of course,

9, Recommendations to the Parish Council

2, The council to accept the file and proceed to agree terms of the Knook allotment lease to the association based on the template NAS agreement any alterations being discussed with the AA

3, To note further work in the play area

10, Date of next meeting

Beginning of October - TBC

Heytesbury, Imber & Knook Parish Council Playground Equipment Mission Statement

Outdoor play areas provide children with rich opportunities to grow, learn, and develop.

They learn to share, communicate, and collaborate with others.

Play allows children to use their creativity while developing their imagination, dexterity, and physical, cognitive, and emotional strength.

Play is important to healthy brain development.

It is through play that children at a very early age engage and interact in the world around them.

For these reasons Heytesbury and Knook Parish Council first purchased, installed and now maintain all the Playground Equipment on the School playground at Heytesbury School.

With ownership come responsibilities:

We must always ensure that every piece of equipment is safe, serviceable and ready for use by our children whether those at school, village children or visitors.

We must always maintain our equipment to a standard that maximises the useful life of each piece of equipment

How do we do this?

Each piece of equipment is visually inspected once a week.

A written report is compiled every month, presented to, discussed and acted upon by Parish Councillors at a Parish Council Meeting.

A specialist recognised outside safety inspector is employed once a year to assess risk, inspect, report and advise on each piece of equipment.

The purpose of all these inspections is to note any defects, assess risk levels and to take what remedial actions are deemed necessary. These include temporarily taking equipment out of service, repairing or replacing equipment where necessary.

Involving the Community

While some tasks require a high degree of specialist knowledge there are others that we can safely perform ourselves. We seek to involve village volunteers to help us with some of these tasks. Each task will be risk assessed, carried out with PC consent and supervision and to a detailed and approved written specification. At present, for instance, we seek help for such tasks as repainting the frames of the swing seats and the teen shelter. There are other similar playground tasks for which we will also seek community assistance.

Similarly, over time, we plan to extend and develop our partnership with our community volunteers to include projects aimed at maintaining and enhancing our environment outside of the school playground. These will include such items as rubbing down and revarnishing wooden amenity benches and refurbishing the Parish Noticeboards in Knook and Heytesbury. Each Community project will be undertaken with the same rigorous and careful planning that has been outlined above and an overall co-ordinator for all Parish Projects will be appointed.

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Parish Clerk

From: Amanda Scott <AmandaScott@cranbornechase.org.uk>
Sent: 05 September 2018 10:07
Subject: Cranborne Chase AONB: Our Bid for Dark Sky Reserve Status [Scanned]

Dear Parish Clerk

I am writing to you with information about Cranborne Chase AONB's bid to be an International Dark Sky Reserve, which I would be very grateful if you could please pass on to your members. I have recently been appointed as Dark Sky Advisor for the AONB, in order to coordinate the bid – I am really delighted to be working on this project.

We aim to submit the bid in the first part of 2019, but want to ensure we are engaging with local people, including parish councils as representatives of the AONB's communities. We know that the residents of villages and parishes within the AONB are keen to preserve the character and tranquillity of the area, including its night skies – which are some of the darkest in the south of England – by working together to prevent unnecessary light pollution. Achieving Dark Sky Reserve status would be of huge benefit in helping to maintain this for the future.

My main purpose in writing is therefore to let you know how you can find out more about the bid to become a Dark Sky Reserve, and two things you could do to help us.

- I would be very happy to attend one of your council meetings, to give a short presentation about the Dark Skies bid and discuss any questions you may have, so do please get in touch if you would like to take that up. I realise that your agendas get very busy, however.
- Another alternative is that I could write a short article for your local parish newsletter or website, so that your residents can find out more about the benefits of being a Dark Skies Reserve. You can also find out more on our website: www.chasingstars.org.uk.
- We know we have support from many people for our bid, from the many comments we receive, but it would be really helpful if you could consider writing us a letter of support for becoming a Dark Sky Reserve from your Parish Council. It doesn't need to be long: a simple statement of support for preserving the quality of Cranborne Chase AONB's dark skies, and avoiding unnecessary light pollution, will be absolutely fine. Our bid can then refer to concrete evidence of support. If you are happy to write a supporting letter, it can be addressed to me to the contact details in my sign-off below.
- People can also sign our Dark Skies Pledge (<https://www.surveymonkey.com/r/NL375VD>): it only takes a minute, but will be a real demonstration of local commitment to our wonderful dark skies. The more signatures, the stronger our bid becomes, so we'd welcome any help you can give in spreading the word!

I am of course always happy to answer any questions you may have about the bid and Dark Sky Reserves. I am usually in the office on Mondays to Wednesdays, and you can contact me via email (amandascott@cranbornechase.org.uk) or telephone (01725 517417).

With best wishes, and many thanks



Amanda

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The
Local Government
Boundary Commission
for England

Heather Parks
Heytesbury, Imber & Knook Parish Council
2(B) Prestbury Drive
Warminster
Wiltshire
BA12 9LB

28 August 2018

Dear Ms Parks,

ELECTORAL REVIEW OF WILTSHIRE: WARDING ARRANGEMENTS

The Local Government Boundary Commission for England has formally commenced an electoral review of Wiltshire Council. The purpose of this letter is to inform you of the review and seek your views on future division boundaries for the council.

The Commission is carrying out a review to deliver electoral equality for voters across the county. At present, some county councillors represent many more, or many fewer, electors than their colleagues elsewhere in the county. The review aims to correct those imbalances.

What is an electoral review?

The electoral review will recommend new electoral arrangements for Wiltshire Council. It will propose:

- The total number of councillors elected to the council in the future
- The number of divisions
- The number of councillors representing each division
- Division boundaries
- Names of divisions

For parishes, the review can recommend changes to the electoral arrangements of parish and town councils i.e. the number, names and boundaries of parish wards and the number of parish councillors for each parish ward. However, this is only in circumstances where the parished area is to be divided between wards. Even in these circumstances, the Commission will not normally recommend any change to the number of councillors to be elected to a parish or town council. The Commission has no power to consider changes to the external boundaries of a parish or the creation of new parishes.

When?

Local Government Boundary Commission for England, 1st Floor, Windsor House, 50 Victoria Street, London, SW1H 0TL

Tel: 0330 500 1525; reviews@lgbce.org.uk; www.lgbce.org.uk

28 August 2018 is the start of a 10-week public consultation during which the Commission is inviting proposals for new division arrangements. The consultation will close on 5 November 2018. After considering all representations made during this consultation, the Commission intends to publish draft recommendations in February 2019. There will then be a further period of consultation on the draft recommendations. Final recommendations are expected to be published in July 2019. The new electoral arrangements will come into effect at the local elections in 2021.

How to get involved?

This is a public consultation and we welcome views from individuals and organisations across the county on where they think new division patterns should be drawn.

The Commission is minded to recommend that 98 councillors should be elected to Wiltshire Council in the future. It is now inviting proposals to help it draw up a pattern of divisions to accommodate 98 county councillors.

In drawing up a pattern of electoral divisions, the Commission must balance three legal criteria, namely:

- To deliver electoral equality, where each county councillor represents roughly the same number of electors as others across the county.
- That the pattern of divisions should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

We are asking local people and organisations for their views as to the best pattern of divisions for the county which meet the requirements set out above. We encourage local organisations and parish councils to engage their local networks and communities in the review.

The Commission will treat all submissions equally and will judge each case on its merits and against the legal criteria. If you wish to put forward a view, we would also urge you to ensure that evidence supports your submission. For example, if you wish to argue that two areas should be included in the same electoral division, make sure you tell the Commission why they should be together, providing evidence about community facilities, ties, organisations, and amenities, rather than simply asserting that they belong together.

There is more advice on our website, at www.lgbce.org.uk, about how you can get involved in the consultation. Our website features technical guidance that explains the process and our policies, as well as guidance on how to take part in each part of the process. We have set up a page on our website which is dedicated to the review of Wiltshire, where you can find all the relevant information.

Local Government Boundary Commission for England, 1st Floor, Windsor House, 50 Victoria Street, London, SW1H 0TL

Tel: 0330 500 1525; reviews@lgbce.org.uk; www.lgbce.org.uk

Get in touch

View interactive maps of the current division boundaries across the county, draw your own boundaries, mark areas of interest, upload documents and have your say, on our specialist consultation portal at: <https://consultation.lgbce.org.uk>.

Find out more about the review at: www.lgbce.org.uk.

Email your views to: reviews@lgbce.org.uk.

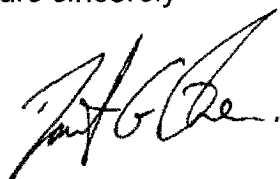
Follow us on Twitter at: [@lgbce](https://twitter.com/lgbce).

Write to: Review Officer (Wiltshire)
 Local Government Boundary Commission for England
 1st Floor, Windsor House,
 50 Victoria Street,
 London,
 SW1H 0TL

This phase of consultation closes on **5 November 2018**. We will write to you again when we open our consultation on draft recommendations.

The Commission aims to publish every response it receives during phases of consultation. We will remove all personal information from your submission before publication. You can find out more about how we deal with consultation responses and your personal data at: www.lgbce.org.uk/about-us/privacy.

Yours sincerely



David Owen
Review Officer
Reviews@lgbce.org.uk
0330 500 1277